PUBLIC NOTICE

Custodian of Public Records
District School Board of Collier County, FL

Donna L. Woods, FCRM
Coordinator of Operations
5775 Osceola Trail
Naples FL 34109
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This notice is hereby provided in compliance with Florida Statute 119.12 and is being
prominently posted in the primary administrative building in which public records are routinely
created, sent, received, maintained and requested. Public records information is also posted
on the District Website.

Per Florida Statute 119.12, if you believe the District unlawfully refused to permit a public
record to be inspected or copied, you must provide written notice identifying the public record
request to the District Custodian of Public Records, noted above, at least five (5) business days
before filing a civil action. The notice period begins on the day the written notice of the request
is received by the Custodian of Public Records, excluding Saturday, Sunday, and legal holidays,
and runs until 5 business days have elapsed.

[Signature]
Donna L. Woods, FCRM
Coordinator of Operations / Records
District School Board of Collier County, FL

Posted this 13th day of, March 2018