

Lavern Gaynor Elementary School Advisory Council (SAC) MINUTES

**Minutes of Meetings will be posted after approval at subsequent meeting*

SAC AGENDA FOR	Date: April 2, 2024 5:00 PM	Location: Media Center
SAC CHAIR	Dr. Gertrude Gomez	
PRINCIPAL	Dr. Susan Jordan	
NOTIFICATION OF MEETING	Marque, Website, Parent Activities Calendar, Notes Home, e-mail members	
OFFICIAL CALL TO ORDER/WELCOME	Dr. Gertrude Gomez	
MEMBERS PRESENT	Dr. Gomez, Dr. Jordan, Mrs. Lee, Ms. Agredo, Ms. De La Rosa, Ms. Watts	
MEMBERS ABSENT	Cpl Woolf, Mrs. Viana, Ms. Almanza, Ms. Rodriguez, Mrs. Brown, Ms. Capote Perez, Ms. Saradine Chery	
GUESTS	Na	
MEMBERSHIP	Establish Quorum (6 people) Quorum has been established.	
APPROVAL OF MINUTES	<p>Approve minutes from previous meetings (January, February and March) January Minutes were reviewed, and no changes were offered. Motion to Approve as written – Mrs. Lee Second – Ms. De Le Rosa Approve – Yes</p> <p>February Minutes were reviewed, and no changes were offered. Motion to Approve as written – Mrs. Watts Second – Ms. Agredo Approve – Yes</p> <p>March Minutes were reviewed, and no changes were offered. A discussion was held about the need to translate both in English and Creole during the meetings. Motion to Approve as written – Mrs. Lee Second – Ms. De Le Rosa Approve - Yes</p>	
AGENDA ITEM 1	<p>Review Membership Dr. Gomez reviewed the roster with the members. The bylaws state that members must be present. No member may miss no more than two unexcused consecutive meetings. One member requested to be</p>	

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	<p>removed. Two other members have not been attending. The roster will be adjusted and the three members will be called. SAC now has ten members. Quorum will be six members.</p>
AGENDA ITEM 2	<p>Proposal for use of TLead Funds Dr. Jordan shared a request (attached with minutes) to spend the remaining TLead funds to support our Foundations Phonics Program. We would like to purchase chart stands, chart hangers and sound cards to support whole and small group instruction. A discussion was held regarding the purpose of Foundations and Mrs. Lee shared the success of her students this year. Motion to Approve as written – Ms. De Le Rosa Second – Mrs. Watts Approve - Yes</p>
AGENDA ITEM 3	<p>Media Center Book List Members reviewed the book list and discussed the purchase of books in the media center and how the book lists are public for families and the community to review.</p>
OPEN AGENDA	<p>A member brought up the trip Mrs. Weeks took with SAC funds. Teachers shared the app Novel Effect. Mrs. Weeks provided a staff professional learning and our teachers love using it during read alouds.</p>
NEXT MEETING	<p>Tuesday, April 16, 2024, at 6:00 PM following the Spring Musicals</p>
AGENDA ITEMS FOR NEXT MEETING	<p>Bylaw Review School Compact 2024-2025 Parent and Family Engagement Policy Use of Funds for 2024-2025 Revisit the use of translation during meetings or translation of documents</p>
MINUTES SUBMITTED BY	<p>Dr. Susan Jordan</p>
MINUTES APPROVED	<p>September 17, 2024</p>