

East Naples Middle School

SAC Board Meeting Minutes – April 5, 2018

Members in Attendance: Elsa Aguilera, Susanna Capasso, Jessica Ford, Michelle Gordon (for Mr. Huelsman), Lisa Hicks, Daniel Lozano, Jennie Perez, Tiffany Rios, Sasha Milden, Anthony Milden, Suzanne Shreeve, and Lourdes Trevino.

Call to Order: A meeting of the East Naples Middle School Advisory Council was held in the ENMS Media Center on April 5, 2018. Co-chair, Suzanne Shreeve, called the meeting to order at 6:00 pm. Daniel Lozano, Secretary, recorded minutes for this meeting.

Minutes Approval: February and March minutes were brought up for approval after being postponed for two months. Jessica Ford motioned to accept the minutes with the agreement that certain misspellings in the March minutes would be fixed. The motion was seconded by Ms. Jennie Perez.

Business:

1. Mrs. Shreeve mentioned some facts about the school district including the fact that Collier County is the 115th largest school district in the country. According to some district updates there would be a new school addition approved for the future. Patrick Woods confirmed that plans were being approved to create a new addition to Immokalee High School in 2019.
2. After having read through the SAC bi-laws at the March meeting, a motion was brought up to accept the Bi-laws after the second revision. Ms. Perez made this motion and Suzanne Shreeve seconded it.
3. Mrs. Gordon then spoke about a budget reduction to our school which would reduce our budget by about \$60,000. This was being done to distribute the money to other Title One schools in need. Mrs. Gordon mentioned that we may lose an entire instructional position because of this, but that efforts were being made to keep an additional non-instructional employee who would aid in student and hallway monitoring. It had been determined that this was very beneficial for helping daily affairs at the school move along more smoothly.
4. Plans for the Math Camp for Algebra students were being implemented and also there would be an additional math camp for incoming 6th graders, so that they could improve their skills and review important skills before the beginning of the school year.
5. There would also be funding for the Summer Reading Program which will continue this summer as well.
6. It was decided that the school will continue to have one Parent Involvement Meeting monthly during the school year. Discussion was held about FY19 Parent Involvement Plan as well as the student-teacher-parent Compact. Based on the success of FY18, we will continue in the same direction for FY19.
7. A funds request was brought up to use the extra LEAD money which teachers had not used and which would be collected from their paychecks to pay for extra paper supplies for classrooms.
8. Jessica Ford motioned to fund the requested paper supplies from the extra LEAD money. Rios seconded the motion.
9. Mrs. Gordon then brought up a request from the math department to fund Scholastic Magazine. The subscription would be a one-time request since teachers had agreed to use the magazines for multiple years. The request was for \$1000. Also a request from Social Studies department for

Gateway to American Government workbooks. Jessica Ford motioned to accept the funds request for the Scholastic Magazines and Social Studies workbooks. Daniel Lozano seconded the motion.

10. Ms. Edwards brought up a funding request by guidance to provide character building booklets for all incoming students regarding bullying and social media. Each student would be provided with a copy of each book for the upcoming school year. The request was asking for 350 of the guidance booklets for a total of \$1007.16.
11. Jessica Ford motioned to accept the funds request. Ms. Jennie Perez seconded the motion.
12. Mrs. Gordon spoke about an \$11,000 request from the science department for reasonable requests for science materials, vocab cards, science lab equipment and testing kits. It was explained that the request had been whittled down by the science department to only the most critical items. Ms. Edwards mentioned being able to possibly get donations from her job at Home Depot to supplement the request and save some of the money. Mrs. Ford also mentioned working at a hospital and also possible being able to request extra surplus supplies to help lower the costs of the science equipment. Mrs. Gordon mentioned that we could look into accepting additional supplies and that those extra supplies would be subtracted from the \$11,000 request amount and that that money could be returned back into the SAC budget. The \$11,000 would simply be the max amount that could be used from the SAC fund and any extra money not used would be returned to the budget. Jessica Ford motioned to accept the Science Materials funds request. Tiffiany Rios seconded the motion.
13. Mrs. Gordon reviewed some testing updates. The FSA Writing Test was a successful administration in which all but seven students tested on the same day. Testing went very smoothly overall.
14. Course selection sheets would be sent out in May. Students will be reviewing the course selection procedure and will take the forms home to complete. Course offerings will be similar with an actual Entrepreneurial Class being added. HOPE classes will be reduced to just three instead of four since more students have chosen to take HOPE on their own.
15. Mr. Miller spoke about updates to school safety. Mrs. Roedig will provide us with an update to the changes in signage around the school. Some signs, like the ones on Guava Road have been updated but there are still other signs that need to be installed.
16. Mr. Miller reviewed some District safety updates, including how a code red drill will now be required with every fire drill. When we return in August, there will need to be two fire drills and two code red drills to start off the school year.
17. A new camera will be installed in the front office so that parents and visitors can be buzzed in before they are able to enter the front office door. This is to add an additional layer of security to all schools around the county. Additional steps to keep the campus safer include keeping the side gates open only from 8:30 – 9:00 in the morning and during dismissal. This way, there are fewer doors that outsiders can gain access to. There will also be more police presence randomly around school campuses including East Naples Middle.
18. There were no open agenda items to discuss at this meeting.
19. Jennie Perez motioned to end the meeting at 6:41. Tiffany Rios seconded the motion.

Next meeting: The SAC committee's next meeting will take place at 6:00 pm on May 3rd, 2018 in the East Naples Media Center.

