

East Naples Middle School

SAC Board Meeting Minutes – May 3, 2018

Members in Attendance: Elsa Aguilera, Susana Capasso, Sasha Milden, Jessica Ford, Lisa Hicks, Kevin Huelsman, Anthony Milden, Daniel Lozano, Bettina Roedig, Suzanne Shreeve and Lourdes Trevino.

Call to Order: A meeting of the East Naples Middle School Advisory Council was held in the ENMS Media Center on April 5, 2018. Co-chair, Suzanne Shreeve, called the meeting to order at 6:01 pm. Daniel Lozano, Secretary, recorded minutes for this meeting.

Minutes Approval: The committee was unable to approve minutes for April because it lacked a quorum of members. The approval of April's minutes will be held off until the first meeting of the next school year which should be held when we return in August, 2018. The meeting will be held on August 23rd at 6:00 pm in the middle school media center.

Business:

1. Mr. Huelsman explained new security measures undertaken by the school board. One such new rule included a plan to keep one deputy at schools at all times.
2. The district was also moving towards making it so that there would be only one point of entry at all school campuses around the district to reduce entry/exit points and increase safety.
3. Teachers will also be asked to set appointments on calendars with parents and this will be communicated with the front office staff in order to give them a better idea of what parents to expect and what visitors are scheduled to visit the school. This will help limit surprise visits by unexpected visitors.
4. Parents and guardians will be required to show ID in order to enter the schools. This policy will be more strictly adhered to.
5. Code Red drills must now be equal to the number of fire drills. This means that every school will be required to have a Code Red drill each time they have a fire drill.
6. District schools will practice having practice drills at different times of the day including during lunch times, so that students are familiar with what to do in a variety of potential emergency circumstances.
7. Parents will be informed when drills take place.
8. There must be a fire drill and code red lockdown drill during the first ten days of the school year.
9. The district confirmed that there will be new volunteer ID badges for next year.
10. A new phone answering system will also be uniform across the district starting next year.
11. Mrs. Roedig asked if deputies would be available for nighttime events. Mr. Huelsman said daytime events are currently covered but night time events require a special request for deputies. Deputies must be hired for three hour blocks for special events. Deputies are paid time and a half which averages out to about \$250 to request deputies for three hours.
12. Mrs. Roedig discussed some of the security updates occurring with traffic signs and signals around the school. A flashing stop sign will be added along neighboring streets. A streetlamp will be added to the corner of Estey and Lakewood Blvd. Also, the county is working to include a push-button crosswalk as well.
13. Awards schedules were discussed. The Awards will take place on the 23rd and 24th of May. Two awards assemblies will occur on the same day for 6th and 7th on the 23rd and the 24th would be

the awards night for 8th grade. Invites would be sent out for all students receiving awards. Invitations would be sent out the week of 5/7 - 5/11. If necessary, teachers would be asked to park on the grass to ease the parking situation on awards night.

14. Changes have been made with the district's Title One plan which has shifted funds around to different areas in the district. East Naples has been allocated 0.75 of the cost to hire a new guidance counselor. The school has requested that we receive the additional necessary funding to completely fund the position since another guidance counselor is greatly needed.
15. Other new positions to be hired may include additional teaching aides and paraprofessionals. This way, we will have more staff on hand to monitor students. This should help improve behavior issues.
16. Mr. Miller spoke about discipline. He explained how there have been more referrals than last year. There were 317 referrals written as of April which is more than the 244 that had been written by the same time last year. Mr. Miller explained that this seems to be a county-wide phenomenon this year and explained some potential factors causing this.
17. No funding requests were made at this time.
18. Mr. Huelsman reported that the yearbook turned out very nicely this year. By speaking with the photography companies, the school was able to keep prices down. Mrs. Hicks mentioned that she may know of some cheaper photography companies that may help the school keep costs down for the yearbook. Mr. Huelsman was open to meeting with new photography companies to keep costs down.
19. In regards to hiring, the school is looking at hiring at least one more Language Arts teacher, but the school may require up to 2-3 new Language Arts teachers by next year. The school will also look to hire a new chorus/orchestra teacher. Also, we will need at least one more science teacher and a new P.E. teacher.

Open Agenda

20. Mrs. Roedig discussed the county memorial program which may be able to provide a permanent memorial at the corner of Estey and Lakewood which would commemorate the boy who was unfortunately hit and killed by a car there earlier this year. This would hopefully be a fitting replacement for the impromptu memorial that has been there since after the incident.
21. Lisa Hicks motioned to have the next meeting on August 23, 2018 at 6:00. Daniel Lozano seconded the motion.
22. Nomination forms for SAC committee will be sent out on May 17, 2018.
23. Suzanne Shreeve motioned to end the meeting at 7:10 pm. Lisa Hicks seconded the motion.

Next Meeting: The SAC committee's next meeting will take place on August 23, 2018 at 6:00 pm in the ENMS media center.