

Lavern Gaynor Elementary School Advisory Council (SAC) Parent Lighthouse Meeting MINUTES

**Minutes of Meetings will be posted after approval at subsequent meeting*

SAC MINUTES FOR	Date September 14 & 28	Location: Cafeteria
SAC CHAIR	Stacy Micciche	
PRINCIPAL	Susan Jordan	
NOTIFICATION OF MEETING	Marque, Website, Parent Activities Calendar, Notes Home	
MEMBERS PRESENT	Sept 14 – Jessica Pimentel, Sept 28 – Susan Jordan, Jen Lee, Stacy Micciche, Kelly Viana, Jessica Pimentel	
MEMBERS ABSENT	Kim Bautch (moved), Landy Victor (resigned), Julie Evora	
GUESTS	See sign in sheet	
QUORUM	Sept 14 – No Sept 28 - Yes	
OFFICIAL CALL TO ORDER/WELCOME	Mrs. Arpaia called the meeting to order at 6:00 PM for the PTO. The SAC meeting started at 6:15 PM.	
APPROVAL OF MINUTES	No minutes this month	
CHANGES TO AGENDA	None at this time	
AGENDA ITEM 1	SAC Budget - \$698.25	
AGENDA ITEM 2	<p>Principal, SAC Chair and PTO Reports Mrs. Arpaia introduced herself as representing Dr. Jordan who could not be present. The parents were introduced to the school’s theme for this academic year:</p> <p style="text-align: center;"><i>“Be Here, Be You, Belong, We Belong Together”</i></p> <p>The parents were presented with the school’s vision and mission. The process to get to the vision and mission was explained. Input was obtained from the parents, staff, and students through surveys and meetings. LGE’s Vision:</p> <p style="text-align: center;"><i>At LGE We belong, we learn, We grow, we lead. Together we succeed.</i></p> <p>LGE’s Mission:</p> <p style="text-align: center;"><i>“Through high quality education and leadership opportunities, the students of Lavern Gaynor Elementary will create a splash</i></p>	

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	<p>Members discussed the strategies and action steps from the SIP. No adjustments recommended at this time.</p> <p>Quorum – YES Motion to Vote – Viana Second – Micciche In Favor – 5 Opposed -0 Motion Passed - YES</p>
<p>AGENDA ITEM 6</p>	<p>Title I Use of Funds and Comprehensive Needs Assessment (CNA) to support the School Improvement Plan</p> <ul style="list-style-type: none"> • Information from our Title I Parent Meeting and Curriculum Night was shared to inform parents about our Use of Funds, how our funds are being spent, the positions that our Title I plan funds and the goals and expectations of the Title I Program. • Our parent involvement funds will be used to support family learning through our family events planned throughout the year. • Ms. Arpaia also reviewed the Comprehensive Needs Assessment as part of the presentation. Parents were informed of the evidenced-based strategies we will use to support our major areas of reading, math and science. • In ELA and Science we will focus on using strong question routines to build student’s higher order thinking. • In Math we will focus on building procedural fluency and conceptual understanding to advance students reasoning. • A powerpoint presentation was used to guide this discussion.
<p>AGENDA ITEM 7</p>	<p>Title I Parent Compact</p> <ul style="list-style-type: none"> ▪ The parents were reminded that they received this important document during the Curriculum Night. They should complete it and return it to the classroom teacher. ▪ Parents who had not attended Curriculum Night were provided with the document.
<p>AGENDA ITEM 8</p>	<p>Parent and Family Engagement Plan</p> <ul style="list-style-type: none"> ▪ Use the family agenda/calendar. Use it with the students and help them learn how to use it to plan and be organized. ▪ Use the calendar for school and personal matters sot that whole family understands what needs to be done. ▪ Leader in Me <ul style="list-style-type: none"> ○ The parents were provided with an overview of the LIM habits

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	<p>and the many benefits for our school community when the students and families implement the habits.</p> <ul style="list-style-type: none"> ○ Parents were informed that a survey (LIM MRA – Measurable Results Assessment Survey) was going to be sent out to the families. ○ The survey will provide LGE with a baseline data on how connected we feel with the school, curriculum staff, and community. ○ The MRA survey QR code was provided to parents. <ul style="list-style-type: none"> ▪ We have 94.6% attendance rate, which considering the pandemic we are very proud of, but we want 100% attendance. When students are in school, they are learning, connecting, and developing as leaders. ▪ We had to reduce one grade 4 class due to the number of students. Therefore, one teacher was moved to grade three, and one teacher from grade three accepted the position of a vacant kindergarten teacher. ▪ We send everything home in three languages (English, Spanish, and Creole). ▪ We make every effort to send home the information in the parents’ preferred language. If parents are not receiving materials in their preferred language, they should inform us so that we can make adjustments in the system.
OPEN AGENDA	<ul style="list-style-type: none"> ▪ Upcoming events and parent communications were shared.
ADJOURNMENT	<ul style="list-style-type: none"> ▪ Meeting adjourned at 6:54 pm
NEXT MEETING: DATE	September 28, 2021
NEXT MEETING: AGENDA TOPICS	<ul style="list-style-type: none"> ▪ Approve the SAC Ballot ▪ Discuss and approve School Improvement Goals and Action Steps