

Lavern Gaynor Elementary School Advisory Council (SAC) Parent Lighthouse Meeting MINUTES

**Minutes of Meetings will be posted after approval at subsequent meeting*

SAC MINUTES FOR	Date: February 15, 2022	Location: Cafeteria
SAC CHAIR	TBD	
PRINCIPAL	Susan Jordan	
NOTIFICATION OF MEETING	Marque, Website, Parent Activities Calendar, Notes Home , Phone Calls	
MEMBERS PRESENT	Susan Jordan, Kelly Viana, Julie Evora, Gertrude Gomez, Jen Lee	
MEMBERS ABSENT	Jessica Pimental, Lorena Almanza, Jessica Espirito, Juana Ramirez	
GUESTS	NA	
QUORUM- 5 NEEDED	YES	
OFFICIAL CALL TO ORDER/WELCOME	Start Time: 3:30 PM Dr. Jordan welcomed parents, staff and teachers to the meeting	
APPROVAL OF MINUTES	Minutes from October, November and January were reviewed. Review also occurred during previous meetings. No changes were offered. Motion to approve October, November and January minutes – Viana Second – Lee Approved Dr. Jordan will have our webmaster post to the website for public viewing.	
CHANGES TO AGENDA	None at this time	
AGENDA ITEM 1	<p>SAC Budget Balances</p> <ul style="list-style-type: none"> • SAC - \$698.25 • TLEAD - \$378.58 • SCHREC - \$20.72 <p>Dr. Jordan shared that the TLEAD and SCHREC funds must be spent on student programs. Discussion occurred around using these funds for student certificates for our upcoming awards ceremonies. This has been discussed during previous meetings. Voting was delayed due to lack of quorum.</p> <p>Motion to use the TLead and SHREC funds to print additional student recognition certificates – Gomez Second – Evora Approved</p>	
AGENDA ITEM 2	<p>Report from the Principal</p> <ul style="list-style-type: none"> ▪ Dr. Jordan shared that students are currently taking their Quarter 3 Benchmark Assessments and will share their growth at our March meeting. 	

Lavern Gaynor Elementary

School Advisory Council (SAC) Parent Lighthouse Meeting MINUTES

	<ul style="list-style-type: none"> ▪ Dr. Jordan shared information about our new Brighter Bites program. Families can still sign up to receive bi-monthly fruit and vegetable boxes. ▪ Dr. Jordan thanked everyone for supporting our recent Walk-a-Thon fundraiser. The proceeds will benefit student and staff celebrations, equipment for programs and our PBIS program.
AGENDA ITEM 3	<p>Membership</p> <ul style="list-style-type: none"> ▪ SAC has not yet elected a Chair. Discussion occurred and Dr. Gomez agreed to chair the SAC. ▪ Motion to approve electing Dr. Gomez as SAC chair – Lee ▪ Second – Viana ▪ Approved.
AGENDA ITEM 4	<p>Calendar of Meetings</p> <ul style="list-style-type: none"> • Dr. Jordan shared the proposed calendar of meetings. Members decided to try alternating times between 3:30 and 6:00 to give parents options for attending.
AGENDA ITEM 5	<p>SAC Bylaws</p> <ul style="list-style-type: none"> • This topic will be brought up at the next meeting.
OPEN AGENDA	<p>SAC discussed reaching out to two members that have not yet attended a meeting. Their names will be removed if they are no longer able to attend.</p>
ADJOURNMENT	<p>Meeting adjourned at 4:15 pm</p>
NEXT MEETING: DATE	<p>March 22, 2022 at 6:00 pm after PTO</p>
NEXT MEETING: AGENDA TOPICS	<ul style="list-style-type: none"> ▪ Budget ▪ Operations Manual