

Lavern Gaynor Elementary
School Advisory Council (SAC) Parent Lighthouse Meeting MINUTES
Join via Webex or in person in our Conference Room
3:30 pm

Download Cisco Webex for Meetings at <https://www.webex.com/downloads.html>

Call 239-377-6800 for assistance

Meeting Link	https://colliercountyschools.webex.com/meet/jordansu
Meeting Number	712 287 566
More Ways to Join	
Join by phone Access Code	United States Toll +1-408-418-9388 712 287 566

**Minutes of Meetings will be posted after approval at subsequent meeting*

SAC AGENDA FOR	Date: November 10, 2020	Location: Media Center/Webex
SAC CHAIR	TBD	
PRINCIPAL	Dr. Susan Jordan	
NOTIFICATION OF MEETING	Marque, Website, Parent Activities Calendar, Phone Calls Home	
MEMBERS PRESENT	Susan Jordan, Kelly Viana, Stacy Micciche, Jennifer Lee, Kim Bautch, Julie Evora	
MEMBERS ABSENT	Landy Victor, Jessica Pimentel	
GUESTS	Sandy Sorensen, Dawn Jones, Suzie Alden	
OFFICIAL CALL TO ORDER/WELCOME	Start Time: 6:00 pm Dr. Jordan welcomed parents, staff and teachers to the meeting	
QUORUM	No	
APPROVAL OF MINUTES	October minutes reviewed and no changes were offered. Will vote at next meeting when we have quorum.	
AGENDA ITEM 1	SAC Budget - no budget requests or updates this month	
AGENDA ITEM 2	SAC Reports Principal: Dr. Jordan shared data from our first quarter reading, math and science assessments. Our Sea Turtles are working so hard this year and it shows. Our next assessment data will be in January and we will share at our February meeting. Dr. Jordan also shared some of our activities and ideas for our upcoming birthday celebration for Mrs. Gaynor.	

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AGENDA ITEM 3	<p>Operations Manual and Officers</p> <p>SAC reviewed the Operations Manual Template and determined that a small group of members can work to draft an operations manual for our school. We will then present this to SAC at a future meeting for review and approval.</p>
AGENDA ITEM 4	<p>Calendar of Meetings</p> <p>A discussion occurred regarding alternating meeting times so that some of the meetings are right after school. SAC decided to try one 3:30 pm meeting and then discuss at our next meeting. We will then post our schedule of meetings for the remainder of the year.</p>
AGENDA ITEM 5	<p>Dress Code Policy</p> <p>SAC discussed and would like to send a parent survey home in January to obtain feedback from our community. Dr. Jordan will bring the survey to our January meeting, as well as the district guidelines for finalizing a uniform policy.</p>
OPEN AGENDA	Mrs. Gaynor’s birthday week celebration
ADJOURNMENT	Meeting adjourned at 6:45 pm
NEXT MEETING DATE	January 12, 2021 at 3:30 pm
NEXT MEETING AGENDA TOPICS	<ul style="list-style-type: none"> • Uniform Policy Survey • Operations Manual • Elect Officers