

# Lavern Gaynor Elementary

## School Advisory Council (SAC) Parent Lighthouse Meeting MINUTES

*\*Minutes of Meetings will be posted after approval at subsequent meeting*

<b>SAC MINUTES FOR</b>	Date October 1, 2021 Postponed due to school closure	Location: Webex and On Campus
<b>SAC CHAIR</b>	NA	
<b>PRINCIPAL</b>	Susan Jordan	
<b>NOTIFICATION OF MEETING</b>	Marque, Website, Parent Activities Calendar, Notes Home	
<b>MEMBERS PRESENT</b>	Susan Jordan, Didi Arpaia, Julie Evora, Kim Bautch	
<b>MEMBERS ABSENT</b>	NA	
<b>GUESTS</b>	NA	
<b>QUORUM</b>	No	
<b>OFFICIAL CALL TO ORDER/WELCOME</b>	Start Time: 6:00 PM Dr. Jordan welcomed parents, staff and teachers to the meeting	
<b>APPROVAL OF MINUTES</b>	None at this time	
<b>CHANGES TO AGENDA</b>	None at this time	
<b>AGENDA ITEM 1</b>	SAC Budget Balances	
<b>AGENDA ITEM 2</b>	Principal, SAC Chair and PTO Reports <ul style="list-style-type: none"> <li>▪ Principal: Dr. Jordan shared remarks about our opening, our mascot name and our Leader in Me initiative this year.</li> <li>▪ SAC Chair: none at this time</li> </ul>	
<b>AGENDA ITEM 3</b>	Membership <ul style="list-style-type: none"> <li>▪ An all call for SAC members was made at our recent Title I Annual Meeting Night. Members reviewed the ballot in three languages and no changes were made. The office staff is confirming with each nominee and will send home the ballot to online and onsite students to vote for SAC representatives.</li> <li>▪ It was determined that SAC will place 4-6 parent/community members.</li> <li>▪ Voting will take place October 7-12 via paper and email ballot.</li> </ul>	
<b>AGENDA ITEM 4</b>	Use of Funds <ul style="list-style-type: none"> <li>▪ Dr. Jordan shared the recent Title I Annual Meeting presentation with members and discussed the support that our Title I funds will provide for our students.</li> </ul>	
<b>AGENDA ITEM 5</b>	Title I School/Parent Compact	

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	<ul style="list-style-type: none"> <li>▪ Dr. Jordan shared the draft Title I School/Parent Compact and led a discussion with members. This is an agreement that is signed by parents, students and teachers that states what each stakeholder will do to ensure the academic success of each student.</li> <li>▪ Dr. Jordan shared two drafts of the Compact document. Parents shared that the larger text with each language on a separate page would be better for families. Request to send home on front side only so that parents can display the English and Spanish or the English and Creole at home.</li> <li>▪ Changes will be shared at the next SAC meeting and then the compact will be sent home.</li> </ul>
<b>AGENDA ITEM 6</b>	<p>Parent and Family Engagement Plan</p> <ul style="list-style-type: none"> <li>▪ Ms. Arpaia shared the draft of the PFEP Summary document. Parents shared that the larger text with each language on a separate page would be better for families. Request to send home on front side only so that parents can display the English and Spanish or the English and Creole at home.</li> <li>▪ Parents appreciated all three languages on the front of the page and offered no changes.</li> <li>▪ The PFEP Summary will be sent home.</li> </ul>
<b>OPEN AGENDA</b>	<ul style="list-style-type: none"> <li>▪ Upcoming events and parent communications were shared.</li> </ul>
<b>ADJOURNMENT</b>	<ul style="list-style-type: none"> <li>▪ Meeting adjourned at 6:35 pm</li> </ul>
<b>NEXT MEETING: DATE</b>	October 13, 2020
<b>NEXT MEETING: AGENDA TOPICS</b>	<ul style="list-style-type: none"> <li>▪ Review of the SIP</li> <li>▪ Budget Requests</li> <li>▪ New Members</li> </ul>