

# Lavern Gaynor Elementary School Advisory Council (SAC) MINUTES

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*\*Minutes of Meetings will be posted after approval at subsequent meeting*

<b>SAC MINUTES FOR</b>	Date: April 16, 2024 5:00 PM	Location: Cafeteria
<b>SAC CHAIR</b>	Dr. Gertrude Gomez	
<b>PRINCIPAL</b>	Dr. Susan Jordan	
<b>NOTIFICATION OF MEETING</b>	Marque, Website, Parent Activities Calendar, Notes Home, e-mail members	
<b>OFFICIAL CALL TO ORDER/WELCOME</b>	Dr. Gertrude Gomez	
<b>MEMBERS PRESENT</b>	Jordan, Gomez, Brown, Watts, DelaRosa	
<b>MEMBERS ABSENT</b>	Viana, Lee, Almanza, Woolf, Agredo	
<b>GUESTS</b>	Amanda Wolfe, Ailyn Hernandez, Didi Arpaia	
<b>MEMBERSHIP</b>	Establish Quorum (6 people) – no quorum	
<b>APPROVAL OF MINUTES</b>	Approve minutes from April 2 meeting – postpone to May Meeting	
<b>AGENDA ITEM 1</b>	Book List – SAC reviewed the Sunshine State Young Readers book list for the 2024-2025 school year. We will be writing grants this summer to purchase these books.	
<b>AGENDA ITEM 2</b>	<p>School Compact 2024-2025</p> <ul style="list-style-type: none"> <li>• The compact was discussed during our March meeting.</li> <li>• Ms. Arpaia shared the information again during this meeting.</li> <li>• She shared that Title I schools must have a policy or agreement called a Home School Compact that is signed by parent, student, teacher and principal. It should clearly state what each stakeholder should do to ensure student success.</li> <li>• Members provided input that they appreciated the 8 Habits listed on the compact and that all three languages were on the front of the document. Members would like this to continue.</li> <li>• Members and guests reviewed the draft compact again and no additional changes were offered.</li> </ul>	
<b>AGENDA ITEM 3</b>	<p>Parent and Family Engagement Policy</p> <ul style="list-style-type: none"> <li>• Ms. Arpaia shared data regarding parent involvement so that parents can see the participation for events and the difference in participation depending on the time and day of the event.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Parents offered that we should have two movie nights, mommy and me or daddy and me events, an extra event with a meal.</li> <li>• Parents appreciate the dialer and the flyers. Reminder flyers was suggested (send 1 day prior).</li> <li>• Family Turtle Tidbits are in the morning. Alternative between mornings and after school was discussed.</li> <li>• Members would like SAC to consider a survey to ask parents about their availability and any barriers around participating in school events. A suggestion was made to electronically poll parents this year and then use a paper survey at the beginning of the year to gauge the preferences of families.</li> </ul>
<b>AGENDA ITEM 4</b>	<p>Translating documents / information</p> <p>Dr. Gomez offered to add this to the August agenda to discuss ways to provide translation of the discussion and/or documents.</p>
<b>AGENDA ITEM 5</b>	<p>Principal's Report</p> <p>Dr. Jordan discussed our current fundraiser the Penny Race and how the funds will be used for our end of year school wide, staff and class celebrations.</p>
<b>AGENDA ITEM 6</b>	<p>By-laws Review</p> <p>Dr. Gomez shared that the By-Laws will be on the May agenda since it is a voting agenda item.</p>
<b>OPEN AGENDA</b>	
<b>NEXT MEETING</b>	Tuesday, May 21, 2024 at 6:00 PM
<b>AGENDA ITEMS FOR NEXT MEETING</b>	<p>Bylaw Review</p> <p>School Compact 2024-2025</p> <p>Parent and Family Engagement Policy draft 2024-2025</p> <p>Title I Survey and Poll Everyone Survey Results</p> <p>Use of Funds for 2024-2025</p>
<b>MINUTES SUBMITTED BY</b>	Dr. Susan Jordan
<b>MINUTES APPROVED</b>	September 16, 2024