

Lavern Gaynor Elementary

School Advisory Council (SAC) Parent Lighthouse Meeting MINUTES

**Minutes of Meetings will be posted after approval at subsequent meeting*

SAC MINUTES FOR	Date: May 23, 2022	Location: Cafeteria
SAC CHAIR	Gertrude Gomez	
PRINCIPAL	Susan Jordan	
NOTIFICATION OF MEETING	Marque, Website, Parent Activities Calendar, Notes Home , Phone Calls	
MEMBERS PRESENT	Susan Jordan, Kelly Viana, Gertrude Gomez	
MEMBERS ABSENT	Jessica Pimental, Lorena Almanza, Jessica Espirito, Juana Ramirez, Jen Lee, Julie Evora	
GUESTS	Tammi Magruder	
QUORUM- 5 NEEDED	No (quorum = 5 members)	
OFFICIAL CALL TO ORDER/WELCOME	Start Time: 6:00 PM Dr. Jordan welcomed parents, staff and teachers to the meeting	
APPROVAL OF MINUTES	Minutes from February, March and April were reviewed. Review also occurred during previous meetings. No changes were offered. Motion to approve on hold until quorum.	
CHANGES TO AGENDA	None at this time	
AGENDA ITEM 1	<p>SAC Budget Balances</p> <ul style="list-style-type: none"> • SAC - \$698.25 <p>Dr. Jordan shared that there are no current requests for the SAC funds. Discussion held around keeping the funds in the account until it is determined if the state is going to add any funds this year. If needed, SAC can roll the funds for use next year.</p>	
AGENDA ITEM 2	<p>Report from the Principal</p> <ul style="list-style-type: none"> ▪ Dr. Jordan shared an overview of the Title I planning process and the items that need to be discussed for feedback. An explanation was provided regarding the Parent School Compact, the Parent and Family Engagement Plan and the Use of Funds with the Comprehensive Needs Assessment. 	
AGENDA ITEM 3	<p>SAC Operations Manual Review</p> <p>Discussion and review occurred with no changes offered. Operations Manual will be approved when we have quorum.</p>	
AGENDA ITEM 4	<p>2022-2023 Title I Plan</p> <p>Title I Use of Funds Plan with Comprehensive Needs Assessment</p> <p>Dr. Jordan shared the Title I Use of Funds and summarized the Comprehensive Needs Assessment. As new data is released from the state the Use of Funds</p>	

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	<p>will be brought back for further discussion. A discussion was held about the role of the resource teacher and the support this position has provided our students.</p> <p>Dr. Jordan shared part of the Title I funds will support our Leader in Me program, materials for students such as home school folders, manipulatives, dry erase boards and leadership notebooks.</p> <p>Discussion occurred around the needs of the school and how these resources will support student learning and leadership.</p>
<p>AGENDA ITEM 5</p>	<p>2022-2023 Parent and Family Engagement Plan</p> <p>SAC shared the draft PFEP and family event data from this current school year. Input was provided in April and again during this meeting. Members appreciated the goal of a variety of times and days of the week to accommodate families. A discussion around Leader in Me training for families occurred. SAC members suggested that a major goal next year should be to increase awareness and empower families about Leader in Me. SAC also discussed morning family events and plans will be made to provide morning events next year. No other changes to the PFEP were suggested.</p>
<p>OPEN AGENDA</p>	<p>2022-2023 Home School Compact</p> <p>SAC reviewed the Parent/School Compact and discussed the format, the statements describing what each stakeholder will do to ensure the academic success of the student. A discussion also occurred regarding strategies for helping parents and students understand the importance of this agreement. Suggestion to add the Leader in Me Habits was provided and agreed upon by SAC. No other changes were offered.</p>
<p>ADJOURNMENT</p>	<p>Meeting adjourned at 6:55 pm</p>
<p>NEXT MEETING: DATE</p>	<p>August TBD</p>
<p>NEXT MEETING: AGENDA TOPICS</p>	<ul style="list-style-type: none"> ▪ Minutes from previous meetings (March, April, May) ▪ School Achievement Presentation ▪ 2022-2023 Title I Plan adjustments if needed ▪