

Lavern Gaynor Elementary School Advisory Council (SAC) Meeting MINUTES

**Minutes of Meetings will be posted after approval at subsequent meeting*

SAC MINUTES FOR	Date: August 23, 2022	Location: Cafeteria
SAC CHAIR	Gertrude Gomez	
PRINCIPAL	Susan Jordan	
NOTIFICATION OF MEETING	Marque, Website, Parent Activities Calendar, Notes Home, Phone Calls	
MEMBERS PRESENT	Susan Jordan, Kelly Viana, Julie Evora, Gertrude Gomez, Lorena Almanza, Jen Lee	
MEMBERS ABSENT	Jessica Pimental, Jessica Espirito, Juana Ramirez	
GUESTS	Didi Arpaia, Mariana Cardona, Wendy Turcios, Ricardo Gomez, Edwin Ortiz, Veronica Ortiz, Daymi Songora, Maribel Castellanos Daniel, Esmeralda Guijarro, Patrick Alexander, Amanda Brown, Elisaliz Oramas, Yesica Mendoza, Jean Dorestin, Edna Godoy, Charles Braca,	
QUORUM- 5 NEEDED	Yes (quorum = 6 members)	
OFFICIAL CALL TO ORDER/WELCOME	Start Time: 6:32 PM Dr. Gomez welcomed members and guests to the meeting	
APPROVAL OF MINUTES	Minutes from February, March, and April meetings were reviewed. Members were provided with an opportunity to discuss the minutes and to make changes or suggestions. No changes were offered. Motion to approve by Jen Lee, seconded by Kelly Viana. Members approved the minutes as written.	
CHANGES TO AGENDA	The members / guests were provided with an opportunity to offer changes to the agenda. No changes to the agenda were suggested by the members or guests present. The meeting proceeded as planned.	
AGENDA ITEM 1	<p>Role of SAC</p> <p>Dr. Gomez presented the responsibilities of SAC as established by state statute to be “to support the planning, implementation and monitoring of the school’s continuous improvement.”</p> <p>The three responsibilities are:</p> <ul style="list-style-type: none"> • School improvement • School improvement funds • School recognition funds <p>Meetings</p> <ul style="list-style-type: none"> • CCPS standard is eight (8) meetings per year • Members are provided with at least five (5) business day advance notice of any matter that will come before the council for a vote 	

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	<ul style="list-style-type: none"> • Scheduled when parents, students, teachers, and the community members can attend. • Announced on the <ul style="list-style-type: none"> ○ School website ○ Marquees or bulletin boards ○ Newsletters ○ Announcements (Twitter, ClassDojo, etc.)
<p>AGENDA ITEM 2</p>	<p>SAC Budget Balances</p> <ul style="list-style-type: none"> ▪ SAC - \$698.25 ▪ TLEAD for SAC - \$977.66 <p>The available fund amount was presented and a discussion of how to use the funds will take place at the next meeting.</p>
<p>AGENDA ITEM 3</p>	<p>Report from the Principal</p> <p>Dr. Jordan shared school achievement data and grade awarded to the school.</p>
<p>AGENDA ITEM 4</p>	<p>SAC Membership and Elections</p> <p>The nomination form and ballot format were presented for feedback. A discussion ensued and input was provided. Amendments will be made to the nomination form as suggested. The ballot format was accepted with the noted changes.</p>
<p>AGENDA ITEM 5</p>	<p>LGE School Achievement</p> <p>Dr. Jordan presented school improvement data and the school grade – B. The members were shown data representing our school’s attainment in Proficiency:</p> <ul style="list-style-type: none"> • Reading – 51% • Math – 54 % • Science – 53 % <p>Making Gains:</p> <ul style="list-style-type: none"> • Reading – 65 % • Math – 60 % <p>Lowest 25% making Gains:</p> <ul style="list-style-type: none"> • Reading – 73% • Math – 65%

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	The district continues to attain an “A” status. It is only one of five districts who have attained this distinction in Florida since 2017 and one of 14 to earn an “A” distinction in 2022.
AGENDA ITEM 6	2022-2023 Parent School Compact A discussion of the compact ensued and members were provided with an opportunity to make suggestions or changes to the compact. No changes were requested.
AGENDA ITEM 7	2022-2023 Parent and Family Engagement Plan Summary Opportunity was provided for members to discuss and review the Parent and Family Engagement Plan Summary. No changes were requested, the plan was accepted as presented.
OPEN AGENDA	No items were presented.
ADJOURNMENT	Meeting adjourned at 7:05 pm
NEXT MEETING: DATE	September 20, 2022 at 6:00 pm
NEXT MEETING: AGENDA TOPICS	<ul style="list-style-type: none"> ▪ Minutes from meeting (August 23, 2022) ▪ Operations Manual approval ▪ 2022-2023 Title I Plan ▪ 2022-2023 Budget ▪ 2022-2023 School Improvement Plan