

Corkscrew Elementary School - School Advisory Council (SAC) Meeting

Minutes

Date: 10-18-16

Time: 4:42PM

Media Center

SAC CHAIR	Emmi Sass
PRINCIPAL	Ronna Smith
NOTIFICATION OF MEETING	Email sent 10/11/16 Posted on marquee 10/11/16
LIST MEMBERS PRESENT	Emmi Sass, Meredith Wiacek, Jessica Vieira, Adrienne Gagliardo, Ronna Smith, Monica Ramos, Jennifer Connerley Non-members present:
LIST MEMBERS ABSENT	Paula Miranda, Mathew Reichard
QUORUM PRESENT	Yes
WELCOME	SAC Chair welcomes members
APPROVAL OF MINUTES	SAC Chair approves September minutes Approved: Meredith Wiacek Seconded: Monica Ramos
CHANGES TO AGENDA	None
AGENDA ITEM 1	Introduce 2016-17 Board Members: <ul style="list-style-type: none"> • Adrienne Gagliardo • Paula Miranda • Jennifer Connerley • Mathew Reichard
AGENDA ITEM 2	Review Board Member Expectations & By Laws - Hold discussion for November meeting
AGENDA ITEM 3	Budget Update <ul style="list-style-type: none"> • Have not yet heard if they are allocating any funds this year. Current balance \$309.49. • All Reading Horizons material have been received.
AGENDA ITEM 4	School Improvement Plan Presentation - review and approve Step 1: Identify Goal and Set Targets All Elementary Schools were recommended that we all stuck to a common overlaying goals: If staff consistently utilizes effective instructional strategies, embeds high-yield essential elements in practice, and analyzes data to drive ambitious instruction, then student achievement will increase by at least 3% (gain scores of 3%). Step 2: Barriers Overarching goal for building is identifying 3 barriers: Barrier 1: Application of effective high yield instruction strategies have not been consistently demonstrated. Barrier 2: Instruction is predominately focused on low levels of rigor and are not scaffolded to engage students in work that is cognitively complex. Barrier 3: Students have not consistently received targeted, data driven, and differentiated instruction that meet their needs cognitively, behaviorally, and emotionally. Step 3: Resources iReady reports, Data Warehouse, Common grade level formal/informal assessments, Curriculum maps, and reading coach and Marzano Cohort Teachers Step 4: Strategies and Rationals

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	<p>Strategy 1: Provide Professional learning opportunities on Marzano essential strategies and engaging instruction Rationale: Provide regularly scheduled researched based professional learning opportunities for all staff will allow for sharing of essential strategies and engaging instruction</p> <p>Strategy 2: Provide professional learning on how to increase the instructional rigor utilizing high yield strategies and scaffolded lessons Rationale: Provide regularly scheduled researched based professional learning opportunities focused on instructional rigor through the use of Marzano’s high yield strategies, for all staff will allow for professional discussion and sharing of effective strategies.</p> <p>Strategy 3: Provide tiered support to students identified as at risk through the MTSS process and progress monitor with Progress Monitoring plans as needed Rationale: Identify and review at risk student data, ongoing data analysis, and implementing the MTSS process, intervention and enrichment can be systematically implemented.</p> <p>Step 5: Action Plan Action 1: Develop a yearlong calendar to ensure opportunities for professional learning are provided Action 2: Review lesson plans to determine essential elements featured during professional learning are embedded within practice Action 3: Provide specific, targeted observations on deliberate practice and featured elements Action 4: Provide job embedded professional learning by having Marzano Cohort 1 and Cohort 2 teachers</p> <p>Action 1: Conduct academic non-academic data dialogues with teams reflective of District protocol Action 2: Utilize instructional coaches and lead teachers from Marzano Cohorts 1 and 2 Action 3: Facilitate monthly PLC to encourage discussions on how to enhance instruction and increase rigor</p> <p>Action 1: Identify students exhibiting 2 or more of indicators through the use of Early Warning System Action 2: Develop and implement a systematic approach to advocacy and mentoring for students in need. Action 3: Review student intervention and assessment data in Leadership and team-based PLC’s for efficacy Action 4: Adjust interventions based academic and non-academic data collected.</p> <p>Step 6: Plan to Monitor Fidelity of Implementation</p> <p>Step 7: Monitor for Effectiveness at Reducing or Eliminating the Barrier</p> <p>Approved: Meredith Wiacek Seconded: Monica Ramos</p>
<p>AGENDA ITEM 5</p>	<p>2016-17 SDAC meeting dates & point person (Emmi Sass will be the SAC representative) Location: PRHS Time: 5:30-6:30 Dates: 10/24, 1/9, 3/27, & 5/1</p>

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AGENDA ITEM 6	Student directory update (Meredith Wiacek is working with the PTA)
OPEN AGENDA	Blue Zone-Ms. Smith will have a parent informational meeting. It does not change any of our current school rules and it provides some additional ideas.
NEXT MEETING: DATE	November 15, 2016 at 4:30 in the media center.
NEXT MEETING: AGENDA TOPICS	<ul style="list-style-type: none">• Review Board Member Expectations & By Laws• October SDAC information
MINUTES SUBMITTED BY	Meeting adjourned at 5:35