

# Lavern Gaynor Elementary School Advisory Council (SAC) Parent Lighthouse Meeting MINUTES

*\*Minutes of Meetings will be posted after approval at subsequent meeting*

<b>SAC MINUTES FOR</b>	Date: October 13, 2020	Location: LGE and Online
<b>SAC CHAIR</b>	TBD	
<b>PRINCIPAL</b>	Susan Jordan	
<b>NOTIFICATION OF MEETING</b>	Marque, Website, Parent Activities Calendar, Notes Home	
<b>MEMBERS PRESENT</b>	Susan Jordan, Didi Arpaia, Julie Evora, Kim Bautch, Kelly Viana, Stacy Micciche, Jessica Pimental	
<b>MEMBERS ABSENT</b>	Landy Victor	
<b>GUESTS</b>	Marjorie Reda, Rebecca Seitz, Sandy Sorensen, Lesli Benavente, Marlene Gue, Benjamin Sanchez, Edna Godoy, Marian Pupo Peraza, Yohana Vargas, Kcehenide Cherubin, Gisline Zamor, Lorraine Lantz, Angelica Davila	
<b>QUORUM</b>	YES	
<b>OFFICIAL CALL TO ORDER/WELCOME</b>	Start Time: 6:00 PM Dr. Jordan welcomed parents, staff and teachers to the meeting	
<b>APPROVAL OF MINUTES</b>	None at this time	
<b>CHANGES TO AGENDA</b>	None at this time	
<b>AGENDA ITEM 1</b>	SAC Budget Balances SAC - \$3,193.63 TLEAD 946.09 School Recognition – 316.38	
<b>AGENDA ITEM 2</b>	Principal, SAC Chair and PTO Reports <ul style="list-style-type: none"> <li>▪ Principal: Dr. Jordan shared our progress this year with our Leader in Me program and our newly named mascot, Splash!</li> <li>▪ SAC Chair: none at this time</li> </ul>	
<b>AGENDA ITEM 3</b>	Membership <ul style="list-style-type: none"> <li>▪ The staff ballots were completed and we welcome four members of our staff to our SAC.</li> <li>▪ The parent ballots were completed and we welcome three members of our parent community to our SAC.</li> <li>▪ Suggest that SAC review bylaws and elect officers at next meeting.</li> </ul>	
<b>AGENDA ITEM 4</b>	Budget Requests <ul style="list-style-type: none"> <li>▪ Dr. Jordan shared two budget requests (attached).</li> <li>▪ The request to use the remaining TLead funds for Leader in Me and a</li> </ul>	

# Lavern Gaynor Elementary School Advisory Council (SAC) Parent Lighthouse Meeting MINUTES

---

	<p>request to use some of the SAC funds for Leader in Me.</p> <p>Request # 1 to use \$1,500 for Leader in Me Professional Learning. After discussion SAC opted to vote. Motion to Vote: Mrs. Lee Second: Mrs. Evora Vote - Approved</p> <p>Request # 1 to use \$925.00 from the project TLead for Leader in Me Materials. Dr. Jordan explained the purpose of the TLead project and the request. After discussion SAC opted to vote. Motion to Vote: Mrs. Viana Second: Mrs. Evora Vote - Approved</p>
<b>AGENDA ITEM 5</b>	<p>Title I School/Parent Compact</p> <ul style="list-style-type: none"> <li>▪ Dr. Jordan shared the updated School Parent Compact and no further changes were requested. Request to print this in duplicate to ensure parents received their own copy. Dr. Jordan will facilitate the printing and then send home the compact.</li> </ul>
<b>AGENDA ITEM 6</b>	<p>Parent and Family Engagement Plan</p> <ul style="list-style-type: none"> <li>▪ Ms. Arpaia shared the final draft of the PFEP.</li> <li>▪ The PFEP Summary will be sent home.</li> </ul>
<b>AGENDA ITEM 7</b>	<p>School Improvement Plan</p> <ul style="list-style-type: none"> <li>▪ Dr. Jordan shared the Title I Plan and SIP ( school improvement plan) with the SAC and discussed our academic and student leadership goals. Members discussed our ELA, Math and Science School Improvement Goals and Strategies. Discussion included previous performance, action steps for this year and goals for our performance this year. Members actively discussed and offered no additions or changes.</li> </ul>
<b>OPEN AGENDA</b>	<ul style="list-style-type: none"> <li>▪ Sidewalk Project – Mrs. Lantz from the Collier County Transportation department shared the SRTS Safe Roads to School grant that the department is working on to benefit Lavern Gaynor Elementary. Parents are requested to complete a survey to support the need for sidewalks. Dr. Jordan will post the survey and send home the request.</li> </ul>

# Lavern Gaynor Elementary School Advisory Council (SAC) Parent Lighthouse Meeting MINUTES

---

	<ul style="list-style-type: none"> <li>▪ PTO News – PTO shared a survey for parents to complete so that they can communicate with interested families. Our PTO is very interested in supporting our school and is seeking ideas and members!</li> </ul>
<b>ADJOURNMENT</b>	<ul style="list-style-type: none"> <li>▪ Meeting adjourned at 7:30 pm</li> </ul>
<b>NEXT MEETING: DATE</b>	November, 2020
<b>NEXT MEETING: AGENDA TOPICS</b>	<ul style="list-style-type: none"> <li>▪ Election of SAC officers</li> <li>▪ Calendar of Meetings</li> <li>▪ Unified Dress Code</li> <li>▪ Budget Requests</li> <li>▪ New Members</li> </ul>