

Pinecrest Elementary — School Advisory Council (SAC) Meeting MINUTES

MINUTES	AUGUST 28, 2018	6:00 PM	PCR Cafeteria
SAC CHAIR	Scott Hart		
PRINCIPAL	Susan Jordan		
NOTIFICATION OF MEETING	Marquee, Flyer, Parent Activity Calendar, Phone calls to members		
MEMBERS PRESENT	Dawn Sessions, Scott Hart, Martha Soto, Susan Jordan		
MEMBERS ABSENT	Teresa Simon-Maqueda, Veronica Franco, Isabel Lopez, Francisco Santay		
WELCOME	Mr. Hart		
APPROVAL OF MINUTES	Motion: Dawn Sessions Second: Martha Soto Motion passed		
CHANGES TO AGENDA	None		
AGENDA ITEM 1	Budget <ul style="list-style-type: none"> • \$8,207.95 		
AGENDA ITEM 2	SAC Reports <ul style="list-style-type: none"> • Principal’s Report – Dr. Jordan deferred to the Membership agenda item. • SAC Chair/Member Report – Mr. Hart shared that the year has gotten off to a great start. Teacher Meet & Greet had a wonderful turnout. Also, Safety Patrol has started for the 5th graders. They can be seen helping students exit vehicles in the morning, opening building doors for staff and students, and all around campus ensuring the safety of all the students. 		
AGENDA ITEM 3	Current SAC Membership – Mr. Hart and Dr. Jordan <ul style="list-style-type: none"> • Parent Members - 4 • Staff Members - 1 • Teacher Members – 3 • Administrator - 1 • We will be looking for new SAC members for this school year. Please spread the word to other parents. We have openings and are looking to have around 4 new parent members. When we receive the names of parents who want to become members, they may request to be placed on a ballot. The ballots will be sent home allowing parents to vote, and ballots will be returned to school. • We will be looking for teacher and staff SAC members and these groups will nominate and elect members, as well. 		
AGENDA ITEM 4	Election of Members <ul style="list-style-type: none"> • Process <ul style="list-style-type: none"> ○ We begin by seeking parent volunteers willing to join SAC. To do this, we ask for volunteers on our parent newsletter, during our 		

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	<p>open house, posting a sign in the front office, as well as doing an “all-call” to the families.</p> <ul style="list-style-type: none"> ○ Interested parents may request to be placed on the ballot. Parents may also be nominated by other parents. Once the ballot is complete, it will be sent home with all students so parents may vote for members. The completed ballots are returned to school.
AGENDA ITEM 3	<p>Title I Annual Parent Meeting</p> <ul style="list-style-type: none"> ● September 4, 2018 ● Please attend, and encourage other parents to attend, as we share important information about Pinecrest.
AGENDA ITEM 4	<p>Parent and Family Engagement Plan</p> <ul style="list-style-type: none"> ● As it was discussed at the May 2018 SAC Meeting, we have included our Parent Institute featuring topics involving math, science, and reading. Also, we have scheduled more events during the morning hours to accommodate parents working in the evening. Finally, Rosetta Stone is available for parents who wish to learn English. A summary of all events will be sent home once the Parent and Family Engagement Plan is approved.
AGENDA ITEM 5	<p>Viewing of Title I Documents</p> <ul style="list-style-type: none"> ● Our Title I budgets can be viewed at any time in our front office. The Title I Basic Use of Funds, Title I Migrant Use of Funds, and our Parent Involvement Use of Funds are kept in a Title I notebook at our front office desk. If you wish to view any, or all, of the budgets, please ask any of our front office staff.
OPEN AGENDA	<ul style="list-style-type: none"> ● None
ADJOURNMENT	<p>Motion: Dawn Sessions Second: Joyce Varisco Motion approved</p>
NEXT MEETING: DATE	<p>September 18, 2018</p>
NEXT MEETING: AGENDA TOPICS	<ul style="list-style-type: none"> ● Finalize Parent and Family Engagement Plan ● Share budgets ● Discuss School Improvement Plan

Notes:
