

Lavern Gaynor Elementary School Advisory Council (SAC) Minutes

**Minutes of Meetings will be posted after approval at subsequent meeting*

SAC AGENDA FOR	Date: September 20, 2022	Location: Cafeteria
SAC CHAIR	Dr. Gertrude Gomez	
PRINCIPAL	Dr. Susan Jordan	
NOTIFICATION OF MEETING	Marque, Website, Parent Activities Calendar, Notes Home	
MEMBERS PRESENT	Julie Evora, Kelly Viana, Gertrude Gomez, Jen Lee, Lorena Almanza	
MEMBERS ABSENT	Jessica Pimental, Jessica Espirito, Juana Ramirez, Dr. Susan Jordan	
GUESTS PRESENT	Edith Arpaia, Wendy Turcios, Amanda Brown	
QUORUM – 5 NEEDED	Yes	
OFFICIAL CALL TO ORDER/WELCOME	Start Time: 6:30 PM Dr. Gomez welcomed parents, staff, and teachers to the meeting	
APPROVAL OF MINUTES	<p>Minutes from August 23, 2022 meeting were distributed and reviewed by the members present. Time was provided for discussion and comments. No changes were offered.</p> <p>Motion to approve was made by Kelly Viana, seconded by Julie Evora Members approved unanimously.</p>	
MEMBERSHIP	<p>Quorum was established (5 people) Names of four (4) new SAC Members were presented pending School Board approval.</p>	
AGENDA ITEM 1	<p>Election of Officers (vice-chair and recording secretary). The agenda item was presented, but the members present agreed to wait until the October meeting when the new members would be present to elect the officers.</p>	
AGENDA ITEM 2	<p>The calendar of meeting dates / times was presented. Guests inquired as to the logic for alternating the meeting times. They were informed that some community members have requested the alternating times to accommodate those who could attend immediately after school instead of later in the evening.</p>	
AGENDA ITEM 3	<p>2022-2023 Budget</p> <ul style="list-style-type: none"> • TLead Funding Proposal <ul style="list-style-type: none"> ○ \$977.66 in TLead for SAC ○ \$698.25 in SAC SCHIMPR budget <p>A discussion ensued as to how to best utilize the available TLead funds. Two requests have been received for the use of the funds. One request was for the purchase of recognition awards/certificates and a second request was for the purchase of Kagan materials, however the second request has not been detailed and itemized.</p>	

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	<p>Julie Evora motioned that TLead funds be used to purchase Kagan materials. Kelly Viana second the motion. Members agreed pending submission of the two itemized / detailed requests to be presented at the October meeting for final approval of the use of the funds.</p>
<p>AGENDA ITEM 4</p>	<p>Report from the Principal on 2022-2023 Title I Use of Funds and Comprehensive Needs Assessment (CNA) to support the School Improvement Plan was delivered by Mrs. Edith Arpaia. The report (presented in a PowerPoint attached) provided the members and guests with:</p> <ul style="list-style-type: none"> • Academic Improvement Priorities <ul style="list-style-type: none"> ○ Improve ELA, Math, and Science proficiency in all grades ○ Improve ELA proficiency for students with disabilities • Our Big Rocks <ul style="list-style-type: none"> ○ LGE Academics ○ School Wide Goals – 4DX ○ Student Leadership ○ Family Engagement • Our Wildly Important Goals (WIGs) <ul style="list-style-type: none"> ○ LGE Sea Turtles will go from 0 iReady Reading lessons passed to 23,000 lessons passed by May 22, 2023 ○ 100% of LGE Sea Turtles will fulfill at least two leadership roles by June 2023 ○ 100% of LGE caregivers will participate in a minimum of one school function by June 2023. <p>Members engaged in a lively discussion of the items presented and shared the enthusiasm for meeting the expectations. No additions or changes were offered.</p>
<p>AGENDA ITEM 5</p>	<ul style="list-style-type: none"> • 2022-2023 School Improvement Plan was presented. An opportunity was provided for members to discuss the School Improvement Plan’s four goals: <ul style="list-style-type: none"> ○ ELA (Reading)- Teachers will plan for and implement standards-aligned ELA instruction using evidence-based strategies resulting in an increase to 56% proficient on 2022-2023 end of year assessments. ○ Math - Teachers will plan for and implement standards-aligned ELA instruction using evidence-based strategies resulting in an increase to 58% proficient on 2022-2023 end of year assessments.

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	<ul style="list-style-type: none"> ○ Science - Teachers will plan for and implement standards-aligned Science instruction using evidence-based strategies resulting in an increase to 56% proficient on 2022-2023 end of year assessments. ○ ELA – Students with Disabilities - Teachers will plan for and implement standards-aligned ELA instruction using evidence-based strategies resulting in an increase to 25% proficient for students with disabilities on 2022-2023 end of year assessments. ● The members were informed of the evidence-based strategies and action steps that will be used to implement the four goals: <ul style="list-style-type: none"> ○ Classroom discussions ○ Collaborative learning opportunities ○ Relevant, regular, and actionable feedback <p>The SIP was well received, and comments were very positive. No changes or amendments were offered. Jen Lee motioned to accept the SIP as presented. Kelly Viana second the motion. Members approved the SIP.</p>
OPEN AGENDA	<ul style="list-style-type: none"> ● Members requested that an e-mail be sent to members reminding them about the meeting, not just a phone call. ● The two guests requested to be considered for a vacancy as voting members.
NEXT MEETING	October 18, 2022 at 3:30 PM