Basic Jewelry Fabrication

Focus on Your Book Project

Facial Specialty

Savvy Social Security for Boomers Ages 60-69

Online curriculum: ed2go.com/collier

Registration site: colliercounty.digitalsignup.com

Information website: collierschools.com/ace

(239) 377-1234
Superintendent’s Message

Are you interested in taking a class for leisure, business, or just to try something new? Whether you are looking for a creative endeavor or personal enrichment, want to brush up on your technology skills, or are interested in learning more about business and career, we have the class for you!

New classes are added throughout the year and we are excited to have a few new classes lined up that may pique your interest. Are you looking for a new career? If you have ever been inclined to learn how to drive a forklift, there is a spot for you in our new “Forklift Operator” class. Maybe you have an interest in safety and protection. If so, consider taking our first-ever “Security Guard” class.

Do you live in a homeowner’s community or own a business and want to offer a class on a topic of interest? Adult and Community Education may be able to help! What are you waiting for? Sign up today and join our #CCPSFamily! Happy learning!

Dr. Kamela Patton
Superintendent – Collier County Public Schools
Four Easy Ways To Register

- Online: CollierSchools.com/ACE (Visa or MasterCard)
- Phone: 239-377-1234 (Visa or MasterCard)
- Mail: Mail your registration with payment (check or money order, payable to CCPS Adult Ed) directly to: Lorenzo Walker Technical College Attn: Community Education 3702 Estey Ave. Naples, FL 34104

Registration: colliercounty.digitalsignup.com
Information: collierschools.com/ace
Online curriculum: ed2go.com/collier

Register Early

Although registrations are accepted up to the day before class (for most classes), the decision to run or cancel a class can be made two (2) business days before the scheduled class start date, so register early to avoid disappointment! This could ensure your spot in a class that may fill up quickly or prevent your class from being cancelled due to insufficient enrollment.

REGISTRATION CONFIRMATION

A class confirmation and transaction receipt will be emailed to you once your registration is processed. Photo Consent: Unless you notify ACE, photos taken within ACE classes/programs/activities may be included in CCPS publications and social media.

CANCELED CLASSES/SCHEDULE CHANGES

We make every effort to maintain the schedule of classes as announced in our catalog. However, we reserve the right to cancel classes, change instructors, switch rooms, and social media.

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If a class is cancelled or rescheduled you may request a transfer to another class or session.

Refunds are not issued for missed classes and classes are not pro-rated if you sign up after a class has started.

CLASS TRANSFERS

Transfers between classes are subject to class availability and must be requested before the second scheduled class. Please contact the ACE office to request a transfer.

VISITORS

Visitors are not allowed in classes. All participants must be registered through the ACE office.

GIFT CERTIFICATES

Gift cards are a great gift idea. Gift cards are available in any amount and redeemable for any of our classes. Please contact our office to purchase a gift card today.

QUESTIONS? NOT SURE WHAT CLASS TO TAKE?

We're happy to answer your questions. Please call us at (239) 377-1234 or email communityedinfo@collierschools.com.

POSSIBLE MODIFICATIONS TO THE SCHEDULE

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Notices of Non-Discrimination

The District School Board of Collier County does not discriminate on the basis of race, color, national origin, sex (including sexual orientation and/or gender identity), disability, or age in the provision of educational opportunities on employment opportunities and benefits. The District School Board does not discriminate on the basis of sex or disability in the education programs and activities that it operates, pursuant to the requirements of Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, respectively. The right to be discriminated against extends to both employees and students of the District and shall include equal access to designated youth organizations in conformity with the Boy Scouts of America Equal Access Act. The following personnel should be contacted for inquiries about their rights to learn how to file a complaint regarding discrimination:

For Employees/Parents: Dr. Dena Landry, Coordinator, Psychological Services, (239) 377-0521. The District School Board of Collier County, 5775 Dockside Trail, Naples, Florida 34109.

For Students: Educational Equity Act, Title IX, or the Age Discrimination Act of 1975, or Title IX, or the Age Discrimination Act of 1975, or Title IX, or the Age Discrimination Act of 1975, or The Boy Scouts of America Equal Access Act, contact Stephen McFadden, Coordinator, School Counseling K-8, and Deputy Title IX Coordinator for Students, (239) 377-0517. The District School Board of Collier County, 5775 Dockside Trail, Naples, Florida 34109. Section 504 (Rehabilitation Act) and the Americans with Disabilities Act, contact Dr. Tammy Canak, (239) 377-0203. The District School Board of Collier County, 5775 Dockside Trail, Naples, Florida 34109.

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Please call us at (239) 377-1234 or email communityedinfo@collierschools.com.
COMPUTER BASICS

Beginning Computers For Everyone 1060033
This class is for people who have had little or no experience with the computer. We start with the very basics such as keyboard and mouse control and work up through the different computer features such as working with files, learning computer terms, and exploring the Internet. If you don’t have an email address, we will help you get one for free! As we progress through the course, you will gain experience and appreciation for the things that you can do using a computer.

Mondays 6:00 - 8:30 PM  |  Start: Jan 13 End: Feb 24  |  5  |  LWTC  |  AZZARO  |  $89
Mondays 6:30 - 8:30 PM  |  Start: Oct 28 End: Dec 9  |  6  |  LWTC  |  VENTRY  |  $89

COMPUTER SOFTWARE

Advanced Excel 1040015
Do you want to extend your working knowledge of Excel or improve your current skills? This class, will fit your needs either personally or professionally. This class is designed to advance your Excel knowledge and expertise.

Mondays 4:30 - 6:30 PM  |  Start: Sep 9 End: Oct 14  |  5  |  LWTC  |  VENTRY  |  $79
Tuesdays |  6:30 - 8:30 PM  |  Start: Oct 29 End: Dec 10  |  6  |  BCH  |  VENTRY  |  $89
Tuesdays |  4:30 - 6:30 PM  |  Start: Jan 14 End: Feb 18  |  6  |  BCH  |  VENTRY  |  $89
Mondays |  4:30 - 6:30 PM  |  Start: Mar 2 End: Apr 20  |  5  |  LWTC  |  VENTRY  |  $79

AutoCAD Beginning Level 1 1040068
Learn basic drafting vocabulary in this course. In addition, learn AutoCAD and how to use the following tools: auto menus, command menus and table menus in order to create a drafting product on the computer.

Tuesdays |  6:30 - 8:30 PM  |  Start: Sep 10 End: Oct 15  |  6  |  LWTC  |  PADRON  |  $99
Tuesdays |  6:30 - 8:30 PM  |  Start: Oct 29 End: Dec 10  |  6  |  LWTC  |  PADRON  |  $99
Tuesdays |  6:30 - 8:30 PM  |  Start: Jan 14 End: Feb 18  |  6  |  LWTC  |  PADRON  |  $99
Tuesdays |  6:30 - 8:30 PM  |  Start: Mar 3 End: Apr 14  |  6  |  LWTC  |  PADRON  |  $99
Tuesdays |  6:30 - 8:30 PM  |  Start: Apr 28 End: Jun 2  |  6  |  LWTC  |  PADRON  |  $99

Excel For Everyone 1040114
Do you want to learn how to use Excel or improve your current skills? Come to this class, it will fit your needs either personally or professionally. This class is designed to explore Excel and answer your Excel questions. Your Excel projects are welcome. We will present them to the class and if appropriate we will tackle and/or refine them.

Tuesdays |  6:30 - 8:30 PM  |  Start: Sep 10 End: Oct 15  |  6  |  BCH  |  VENTRY  |  $89
Tuesdays |  6:30 - 8:30 PM  |  Start: Oct 29 End: Dec 10  |  6  |  BCH  |  VENTRY  |  $89
Mondays |  6:00 - 8:30 PM  |  Start: Mar 2 End: Apr 20  |  5  |  LWTC  |  VENTRY  |  $79

Microsoft Office For Everyone 1040112
Microsoft Office is a suite of Apps (programs) that work well together. The most used if these is Word, Excel, Outlook and PowerPoint all of which will be explored in this class. Emphasis will be made on how these apps can be used together. Everything is “hands-on” and user-friendly. Your questions and personal projects are welcome.

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Mondays |  6:30 - 8:30 PM  |  Start: Oct 28 End: Dec 9  |  6  |  LWTC  |  VENTRY  |  $89
Mondays |  4:30 - 7:00 PM  |  Start: Jan 13 End: Feb 24  |  5  |  LWTC  |  VENTRY  |  $79
Tuesdays |  6:30 - 8:30 PM  |  Start: Mar 3 End: Apr 14  |  6  |  BCH  |  VENTRY  |  $89

QuickBooks 1040106
Learn the updated releases from this trusted program. QuickBooks makes it easy and efficient to manage small business books to personal finances. Learn how to process invoices, payments, generate reports, or enter and pay bills, reconcile your checkbook, generate and create detailed reports. Prerequisite: bookkeeping course or background in accounting.

Tuesdays |  6:00 - 9:00 PM  |  Start: Sep 10 End: Oct 15  |  6  |  LWTC  |  TBD  |  $109
Tuesdays |  6:00 - 8:00 PM  |  Start: Oct 29 End: Dec 10  |  6  |  LWTC  |  TBD  |  $109
Tuesdays |  6:00 - 8:00 PM  |  Start: Jan 14 End: Feb 18  |  6  |  LWTC  |  TBD  |  $109
Tuesdays |  6:00 - 8:00 PM  |  Start: Mar 3 End: Apr 14  |  6  |  LWTC  |  TBD  |  $109
Tuesdays |  6:00 - 8:00 PM  |  Start: Apr 28 End: Jun 2  |  6  |  LWTC  |  TBD  |  $109

Windows 10 For Everyone 1040110
Windows 10 is the latest Microsoft operating system. While it may seem strange or intimidating it is really a well-planned platform that is user-friendly. This is a class where you can get your questions answered and learn to appreciate the features and simplicity of Windows 10. Whether you are a Windows novice or more experienced this class should be a perfect fit.

Mondays |  6:30 - 9:00 PM  |  Start: Sep 9 End: Oct 21  |  6  |  LWTC  |  VENTRY  |  $89
Mondays |  4:30 - 6:30 PM  |  Start: Oct 28 End: Dec 9  |  6  |  LWTC  |  VENTRY  |  $89
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Tuesdays |  4:30 - 6:30 PM  |  Start: Mar 3 End: Apr 14  |  6  |  BCH  |  VENTRY  |  $89
Tuesdays |  4:30 - 6:30 PM  |  Start: Apr 27 End: Jun 8  |  6  |  LWTC  |  VENTRY  |  $89

CRAFTS

Basic Jewelry Fabrication 2020025
This course is designed for you to become familiar with the safe use of hand tools, propane torch, polisher and other related equipment used in fabricating jewelry. Through demonstrations, hands on applications and individual assistance you will learn about forming, filing, soldering and polishing your own jewelry that reflects your own personal style. Tools, supplies and equipment will be provided for your use. No text or previous experience is needed for this course.

Mondays |  6:30 - 8:30 PM  |  Start: Oct 28 End: Dec 9  |  6  |  LWTC  |  AZZARO  |  $89
Mondays |  6:00 - 8:30 PM  |  Start: Jan 13 End: Feb 24  |  5  |  LWTC  |  AZZARO  |  $89
Mondays |  6:00 - 8:30 PM  |  Start: Mar 2 End: Apr 20  |  5  |  LWTC  |  AZZARO  |  $89
**Creative Endeavors**

**Advanced Jewelry Fabrication 2020007**

This course is based on Basic Jewelry Fabrication I offered during previous semesters. Students will be provided a review of all tools, techniques and safety presented during the initial course. Through demonstrations and practical applications, students will learn types of stone settings to include both bezel and prong settings. Tools and equipment will be provided for use. Students will be responsible for purchasing materials to be used during the course. This will include fine silver bezel, 14 gauge sterling silver round wire and cabochon stones of student’s choice. A list of required materials will be distributed during the first class meeting. No text is required.

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**Fashion 101 2020009**

Learn to sew, hem dresses/pants, and save money by sewing your own clothes and decorator items. No sewing experience necessary. Bring your own machine, or use one of ours. All ages welcome!

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**DANCE**

**Rhythm Ballroom Dance 2040009**

A fun introductory class on the basics of rhythm ballroom dancing, including: Waltz, Foxtrot, Tango, Rumba, Cha Cha, Merengue, Mambo and Salsa. Designed to get you up on the dance floor in a short period of time or to reestablish the basics you forgot from long ago.

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**PHOTOGRAPHY**

**Essentials of Digital Photography, Understanding Your Digital Camera 2100017**

How to get the most out of your digital camera. The class will cover the essentials of your digital camera. You will learn how to use your camera’s shutter, aperture, ISO control and the drive modes to create images with impact and creativity. No previous camera or photography experience is necessary, just a desire to learn. Sonny Saunders has over 35 years of experience in photography and instruction and is renowned for his ability to communicate to a wide variety of students.

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**Hands-On Photography-How to Use Your Digital Camera 2100011**

In this hands-on class, achieve a basic understanding of your digital camera’s buttons, symbols and functions and how to use them when the auto settings just won’t do the job. Become familiar with your menu and how to learn from what you see on your display. Learn about aperture, shutter speeds, exposure compensation and metering. Learn the different options of focus. Required: Bring your camera along with a fully charged battery and start taking control.

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**Painting & Drawing**

**Watercolor, Beginning / Intermediate 2080004**

This course is designed for beginners and for those who want to take their painting to the next level. A new painting will be started each week. Subjects include flowers, animals, buildings, and landscapes. Bring whatever supplies you have to the first class meeting.

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**Creative Endeavors**
Learn to Get the Pictures You Want From Your Digital Camera 2100018

This 12-hour class will teach you how to get the most out of your digital camera. You will learn the simplest way to consistently produce the best pictures possible. We’ll cover all your camera’s features, buttons, controls and when and how to use them to add impact and creativity to your images. All features and functions will be covered from flash and memory card, to composition and basic lighting. No previous camera or photography experience is necessary, just a desire to learn. Sonny Saunders has over 35 years of experience in photography and instruction and is renowned for his memory card, to composition and basic lighting. No previous camera or photography experience is necessary, just a desire to learn. Sonny Saunders has over 35 years of experience in photography and instruction and is renowned for his ability to communicate to a wide variety of students.

Tuesdays | 6:30 - 8:30 PM | Start: Sep 10 End: Oct 15 | 6 | BCH | SAUNDERS | $89
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Tuesdays | 6:30 - 8:30 PM | Start: Apr 28 End: Jun 2 | 6 | BCH | SAUNDERS | $89

WRITING

Focus on Your Book Project 2140030

Have you thought of writing a book? Discover the process of drafting both fiction and nonfiction books from planning and layout, chaptering and organizing, to the importance of different writing elements. Students will have time during each session to share excerpts of their works-in-progress for feedback. All writing levels encouraged.

 Thursdays | 6:00 - 8:00 PM | Start: Mar 5 End: Apr 16 | 6 | LWTC | WROBLE | $89

Guided Revision 2140035

Making time to improve your writing is important. This collaborative workshop, designed for intermediate and advanced writers provides feedback and guidance on their works-in-progress—poems, short stories, memoir, novels, or articles. Learn as we discuss what works and what needs reworking. Time and length limit to excerpts are dependent on group size.

Tuesdays | 3:30 - 5:30 PM | Start: Oct 29 End: Dec 10 | 6 | BCH | WROBLE | $89
Tuesdays | 3:30 - 5:30 PM | Start: Jun 16 End: Jul 21 | 6 | LWTC | WROBLE | $89

Reading with a Writer’s Eye 2140053

Learn from a published author as we read and discuss a variety of stories from an author’s perspective: hooking the reader, character, conflict, creating scenes through action and dialogue and how it applies to writing. We will also discuss characterization and plot development in popular TV series and movies.

Wednesdays | 1:30 - 3:30 PM | Start: Jun 17 End: Jul 15 | 5 | LWTC | WROBLE | $79

Revision Decision 2140036

The real work of writing happens during the revision stage in the writing process. Learn different techniques to rethink pacing and development of your work-in-progress. Participants work with their own manuscripts to complete in-class revision exercises and then share excerpts. Bring a short 2-page writing sample to the first class.

Tuesdays | 6:00 - 8:00 PM | Start: Sep 10 End: Oct 15 | 6 | BCH | WROBLE | $89

COOKING

Gourmet Cooking 3050034

The dishes are from Mediterranean, Armenian, Greek and French cuisines with personal touches and changes by the instructor. All of the dishes are low fat and salt. The goal is to eat healthy without losing the taste and also are practical and easy to prepare. The class will have a main dish and a side dish for each session. We may even make a cake during Holiday season (of course a light cake). The dishes will include veggies, chicken, lean ground beef, rice, fish, pasta and greens. Those dishes are also low cost compared to the traditional recipes. The class will teach you to cook healthy and light, but still prepare a feast for your taste buds and palette. Materials fee $30 payable to the instructor the first night of class. This class is a demonstration class.

Tuesdays | 3:00 - 5:00 PM | Start: Sep 10 End: Oct 15 | 6 | LWTC | UYGUN | $89
Tuesdays | 3:00 - 5:00 PM | Start: Oct 29 End: Dec 10 | 6 | LWTC | UYGUN | $89
Tuesdays | 3:00 - 5:00 PM | Start: Jan 14 End: Feb 18 | 6 | LWTC | UYGUN | $89
Tuesdays | 3:00 - 5:00 PM | Start: Mar 3 End: Apr 14 | 6 | LWTC | UYGUN | $89

Creative Endeavors

Story Elements: Character, Plot, POV 2140059

Get started on your story with these important elements. Through writing exercises learn to engage readers by crafting 3-dimensional characters then creating an exciting plot with a realistic point-of-view. We will share in-class writing to learn from different story options. This short course is perfect for all levels of writers.

Tuesdays | 3:30 - 5:30 PM | Start: Mar 3 End: Mar 24 | 3 | BCH | WROBLE | $59
Tuesdays | 6:00 - 8:00 PM | Start: Jun 16 End: Jun 30 | 3 | LWTC | WROBLE | $59

Story Elements: Dialogue, Scene, Theme 2140060

Focus on specific story elements in this short course perfect for all writing levels. Engage readers using dialogue, action, and setting to establish strong scenes and then deepen the story by considering story theme. We will explore options for each writing element and share in-class writing to learn from each other.

Tuesdays | 3:30 - 5:30 PM | Start: Mar 31 End: Apr 14 | 3 | BCH | WROBLE | $59
Tuesdays | 6:00 - 8:00 PM | Start: Jul 7 End: Jul 21 | 3 | LWTC | WROBLE | $59

Writing Memoir, Personal Experience, and Family Stories 2140002

Have you led an exciting life? Have a rich genealogy? Enjoy sharing past experiences? This class will help you navigate through the islands of your memory as you learn to select and develop key events from your past, focus on the people and drama, and incorporate description for reader engagement.

Wednesdays | 3:30 - 5:30 PM | Start: Oct 30 End: Dec 11 | 6 | BCH | WROBLE | $89
Wednesdays | 3:30 - 5:30 PM | Start: Jan 15 End: Feb 19 | 6 | LWTC | WROBLE | $89
Thursdays | 1:30 - 3:30 PM | Start: Jun 18 End: Jul 23 | 6 | LWTC | WROBLE | $89

Writing Short Stories 2140004

In this course, designed for beginners or anyone wishing to explore short stories, participants will learn from published examples while applying short fiction techniques to their own writing. We will explore conflict, characterization, viewpoint, and description as they contribute to plot. Tips on using viewpoint and sensory detail to engage readers as well as story length and structure, will be covered.

Wednesdays | 3:30 - 5:30 PM | Start: Sep 11 End: Oct 23 | 6 | LWTC | WROBLE | $89
Tuesdays | 3:30 - 5:30 PM | Start: Jan 14 End: Feb 18 | 6 | BCH | WROBLE | $89
Tuesdays | 3:30 - 5:30 PM | Start: Apr 28 End: Jun 2 | 6 | BCH | WROBLE | $89
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**ENGLISH**

**Language of FAST American speech into “four of each?”** You will discover the single most important roadblock to success with both English pronunciation and American accent, and how to overcome it. Visit wwwAccentLoss.com to find out more!

<table>
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<tr>
<th>Course Title</th>
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**FRENCH, CONVERSATION, BEGINNING**

Learn a foreign language! In this course, you will learn the basics of the French language by developing your skills step-by-step. Pronunciation, vocabulary, and grammar is stressed. The book *French Made Simple* (ISBN:97807618596) is used. Purchase from major booksellers.

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**SPANISH, CONVERSATION, BEGINNING**

Learn a foreign language! In this course you will learn the basics of the Spanish language by developing your skills step-by-step. The textbook *Spanish is Fun* Book 1, 5th Edition (ISBN:978134199285) is used in all the beginning level Spanish classes and may be purchased through major booksellers.

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**PERSONAL ENRICHMENT**

**SIGN LANGUAGE**

This course offers a variety of verbs/nouns along with vocabulary for more fluent signing. It stresses the basic signs needed for communication. Students will learn signs, construct their own sentences, and sign them to the class. American Sign Language (ASL) is used. The book is A Basic Course in Sign Language, 2nd Edition (ISBN 9780393666420).

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**PERSONAL ENRICHMENT**
Spanish, Conversation, Beginning Level 2 3080030  
**BOOK**
Wednesdays | 6:00 – 8:00 PM | Start: Oct 30 End: Dec 11 | 6 | BCH | PERCEL | $89
Wednesdays | 6:00 – 8:00 PM | Start: Jan 14 End: Feb 11 | 6 | BCH | PERCEL | $89

Spanish, Conversation, Beginning Level 3 3080031  
**BOOK**
Wednesdays | 6:00 – 8:00 PM | Start: Jan 8 End: Feb 19 | 6 | BCH | PERCEL | $89

Spanish, Conversation Beginning Level 4 3080032  
**BOOK**
Tuesdays | 6:30 – 8:30 PM | Start: Oct 29 End: Dec 10 | 6 | BCH | BAQUERIZO | $89
Wednesday | 6:00 – 8:00 PM | Start: Mar 4 End: Apr 15 | 6 | BCH | BAQUERIZO | $89

Spanish, Conversation, Intermediate 3080033
Tuesdays | 6:00 – 8:00 PM | Start: Oct 30 End: Dec 11 | 6 | BCH | KAPLAN | $89
Tuesdays | 6:00 – 8:00 PM | Start: Jan 15 End: Feb 19 | 6 | BCH | KAPLAN | $89
Tuesdays | 6:00 – 8:00 PM | Start: Mar 4 End: Apr 15 | 6 | BCH | KAPLAN | $89
Tuesdays | 6:00 – 8:00 PM | Start: Apr 28 End: Jun 2 | 6 | BCH | BAQUEROZO | $89

Spanish, Conversation, Advanced 3080036
Tuesdays | 6:00 – 8:00 PM | Start: Oct 29 End: Dec 10 | 6 | BCH | KAPLAN | $89
Tuesdays | 6:00 – 8:00 PM | Start: Jan 14 End: Feb 18 | 6 | BCH | KAPLAN | $89
Tuesdays | 6:00 – 8:00 PM | Start: Mar 3 End: Apr 14 | 6 | BCH | KAPLAN | $89
Tuesdays | 6:00 – 8:00 PM | Start: Apr 28 End: Jun 2 | 6 | BCH | KAPLAN | $89

Adventures in Spanish with Patti, Part 1 3080088
Join us for an adventure! Already know some of the basics, but would like to go beyond talking about the here and now? You should be fairly comfortable using the present tense, ser and estar, and have a vocabulary of 400 words or so. Most of the successful students spend some time most days outside of class practicing and reviewing and using the language.

**TRAINING**

Tuesdays | 6:30 - 7:30 PM | Start: Sep 10 End: Oct 15 | 6 | BCH | HOGE | $59
Tuesdays | 7:00 - 8:00 PM | Start: Jan 14 End: Feb 18 | 6 | BCH | HOGE | $59
Tuesdays | 6:30 - 7:30 PM | Start: Mar 3 End: Apr 14 | 6 | BCH | HOGE | $59
Tuesdays | 6:30 - 7:30 PM | Start: Apr 28 End: Jun 2 | 6 | BCH | HOGE | $59

**SPORTS & RECREATION**

Pilates 3040018
This is an advanced exercise class. Develop every aspect of physical fitness: strength, flexibility, coordination, agility and endurance. Pilates dramatically transforms the way your body looks, feels and performs. A large variety of core exercises are performed, which are invigorating and challenging-working the entire body. Bring a mat, large towel and hand weights. All ages welcome.

**TRAINING**

Tuesdays | 5:15 - 6:15 PM | Start: Sep 10 End: Oct 15 | 6 | BCH | HOGE | $59
Tuesdays | 6:00 - 7:00 PM | Start: Jan 14 End: Feb 18 | 6 | BCH | HOGE | $59
Tuesdays | 6:00 - 7:00 PM | Start: Mar 3 End: Apr 14 | 6 | BCH | HOGE | $59
Tuesdays | 6:00 - 7:00 PM | Start: May 5 End: Jun 2 | 6 | BCH | HOGE | $49
Tuesdays | 6:00 - 8:00 PM | Start: May 7 End: Jun 4 | 5 | BCH | HOGE | $49
Tuesdays | 6:00 - 7:00 PM | Start: Jun 16 End: Jul 16 | 6 | LWTC | HOGE | $59
Tuesdays | 6:00 - 7:00 PM | Start: Jun 18 End: Jul 18 | 5 | LWTC | HOGE | $49

**TOTAL BODY TONE WITH WEIGHTS**

3040023
Develop every aspect of physical fitness: strength, flexibility, coordination, agility and endurance. A large variety of core exercises are performed. All ages are welcome. Hand weights, towel and mat are needed. This class requires movement and on the floor.

**TRAINING**

Tuesdays | 6:30 - 7:30 PM | Start: Sep 10 End: Oct 15 | 6 | BCH | HOGE | $59
Tuesdays | 6:30 - 7:30 PM | Start: Oct 31 End: Dec 12 | 6 | BCH | HOGE | $59
Tuesdays | 6:00 - 7:00 PM | Start: Mar 5 End: Apr 16 | 6 | BCH | HOGE | $59
Tuesdays | 5:15 - 6:15 PM | Start: May 5 End: Jun 2 | 6 | BCH | HOGE | $49
Thursdays | 6:00 - 8:00 PM | Start: May 7 End: Jun 4 | 5 | BCH | HOGE | $49
Thursdays | 6:00 - 7:00 PM | Start: Jun 16 End: Jul 16 | 6 | LWTC | HOGE | $59
Thursdays | 6:00 - 7:00 PM | Start: Jun 18 End: Jul 18 | 5 | LWTC | HOGE | $49
### MONEY MATTERS & REAL ESTATE

#### Financial Strategies for Estate Planning  3060018
Learn about the 2019 and 2020 federal estate laws. You will come away learning the realities of planning for a secure financial future. You will also learn how to extend your assets throughout your life, pass assets to your spouse without paying taxes, maximize the amount of your estate that goes to your heirs, and protect your family in the event of an unexpected passing or illness. You will learn the pros and cons of tax advantaged savings vehicles, including 401(k)s, 403(b)s, 529s, IRAs, Stretch IRAs and annuities.

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#### Long Term Care Insurance: Protecting Your Independence  3060023
The need for Long Term Care (LTC) can trigger tremendous personal and financial hardship during an already emotional period in your life. Learn the facts now and protect your personal and financial independence, including the Florida Partnership for LTC to protect assets away from Medicaid. Students will learn about the financial assistance available and how appraisals can affect your purchase. Learn how to buy bank owned and foreclosure properties. Also covered are the different Collier County websites that can help in your purchase. Field trip to county clerk’s office to a foreclosure sale. Last, we cover real estate trusts, corporations, limited liability companies, buying county tax certificates, filing homestead and domicile in Florida. Guest speakers include a Mortgage banker and Insurance Broker.

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#### Savvy Social Security for Boomers Ages 60-69  3300013
At this workshop, you will learn: 5 factors to consider when deciding when to apply for benefits, when it makes sense to delay benefits - and when it does not, why you should always check your earnings for accuracy, how to estimate your benefits, how to co-ordinate benefits with your spouse, how to minimize taxes on Social Security benefits and how to co-ordinate Social Security with your other sources of retirement income.

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### BUSINESS & CAREER

#### ASE Certification Test Prep  4080012
Come learn with an experienced instructor to better prepare for the certification exam. Cost of exam is not included. To register and for more information on session dates go to www.digitalsignup.com/colliercounty or call 239-377-1234.

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Personal Enrichment

Basic Life Support (BLS) 4080079
The Basic Support (BLS) for Healthcare Providers Classroom Course is designed to provide a wide variety of healthcare professionals the ability to recognize several life-threatening emergencies, provide CPR, use an AED, and relieve choking in a safe, timely and effective manner. To register and for more information on session dates go to www.digitalsignup.com/colliercounty or call 239-377-1234.
Monday  |  1:00 - 5:00 PM | Start: Aug 5, End: Aug 5 | 1 day | $54 | LWTC
Thursday |  5:00 - 9:00 PM | Start: Aug 8, End: Aug 8 | 1 day | $54 | LWTC
Saturday |  9:00 AM - 1:00 PM | Start: Aug 17, End Aug 17 | 1 day | $54 | LWTC

Certified Survey Technician (CST) Level I 1040127
Certified Survey Tech Level I This is a basic introduction to land surveying, and an introduction to certification program offered by the National Society of Professional Surveyors. This nationally recognized certification process is designed to give the candidate a working knowledge of the processes and methodologies used to prepare maps. The book and calculator will be furnished by The Florida Society of Surveyors and Mappers.

Tuesdays  |  6:00 - 8:00 PM | Start: May 26 End: Jul 7 | 7 | LWTC | TFD | $100

Child Development Associate Credential Course 4080046
This is a 120-hour course leading to National Child Development Associate (CDA) Credential. The program provides the 120 hours of formal education in the required content areas for the credential. Students are supported in completing the credential application, as well as filing for any available scholarships for the credential application fee. Textbooks are included in the tuition. Credential requirements such as completing the Professional Portfolio, filing the credential application and distributing family questions, etc. are completed within the course as class work as well as homework assignments. Upon completion of the course, students will be prepared to take the online exam and schedule their verification visit once authorized the the CDA Council. The instruction will conduct the verification visit. The course meets two evenings during the week for 3 hours each. In addition, one Saturday a month the class meets for 6 hours. The course runs approximately 4 months. Textbooks are NOT included in the tuition.

Mon, Wed  |  6:00 - 9:00 PM | Start: Oct 2 End: Dec 18 | 11 | LWTC | CONTE | $499

Citizenship 3200001
Learn the process for applying, filling out the application, how to avoid common mistakes and preparing for the exam. To register and for more information on session dates go to www.digitalsignup.com/colliercounty or call 239-377-1234.
Monday  |  6:00 - 8:30 PM | Start: Sept 9, End: Oct 14 | 6 | LWTC | $89
Monday  |  6:00 - 8:30 PM | Start: Oct 28, End: Nov 18 | 6 | LWTC | $89
Monday  |  6:00 - 8:30 PM | Start: Jan 13, End: Feb 24 | 6 | LWTC | $89
Monday  |  6:00 - 8:30 PM | Start: Mar 2, End: Apr 20 | 5 | LWTC | $79
Monday  |  6:00 - 8:30 PM | Start: Apr 27, End: Jun 1 | 5 | LWTC | $79

Facials Specialty 1120042
An exciting opportunity awaits you. Prepare for a career as a Facial Specialist. If you are interested in skin care, makeup and professional treatments, this is the place to start. Upon completion of this program, you will take the state certification exam to be a licensed Aesthetician. Learn the different aspects of this specialty including: skin analysis, classic and new facial treatments for both men and men, cosmetic application, makeup artistry, waxing and other hair removal techniques. You will learn the safety and sanitation standards of the industry to comply with the Florida law. Openings are limited, so sign up today.
Mon, Tue, Wed, Thu  |  5:00 - 9:00 PM | Start: Aug 12 End: Dec 12 | 18 | LWTC | OLSEN | $2,125
Mon, Tue, Wed, Thu  |  5:00 - 9:00 PM | Start: Jan 7 End: May 12 | 18 | LWTC | OLSEN | $2,125

IV Therapy 3040043
The IV Therapy course is a Post Graduate class offered to LWTC Practical Nursing graduates twice yearly upon completion of the PN program. In addition, continuing education credits are given through CE Broker to those who are already licensed as LPNs and RNs. The course covers aspects of IV therapy including the initiation of IV therapy and care of the central line.
Mon, Tue, Wed, Thu, Fri  |  8:00 - 2:30 PM | Start: Oct 21 End: Oct 28 | 1 | LWTC | TBD | $324
Mon, Tue, Wed, Thu, Fri  |  8:00 - 2:30 PM | Start: May 15 End: May 22 | 1 | LWTC | TBD | $324

Nails Specialty 124014
Prepare for employment as a nail technician. Acquired skills will include manicuring, pedicuring, massage of the hands and feet, gel nails, acrylic nails, nail art and proper sanitation. Preparation for and administration of the Florida Certification Examination is provided. Price includes textbook and starter nail kit.
Mon, Tue, Wed, Thu, Fri  |  5:00 - 9:00 PM | Start: Aug 12 End: Dec 12 | 18 | LWTC | NGUYEN | $2,125
Mon, Tue, Wed, Thu, Fri  |  5:00 - 9:00 PM | Start: Jan 7 End: May 14 | 16 | LWTC | NGUYEN | $1,680

Service of Non-Enforceable Judicial Process Training 4080087
Process server responsibilities include: Judicial System, Florida Statues & Rules of Civil Procedure; functions of courts in civil actions; how process is serviced and return of services. Train for this “in demand” position now! Book included in tuition. To register and for more information on session dates go to www.digitalsignup.com/colliercounty or call 239-377-1234.
Mon-Thur  |  5:00 - 9:00 PM | Start: Dec 2, End: Dec 12 | 9 | LWTC | $359
Saturday  |  9:00 AM – 5:00 PM | Dec 14

Service of Non-Enforceable Judicial Process Training (REFRESHER) 4080088
Process server refresher course (4 hours). To register and for more information on session dates go to www.digitalsignup.com/colliercounty or call 239-377-1234.
Saturday  |  1:00 - 5:00 PM | Dec 14 | 1 | LWTC | $60

Welding 4080077
An introduction course, not a certificate program, for students to learn safety, different types of welding including mig, arc, tig, and aux fuel cutting. Students will complete various projects throughout the course to perfect their art. Potential careers include, but not limited to: construction, automotive, aviation, art and general repairs. An equipment list will be provided by the instructor at the first class. Welding materials are provided for the students as part of the tuition.
Tuesday, Thursday  |  5:30 - 8:30 PM | Start: Aug 20, End: Oct 24 | 10 | LWTC | $760
Tuesday, Thursday  |  5:30 - 8:30 PM | Start: Jan 14, End: Mar 26 | 10 | LWTC | $760

Private Investigator 4080083
Prepare for employment as a Private Investigator Intern in accordance with the requirements of Chapter 33 of the Code of Federal Regulations (33CFR), the requirements of the Florida Department of Agriculture and Consumer Services (DOACS), Chapter 493, Florida Statues (F.S.) and Chapter SN-1, Florida Administrative Code (F.A.C.). To register and for more information on session dates go to www.digitalsignup.com/colliercounty or call 239-377-1234.
HEALTHCARE ONLINE CAREER TRAINING

Administrative Dental Assistant
Learn the essential skills for managing the business aspects of a dental practice and becoming an administrative dental assistant. 150 HRS

Administrative Medical Specialist with Billing & Coding
Get the training you need to become an Administrative Medical Specialist, medical receptionist, scheduler, insurance specialist or diagnostic or procedural coder. 300 HRS

Administrative Medical Specialist with Billing & Coding + Terminology
This program combines the Administrative Medical Specialist program with training in medical billing and coding, plus medical terminology to give you a competitive edge in the healthcare field. 360 HRS

Certified Personal Trainer
Prepare for an in-demand career as a personal trainer as you earn a nationally-recognized W.L.T.S. certification and gain real-life experience in an internship. 62 HRS

Medical Transcription
Learn to transcribe medical reports in hospitals, offices or from home with the most popular transcription program in the country for entry-level training. 240 HRS

CompTIA Healthcare IT Technician
This course teaches the fundamentals of healthcare IT (HIT) by using the CompTIA Healthcare IT Technician (HIT-001) exam objectives as the framework. 80 HRS

ICD-10 Medical Coding
Prepare for the future of medical coding by mastering the steps for using the ICD-10-CM and ICD-10-PCS to code medical diagnoses and procedures. 100 HRS

Medical Billing & Coding
With the Medical Billing and Coding (MBC) program, you'll gain the skills you need to enter one of the fastest-growing fields in allied health as a medical billing specialist, medical coder, or medical office manager. 240 HRS

Medical Billing & Coding + Terminology
This program combines the Medical Billing & Coding program with 60 hours of medical terminology training to give you a competitive edge in the healthcare field. 300 HRS

Physical Therapy Aide
Learn the responsibilities of a PT aide including a working knowledge of anatomy and medical terminology. By the end of this program, you will be fully prepared to obtain an entry-level position as a PT aide. 150 HRS

Hybrid Career Programs

Online Programs

150 HRS

Administrative Medical Specialist with Billing & Coding + Terminology

240 HRS

Medical Billing & Coding + Terminology

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Medical Insurance Specialist

460 HRS

Medical Receptionist

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Designing Effective Websites
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Creating WordPress Websites
Want to build an attractive, sophisticated blog or website—without having to learn any special coding? WordPress.com is the answer! WordPress.com is one of the world's most popular Web design tools. In these lessons you'll get hands-on experience as you create your own WordPress.com website.

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Learn how to create state-of-the-art Web sites using modern CSS and HTML techniques. Take your existing HTML skills to the next level and start building sites like the pros.

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Learn Adobe Dreamweaver from a Web design pro. Master the techniques for producing fully functioning sites, learning how to insert and format text, images, hyperlinks, tables, and a variety of media formats. Discover the secrets of effective page layout — secrets that ensure your sites reach and impress your audience.

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Golden Gate Adult Learning Center: 2701 48th Terrace SW

Lely High School: 1 Lely High School Boulevard
Only Evening – Nocturno – Aswè

Lorenzo Walker Technical College: 3702 Estey Avenue

Palmetto Ridge High School: 1655 Victory Lane
Only Evening – Nocturno – Aswè

CareerSource SW Florida: 3050 N. Horseshoe Drive, Bldg. B Ste. 290 (GED only)

For questions call - Para mayor información - Pou plis enfòmasyon
Call: 239.377.1319 or Visit: www.CollierAdultEd.com

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• En Anglè pou ede pitit ou yo nan lekòl yo ak jwenn yon pi bon travay
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• Pratik lè ak kote y
• Instructeurs ki kalifye

Classes de Verano comienzan el 13 Junio al 28 de Julio
Registración comienza el 16 de Mayo al 27 de Mayo

Klas pou Sezon ete a ap kòmanse 13 jen pou rive 28 Jiyè
enskripsyon ap kòmanse 16 me pou rive 27 me
Registration:  
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