

## Pinecrest Elementary School Advisory Council (SAC) Meeting MINUTES

NOTES	SEPTEMBER 18, 2018	6:00PM	PCR Cafeteria
SAC CHAIR	Scott Hart		
PRINCPAL	Susan Jordan		
NOTIFICATION OF MEETING	marquee, flyer, phone calls		
MEMBERS PRESENT	Dawn Sessions, Scott Hart, Veronica Franco, Martha Soto		
MEMBERS ABSENT	Susan Jordan, Teresa Simon-Maqueda, Isabel Lopez, Francisco Santay, Joyce Varisco		
WELCOME	Mr. Hart		
APPROVAL OF MINUTES	Review minutes from August 28, 2018 <ul style="list-style-type: none"> <li>• Motion to approve: Martha Soto</li> <li>• Second: Dawn Session</li> <li>• Motion passed</li> </ul>		
CHANGES TO AGENDA	None		
AGENDA ITEM 1	<b>Budget</b> <ul style="list-style-type: none"> <li>• \$8207.95</li> </ul>		
AGENDA ITEM 2	<b>SAC Membership – Mr. Hart</b> <ul style="list-style-type: none"> <li>• 4 Parent Members</li> <li>• 1 Staff Members</li> <li>• 3 Teacher Members</li> <li>• 1 Administrator</li> </ul>		
AGENDA ITEM 3	<b>SAC Membership Election Procedures (Bylaws) – Mr. Hart</b> <ul style="list-style-type: none"> <li>• We begin by seeking parent volunteers willing to join SAC. To do this, we ask for volunteers on our parent newsletter, during our open house, posting a sign in the front office, as well as doing an “all-call” to the families.</li> <li>• Interested parents may request to be placed on the ballot. Parents may also be nominated by other parents. Once the ballot is complete, it will be sent home with all students so parents may vote for members. The completed ballots are returned to school.</li> </ul>		
AGENDA ITEM 4	<b>SAC Reports</b> <ul style="list-style-type: none"> <li>• Principal’s Report – In her absence, she wanted to refer to the School Improvement Plan, which will be presented by Ms. Duffy.</li> <li>• SAC Chair/Member Report – Mr. Hart reported that the morning computer lab before breakfast begins is a huge success. This allows</li> </ul>		

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	students arriving before breakfast starts to work their iReady reading lessons.
<b>AGENDA ITEM 5</b>	<p><b>Parent Involvement Plan (PIP) – Mr. Hart</b></p> <ul style="list-style-type: none"> <li>Mr. Hart presented the Parent Involvement Plan. The new design reflects the changes requested by SAC last year. These changes include the wording for all three languages side-by-side on one side, instead of English on one side and Spanish and Creole on the other side.</li> </ul>
<b>AGENDA ITEM 6</b>	<p><b>School Improvement Plan – Mr. Hart and Ms. Duffy</b></p> <ul style="list-style-type: none"> <li>Motion to approve:</li> <li>Second:</li> <li>Minimum attendance for quorum was not met.</li> </ul>
<b>AGENDA ITEM 7</b>	<p><b>Set Dates for SAC Meetings – Mr. Hart</b></p> <ul style="list-style-type: none"> <li>Mr. Hart asked for input on dates for the upcoming SAC meeting dates for the school year. The third Tuesday of each month was decided, with the exception of a few months where the third Tuesday was right before a break from school (winter break, etc.).</li> </ul>
<b>OPEN AGENDA</b>	<ul style="list-style-type: none"> <li>None</li> </ul>
<b>ADJOURNMENT</b>	<ul style="list-style-type: none"> <li>Motion to adjourn: Dawn Sessions</li> <li>Second: Martha Soto</li> <li>Motion approve; meeting adjourned</li> </ul>
<b>NEXT MEETING: DATE</b>	Tuesday, October 23, 2018
<b>NEXT MEETING: AGENDA TOPICS</b>	<ul style="list-style-type: none"> <li>Reveal results of SAC membership voting</li> <li>Introduce new SAC members</li> </ul>