



CCPS District Policy for CCPS Issued Laptops:

Please be reminded that District issued laptops are not only a valuable tool for learning, they have a monetary value as well. Students are responsible for physical damage to their devices and fines will be charged according to District policy when laptops are lost or damaged.

All on-campus students have been provided with a protective sleeve. Laptops should be kept in this sleeve when not in use. Please speak with your child about being careful with their device so we can work together to avoid damages.

Stickers are **NOT** allowed on laptops. If students have them on their laptops, please have them remove them. The only sticker that should be on them is the CCPS bar code and possibly Painters tape for identification. This is a district policy.

If damage occurs to a student's device, a letter will be sent home asking you to contact Mrs. Eaton, Assistant Principal, about payment of fine. Please reach out as soon as you get your letter so we can issue a loaner device to ensure your child has access to online activities.

Replacement Costs:

Power Port replacement - \$40

Power Adapter (charging cord) - \$48

Keyboard - \$95

Screen - \$302

Laptop Replacement - \$587

iPad Replacement - \$294 (if anything breaks on the iPads, including screen, it is a total replacement)