

Lavern Gaynor Elementary School Advisory Council (SAC) AGENDA

**Minutes of Meetings will be posted after approval at subsequent meeting*

SAC AGENDA FOR	Date: February 21, 2023	Location: Cafeteria
SAC CHAIR	Dr. Gertrude Gomez	
PRINCIPAL	Dr. Susan Jordan	
NOTIFICATION OF MEETING	Marque, Website, Parent Activities Calendar, Notes Home, e-mail members, Phone Calls	
MEMBERS PRESENT	Vicky Rodriguez, Lorena Almanza, Jennifer Lee, Kelly Viana, Dr. Susan Jordan, Dr. Gertrude Gomez	
MEMBERS ABSENT	Laura Wolf, Juana Ramirez, Ricardo Moncher, Jessica Espíritu, Daisy Varela, Landy Victor,	
GUESTS	Wendy Turcios, Amanda Brown	
QUORUM MET?	Yes (6 members)	
OFFICIAL CALL TO ORDER/WELCOME	Dr. Gertrude Gomez called the meeting to order at 6:22 PM and presented the agenda for the meeting. The agenda was accepted as presented.	
APPROVAL OF MINUTES	<p>The minutes of October 18, November 15, and January 17 were presented to the members. They were provided with time to read and discuss the minutes.</p> <ul style="list-style-type: none"> • October 18 minutes were motioned to be approved by Mrs. Kelly Viana and 2nd by Mrs. Lee. All were in favor and the minutes were approved. • November 15 minutes were motioned to be approved by Mrs. Jen Lee and 2nd by Mrs. Kelly Viana. The minutes were unanimously approved. • January 17 minutes were motioned to be approved by Mrs. Kelly Viana motioned and 2nd by Mrs. Almanza. The minutes were approved unanimously. 	
AGENDA ITEM 1	<p>Membership</p> <ul style="list-style-type: none"> • Member(s) Resignation – Jessica Pimental, Daisy Varela, and Landy Victor have resigned. • Selection / Election / Replacement – A discussion ensued as to replacing the members who have resigned or reducing the number of members. It was decided to replace the members. Mrs. Brown and Mrs. Turcios volunteered to be members. We will advertise the membership vacancies and create a ballot. We will advertise the vacancies via phone dialer, Marque, LGE website. • A ballot will go home with 2 or 3 names on the ballot 	

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AGENDA ITEM 2	<p>2022-2023 Budget</p> <ul style="list-style-type: none"> • TLead Funds <ul style="list-style-type: none"> ○ \$13.22 in TLead for SAC • \$698.25 in SAC SCHIMPR budget
AGENDA ITEM 3	<p>Proposals</p> <ul style="list-style-type: none"> ○ Report on Status of Previous Proposals <ul style="list-style-type: none"> ➤ Math resources are being used and the students / teachers who have benefitted greatly from the use of the math games created with the funds. ➤ Certificates have been used to recognize and incentivize students. The students proudly show their certificates in their Leadership binders. ○ New Math Proposal – A new proposal was received requesting additional funds for the purchase of resources to create more math games. The students are using the games very effectively and it is helping them understand the math concepts. <ul style="list-style-type: none"> ➤ Mrs. Kelly Viana motioned to approve spending up to \$250.00 on the purchase of resources to create additional math games. Mrs. Vicky Rodriguez 2nd the motion. All were in favor. The proposal was approved. ➤ Dr. Jordan and Mrs. Jones (Math Coach) will implement the proposal and procure the resources.
AGENDA ITEM 4	<p>Report from the Principal</p> <p>Dr. Jordan presented information to the parents as follows:</p> <ul style="list-style-type: none"> ➤ Website has a lot of information. Twitter also. Including: flyers, pictures of events, Gaynor Gazette, plus this is also a good way to connect with Mrs. Gaynor’s family. ➤ “Spread the word” our WIG 100% of families to participate in at least 1 event. ➤ Leadership Day is March 10. Student Led. ➤ Spread the 12 Frames were bought to display student work.
AGENDA ITEM 5	<p>School Improvement Plan Update was provided by Dr. Jordan</p> <ul style="list-style-type: none"> ➤ The results of our student achievement of FAST tests were presented in comparison to the district. ➤ Based on time we only looked at ELA and we will present our Math results in March.

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	<ul style="list-style-type: none"> ➤ The results indicate that LGE students are moving towards proficiency (students at grade level). ➤ We have identified areas of strength and those areas that require some attention. ➤ We are addressing those areas requiring attention by offering more small group instruction during the day using our resource teachers, Saturday school for some selected students, and our new Power Up program for an after-school focus on math and reading.
<p>AGENDA ITEM 6</p>	<p>Operations Manual / By-Laws Review</p> <ul style="list-style-type: none"> • We have obtained the district approved By-Laws template. Copies were distributed to the members present. • Dr. Gomez suggested that we adopt the district By-Laws template with the structure and verbiage that is clear and concise. We will review it to ensure that our current “Operations Manual” mode of operation is included in the “By-Laws”. • The members were in favor of adopting the template and revising it to ensure that it meets our needs and accommodates all the information in our Operations Manual. • It was decided not to continue to review the current “Operations Manual” sections, but to present/review the edited district approved “By-Laws” at the next meeting. • Members questioned the reason for not having the By-Laws translated to Creole or Spanish so that our parent community could better understand and review the content. It was decided that at the moment it is not available in another language, but it is something that can be addressed with the district at a later time. • Dr. Gomez will review the By-Laws and have them ready for discussion at the March meeting.
<p>OPEN AGENDA</p>	<p>No new issues or concerns were presented.</p>
<p>NEXT MEETING: DATE/TIME/LOCATION</p>	<p>March 21 at 3:30 PM / Cafeteria</p>
<p>NEXT MEETING: AGENDA TOPICS</p>	<ul style="list-style-type: none"> • New members • Presentation of Math FAST results • Review LGE SAC By-Laws
<p>MEETING ADJOURNED</p>	<p>Meeting was adjourned at @7:23</p>

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