

# Lavern Gaynor Elementary School Advisory Council (SAC) Minutes

*\*Minutes of Meetings will be posted after approval at subsequent meeting*

<b>SAC AGENDA FOR</b>	Date: May 16, 2023	Location: Cafeteria
<b>SAC CHAIR</b>	Dr. Gertrude Gomez	
<b>PRINCIPAL</b>	Dr. Susan Jordan	
<b>NOTIFICATION OF MEETING</b>	Marque, Website, Parent Activities Calendar, Notes Home, e-mail members, Phone Calls	
<b>MEMBERS PRESENT</b>	Dr. Susan Jordan, Gertrude Gomez, Jennifer Lee, Amanda Brown, Lorena Almanza, Kelly Viana, Laura Woolf, Julie Evora	
<b>MEMBERS ABSENT</b>	Vicky Rodriguez, Ricardo Moncher, Juana Ramirez,	
<b>GUESTS PRESENT</b>	Edith Arpaia,	
<b>QUORUM MET?</b>	Yes / No (6 members) Yes, Quorum was established.	
<b>OFFICIAL CALL TO ORDER/WELCOME</b>	Dr. Gertrude Gomez called the meeting to order at 3:46 pm and welcomed all members present.	
<b>APPROVAL OF MINUTES</b>	<p>February 21, March 21, April 18 meeting minutes were reviewed, and members provided feedback.</p> <ul style="list-style-type: none"> <li>• February 21 and March 21 meeting minutes were approved with no changes. Mrs. Brown moved to approve the minutes, Mrs. Viana 2<sup>nd</sup> the motion. Minutes passed with all in favor.</li> <li>• April 18 meeting minutes agenda item #5 will be changed to:             <ul style="list-style-type: none"> <li>○ “The 2022-2023 Parent and Family Engagement Plan (PFEP) was reviewed, and parents were provided with an opportunity to provide their feedback / comments to the administration to update the 2023-2024 PFEP.</li> <li>○ Input received from parents:                 <ul style="list-style-type: none"> <li>▪ Change the font size to a larger font size so it’s easier to read.</li> <li>▪ Print the PFEP on legal size paper.</li> <li>▪ Revise the fourth bullet under “Families can be involved by:” from                     <ul style="list-style-type: none"> <li>• “Review the progress of your student through Standard Based Progress Report” to</li> <li>• “Review the progress of your student through the Report Card.”</li> <li>• No additional changes were requested.”</li> </ul> </li> </ul> </li> </ul> </li> </ul>	

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	<ul style="list-style-type: none"> <li>○ Mrs. Viana moved to approve the April 18 meeting minutes with the noted changes. Mrs. Woolf seconded the motion. All agreed to approve the minutes with the noted changes.</li> </ul>
<p><b>AGENDA ITEM 1</b></p>	<p>2022-2023 Budget</p> <ul style="list-style-type: none"> <li>• TLead Funds               <ul style="list-style-type: none"> <li>○ \$13.22 in TLead for SAC</li> </ul> </li> <li>• \$449.57 in SAC SCHIMPR budget</li> </ul> <p>The information was presented as there are not changes to the budget or expenditures at this time.</p>
<p><b>AGENDA ITEM 2</b></p>	<p>By-Laws Review</p> <p>The By-Laws were once again reviewed, and all the previously agreed changes have been made to the document. Mrs. Brown moved to accept the newly revised By-Laws. Mrs. Viana seconded the motion. All members unanimously agreed with the adoption of the By-Laws.</p>
<p><b>AGENDA ITEM 3</b></p>	<p>Report from the Principal</p> <p>Dr. Jordan provided an update on the great work done by the students and families in support of the LGE community. The students were encouraged to “do hard things” and they proved that they were capable to working hard to accomplish some difficult tasks.</p> <ul style="list-style-type: none"> <li>• Students have raised more funds this year than in the past years in the Penny Race. Students challenged each other to be the grade level with the highest funds raised.</li> <li>• Students have met the school’s WIG by meeting our iReady pass rate of 23,000 lessons. Great accomplishment for all the school community.</li> </ul> <p>To recognize our various accomplishments, we will be having several celebrations throughout the last few weeks of school. We will have an obstacle course with slip and slide so plan on having our students get wet and have lots of fun.</p>
<p><b>AGENDA ITEM 4</b></p>	<p>The Parent and Family Engagement Plan was reviewed, and members provided their feedback in the April 18 meeting.</p> <p>Mrs. Viana moved to accept the changes made to the PFEP. Mrs. Woolf second the motion. All members unanimously agreed.</p> <ul style="list-style-type: none"> <li>• We had many wonderful family events during the 2022-2023 SY including:           <ul style="list-style-type: none"> <li>○ Fall Festival</li> <li>○ Literacy Night</li> <li>○ Cookies with Santa</li> <li>○ Turtle Tidbits for Families</li> <li>○ Book Fair</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>• We will be able to highlight all the events during our lighthouse review.</li> <li>• 2023-2024 proposed events:             <ul style="list-style-type: none"> <li>○ Turtle Tidbits – perhaps present each habit in order. Continue with the start time of 7:30 AM as parents can join at this time.</li> <li>○ Fall Festival</li> <li>○ Literacy Night</li> </ul> </li> </ul>
<b>AGENDA ITEM 5</b>	2023-2024 Home School Compact was reviewed, and no changes were provided by the members present. Mrs. Woolf motioned to approve the 2023-2024 Home School Compact as is. Mrs. Viana second the motion. All members present unanimously agreed.
<b>OPEN AGENDA</b>	
<b>NEXT MEETING: DATE/TIME/LOCATION</b>	August 15 at 6:00 in Cafeteria
<b>NEXT MEETING: AGENDA TOPICS</b>	
<b>MEETING ADJOURNED</b>	The meeting was adjourned at 5:00 PM

Unapproved Minutes