

Sea Gate Elementary School Advisory Council Minutes

SAC MINUTES FOR:	September 17, 2024
SAC CHAIR	Rachel Faramo
PRINCIPAL	Meredith Kirby
NOTIFICATION OF MINUTES	Posted on school website, in school office, and emailed to SAC members
MEMBERS PRESENT	Gordana Radmilovic, Kailey Dodd, Laarni West, Rachel Faramo, Meredith Kirby, Karen Pelletier, Tara Stokes, Melissa Dogali, Susy Lang
MEMBERS ABSENT	Susan Hansen (excused), Erika Joseph (excused)
QUORUM PRESENT	Yes
WELCOME	The meeting was called to order at 5:00 by Rachel Faramo. Seconded by Tara Stokes.
APPROVAL OF MINUTES	A motion was made by Laarni West to accept the August 27, 2024, minutes. Seconded by Gordana Radmilovic.
AGENDA ITEM 1	<p>Principal Updates:</p> <ul style="list-style-type: none"> • We are halfway through quarter 1. Elementary does complete interims for quarter 1. • Current balance for SAC funds: SCHIMPR \$3,627.08, T-Leads \$9,046.49 and SHREC \$2,755.81. Funds roll over. <ul style="list-style-type: none"> ○ \$1,579.60 was spent out of T-Leads from the August 22nd, 2024, approval to purchase 40 cases of paper.
AGENDA ITEM 2	<p>Staff Updates and Student Enrollment</p> <ul style="list-style-type: none"> • SGE is fully staffed. Due to high numbers in 3rd grade and 1st grade, we were able to fill the allocation with a K-3 resource teacher, rather than decide which grade to break up. Cheyenne Brown will work with various students and support in both ELA and Math as a co-teacher and small group teacher. • SGE welcomes a new school nurse and health clinic aide. Samantha, a school nurse, has been training at other schools and begins at SGE next week. Latoya, HCA, has been reporting to SGE over the last week and getting into the routine. • Enrollment continues to cover around 675. 41% of students come from non-English speaking households. Free and reduced meal applications continue to be completed. SGE's data entry, Ms. Yudi, has been helpful in helping Spanish speaking parents with completing the application or creating MySchoolBucks accounts. Ms. Kirby continues to email parents every Friday/Saturday of students who have a café debt of more than \$10.00.
AGENDA ITEM 3	<p>Safety and Security</p> <ul style="list-style-type: none"> • Seagate Park, Fence Updates: The fence is now up and framed. The next step in the process is installing the fence gates with an automatic lock to open to the public outside of school hours. Electricity/power lines to route to these entrances is why the park is not entirely secure yet. The

	backstop will be removed next, with sod added. The bench and bleachers will remain in place. Once perimeter is completely secure, SGE will use.
AGENDA ITEM 4	<p>Media Center Updates</p> <ul style="list-style-type: none"> • Book Fair: Week of October 21- October 25. SGE will be using Scholastic this year. • Book list for Review: Information Item only.
AGENDA ITEM 5	<p>School Improvement Plan Updates: SGE’s 24-25 SIP was sent for final approval. Minor tweaks were made with SGE administration regarding setting deadline and specific dates for action steps.</p> <ul style="list-style-type: none"> • Media center books, relabeling for AR (ELA Goal) <ul style="list-style-type: none"> ○ AR will also be discussed during literacy committee meeting on 9/18 • Math Committee Meeting on 9/18 to focus on ALEKS graphs (Math Goal) • Related Arts PD on 9/18 to look at teaching across the curriculum (Math Goal) • 9/13 Non-Instruct Directions on Positive Referrals (School Culture Goal) • Staff Meeting on 9/18 to review Positive Referrals (School Culture Goal)
AGENDA ITEM 6	<p>Upcoming Dates:</p> <ul style="list-style-type: none"> • 9/18: ERD Day 11:50: There are 4 ERD days this year (September, February, 2 at End of Year) • 9/24: ELA PM1 K,1,3: Campus will be closed for testing. • 9/25: ELA PM1 2,4,5: Campus will be closed for testing. • 10/1: Fall Pictures • 10/3: No School
AGENDA ITEM 7	<p>PTO Updates</p> <ul style="list-style-type: none"> • The first general membership meeting was held last week. Around 45 parents attended. Ms. Ashley Ellis, ESE Program Specialist, presented all things ESE to parents. • The Seahorse Business Partners and Build – A – Reef fundraisers are coming to an end. The goal was met for Build-A-Reef. The Seahorse Business Partners is seeing a decrease in funds raised from last year. Discussion of why \$15,000 less – shift in enrollment, cost/reward of partnership, competitive pricing amongst feeder pattern school to hang banners, and general spending budgets aren’t what they used to be. • Upcoming events: 10/11/24 is the 1st SGE staff breakfast and 11/1/24 Fall Family Fun night
AGENDA ITEM 8	<p>Open Agenda</p> <ul style="list-style-type: none"> • Walker Dismissal Changes – due to Safety and Security, all gates and doors must be supervised by staff. Exemptions to allow gates/doors to remain unlocked must be submitted to the state for exemption. Streamlined process of single entry/exit point for each dismissal area: bus, car, walker. • Safety and Security Lockdown procedures – Students are trained within the first 5 school days on CCPS safety and security, as well as SGE’s specific safety information. Discussion on when to know if a lockdown is a drill vs. real. Law enforcement must go room to room to release locked down classrooms – can be very tedious due to size of campus, number of classrooms.
ADJOURN	Motion to adjourn was made by Melissa Dogali at 5:36pm. Seconded by Rachel Faramo. Motion carried unanimously.
NEXT MEETING	October 15, 2024, at 5:00 PM
MINUTES SUBMITTED BY	Meg Howard, Assistant Principal