

# Lavern Gaynor Elementary School Advisory Council (SAC) MINUTES

*\*Minutes of Meetings will be posted after approval at subsequent meeting*

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| <b>SAC MINUTES FOR</b>                | Date: November 14, 2023   | Location: Cafeteria |
| <b>SAC CHAIR</b>                      | Dr. Gertrude Gomez  |                     |
| <b>PRINCIPAL</b>                      | Dr. Susan Jordan  |                     |
| <b>NOTIFICATION OF MEETING</b>        | Marque, Website, Parent Activities Calendar, Notes Home, e-mail members   |                     |
| <b>MEMBERS PRESENT</b>                | Stephanie Watts, Jessica De La Rosa, Amanda Brown, Dr. Susan Jordan   |                     |
| <b>MEMBERS ABSENT</b>                 | Gertrude Gomez, Laura Woolf, Kelly Viana, Jen Lee, Vicky Rodriguez, Yasmin Capote, Maria Saradine Chery, Lorena Almanza, Francly Agredo   |                     |
| <b>GUESTS</b>                         | Melody Clavero, Jaikel Clavero, Heidi Argueta, Joel Munoz, Yanin Valladares, Abisay Diaz, Maria Torres, Katerine Reyes, Kathryn Norris  |                     |
| <b>OFFICIAL CALL TO ORDER/WELCOME</b> | Dr. Susan Jordan  |                     |
| <b>MEMBERSHIP- QUORUM</b>             | Establish Quorum (7 people)<br>No Quorum  |                     |
| <b>APPROVAL OF MINUTES</b>            | Approve minutes from October 17, 2023 meeting<br>Minutes will be approved at a future meeting – no quorum   |                     |
| <b>AGENDA ITEM 1</b>                  | <p>2023-2024 Budget</p> <ul style="list-style-type: none"> <li>• \$1932.02 in TLead for SAC</li> <li>• \$446.73 in SAC SCHIMPR budget</li> </ul> <p>Dr. Jordan shared that the funds for the iReady Reading Workbooks are encumbered, and the purchase will be made after the December School Board Meeting approval.</p>   |                     |
| <b>AGENDA ITEM 2</b>                  | <p>Report from the Principal</p> <p>Dr. Jordan thanked members and guests for staying after the music performance to hear about our PTO and SAC. She thanked our amazing LGE families for helping us reach and surpass our Walk-a-Thon fundraising goal! Our school raised \$4,440.58. These funds will support student and staff celebrations, recognition and leadership initiatives.</p> <p>Dr. Jordan shared that students have voice and choice in spending part of the funds and requested new recess equipment that has already arrived and is in use.</p> |                     |

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| <b>AGENDA ITEM 3</b>                 | <p>Status of Funding Proposals</p> <ul style="list-style-type: none"> <li>• Reimbursement for Travel to Conference – Mrs. Weeks attended the state media conference and will be hosting our teachers for a professional learning session to share some of her new learning.</li> <li>• Student Recognition Certificates – Certificates have arrived and will be used for weekly and quarterly celebrations. Parents will be invited to attend the next Academic and Leadership awards ceremony where students will receive certificates and share their Leadership Notebooks.</li> <li>• IReady Magnetic Lesson Workbooks for Grade 3 (Grade 4 and 5 will be funded from another source). Funds are encumbered and we are just awaiting the December School Board Meeting to make our purchases.</li> </ul> |
| <b>OPEN AGENDA</b>                   | No other items were brought up.   |
| <b>NEXT MEETING</b>                  | Our Family Literacy Night event is on January 23 <sup>rd</sup> . We will propose meeting on Tuesday, January 9, 2023 as an alternative (there is no school on January 16 <sup>th</sup> )  |
| <b>AGENDA ITEMS FOR NEXT MEETING</b> | Operations Bylaws Yearly Review<br>Mid-Year Assessment Reports  |
| <b>FUTURE MEETINGS</b>               | Tuesday, February 10, 2024 at 6:00 PM<br>Tuesday, March 19, 2024 at 6:00 PM<br>Tuesday, April 16, 2024 at 6:00 PM<br>Tuesday, May 21, 2024 at 6:00 PM   |