

East Naples Middle School Advisory Committee (SAC)

Board Meeting Minutes: November 2, 2017

6:00 pm ENMS Media Center

Board Members:

Members present were: *Present were: Jessica Ford, Lisa Hicks, Kevin. Huelsman, Diane Keissner, Daniel Lozano, Lonnie Mills, Sarah Oliver, Jennie Perez, Betina Roedig, Andrew Roedig, Suzanne Shreeve, and Cecilia Waite*

Attendance was completed on a separate sign-in sheet (please refer to sign in sheet for attendees of meeting)

Proceedings:

Meeting called to order by Bettina Roedig at 6:00 pm.

Meeting Minutes:

1. Sarah Oliver made a MOTION to accept the amended minutes. Lisa Hicks seconded the motion. The committee approved the MOTION by a vocal vote.
2. Sarah Oliver made a motion to add A+ School Recognition plan to the Agenda. Lisa Hicks seconded the motion.
3. David Miller (AP) discussed the bus lights at the school crosswalk on Lakewood and Davis. He mentioned that there is currently a 1 minute 40 second delay on the Davis light and just 45 seconds for the Lakewood Drive walkway. The one-minute crosswalk time was discussed as one of the possible issues causing delays at the light. Kevin Huelsman proposed working with the county to shorten the light delays and working closely with the crossing guard to concentrate the walkers and delay traffic less.
4. Betting Roedig asked about volunteer badges. Mr. Huelsman mentioned that he will call and ask the district about them.
5. Michelle Gordon explained QBA testing and how results are used to guide remediation. Results will help students to focus on standards and skills that they are weak on. Pull out groups have been formed to give support to students in needed areas determined from QBA results. The decision was made to increase usage of the Aleks math program for remediation. Mr. Huelsman added more details on how remediation for students works. Data for 7th and 8th grade math scores were on par with expectations. Sixth grade math seemed to be an area that required more focus and remediation. Procedures for student accommodations were reviewed by Gordon and Huelsman to explain how we accommodate those students who are given extra time. Michelle also discussed issues with interpreting the new Civics QBA data.
6. Suzanne Shreeve asked for clarification with the difference between the raw QBA scores vs. the scaled district scores. Mr. Huelsman explained how scaled scores were used for grading which is why the district scales them.

7. Debate club information was shared. Mr. Huelsman mentioned sending out a home dialer call to make sure that parents were informed about the club. Organization of the club and information about club organizers was given. Mr. Clark is the head of the debate club while Tony Sutton is the head of the Scholar Bowl club.
8. Lisa Hicks shared A+ recognition proposal which was voted on by the staff. Lisa Hicks made a motion that the A+ School Recognition plan developed and voted on by the faculty and staff on October 23, 2017, be approved by the School Advisory Council. The staff vote was unanimous consent for the plan. Suzanne Shreeve seconded the motion. The plan for distribution is as follows:

All staff who worked the entire 2016-2017 school year will be awarded per the share plan. Staff who worked less than the school year will be awarded on a pro-rated basis based on the percentage of the year worked. Staff who work less than a full-time FTE in our school will also be pro-rated based on the FTE percentage. The Share Plan is delineated as follows:

- Administrators, 1.000 share
- Office Manager, 0.900 share
(includes APC Secretary, Discipline Secretary
- Instructional, 1.000 share
- Non-Instructional, 0.400 share
- Plant Operator/Facility Manager, 0.900 share
- Food Service Manager, 0.400
- Food Service Workers. 0.090
- Psychologist 0.500
- Reserve 1.000

If the reserve is not used to pay a bonus, the reserve funds will be used for general school supplies divided equally among the three grade level teams. The motion was passed by a unanimous vote.

9. Kevin Huelsman brought up the approval process that was still underway for the district to approve the funding of Flowcabulary and Brainpop. The county is still assessing the programs and approval may come by the time of the December SAC meeting.
10. Sarah Oliver asked if a rolling budget for the SAC funds could be provided for committee members on a more regular basis. Mr. Huelsman assured that a monthly budget could be provided. Mr. Huelsman offered to also include the Title One budget as well as the SAC funds budget. Mr. Huelsman also mentioned that anyone was welcome to come into the school and ask to see the SAC Binder which would be kept in his office.
11. Cecilia Waite then filed a MOTION to approve the new community members and add them to the member list for next month's meeting. Lisa Hicks seconded the MOTION and the board approved the MOTION by a vocal vote.

The list of community members that are presented for membership are:

- Esmeralda DeLeon
- Anthony Milden

- Felicia Bermudez

12. Michelle Gordon spoke about the Veteran's breakfast which would take place on Veteran's Day.

13. Suzanne Shreeve expressed a concern about the timeliness of the Red Ribbon Week information that seemed to go out a bit late on the week it was taking place. Suzanne also asked for clarification about whether invitations for National Junior Honor Society had been mailed out.

14. Cecilia Waite MOTIONED to adjourn the meeting at 7:13. Seconded by Kevin Huelsman.

The SAC committee's next meeting will take place on Dec. 7, 2017.