

# Lavern Gaynor Elementary School Advisory Council (SAC) MINUTES

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*\*Minutes of Meetings will be posted after approval at subsequent meeting*

<b>SAC AGENDA FOR</b>	Date: October 17, 2023	Location: Cafeteria
<b>SAC CHAIR</b>	Dr. Gertrude Gomez	
<b>PRINCIPAL</b>	Dr. Susan Jordan	
<b>NOTIFICATION OF MEETING</b>	Marque, Website, Parent Activities Calendar, Notes Home, e-mail members, Phone Calls	
<b>MEMBERS PRESENT</b>	Susan Jordan, Gertrude Gomez, Jessica DelaRosa, Francy Agredo, Stephanie Watts, Lorena Almanza, Amanda Brown, Didi Arpaia (non voting member),	
<b>MEMBERS ABSENT</b>	Kelly Viana, Jen Lee, Laura Woolf, Vicky Rodriguez, Yasmin Capote, Maria Saradine Chery	
<b>GUESTS</b>	Shanice Barrett, Wendy Turcios,	
<b>QUORUM MET?</b>	Yes (7 members)	
<b>OFFICIAL CALL TO ORDER/WELCOME</b>	Dr. Gertrude Gomez	
<b>APPROVAL OF MINUTES</b>	<p>September 19, 2023</p> <p>Dr. Gomez facilitated a review of the September minutes. A member requested a list of the meeting dates. This is on our website and Dr. Gomez offered to provide a handout at the next meeting.</p> <p>Motion to Approve: Stephanie Watts</p> <p>Second: Amanda Brown</p> <p>Result: Approved with the addition of a document with meeting dates.</p>	
<b>AGENDA ITEM 1</b>	<p>Election of Officers</p> <p>Dr. Gomez shared the description of the officers from the SAC Bylaws. A discussion occurred about the need for these officers. No nominations at this time. Dr. Jordan offered that the staff representatives on SAC can rotate the responsibility of taking the SAC minutes until a secretary is named at a future meeting.</p> <ul style="list-style-type: none"> <li>• Chairperson – Dr. Gomez has one more year of her term</li> <li>• Vice - Chairperson</li> <li>• Secretary -</li> </ul>	
<b>AGENDA ITEM 2</b>	<p>Media Center Books</p> <p>Dr. Gomez shared a list of proposed titles that our Media Center would like to order. It is required that we share proposed purchases in a public form such as our SAC meeting. This is an information items and does not require a vote.</p>	

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<b>AGENDA ITEM 3</b>	<p>2023-2024 Budget</p> <ul style="list-style-type: none"> <li>• \$1932.02 in TLead for SAC</li> <li>• \$446.73 in SAC SCHIMPR budget</li> </ul>
<b>AGENDA ITEM 4</b>	<p>Proposed Request for School Improvement Funds  Dr. Jordan presented a request to purchase iReady Magnetic Reading books for third grade. She shared that funding has been secured for Grades 4 and 5. These resources will compliment the core curriculum. Dr. Jordan pointed out that Grades K, 1 and 2 were provided district purchased supplemental reading kits – Wilson FUNdamentals.  Parents discussed the need for the resource and proceeded to vote.</p> <p>Motion to Approve: Amanda Brown  Second: Stephanie Watts  Result: Approved</p>
<b>AGENDA ITEM 5</b>	<p>Report from the Principal  Dr. Jordan shared the school website and all the resources available including links to view student report cards.</p>
<b>AGENDA ITEM 6</b>	<p>Title I Plan / School Improvement Plan (SIP) - 2023-2024  Dr. Jordan shared the Needs Analysis, Areas of Focus, Goals, Strategies and Action Steps. A discussion occurred around our strategy of providing students feedback on their progress towards the learning goal and our visual cueing strategy for asking questions and having student to student discussions (QSSSA). These strategies will support our goals in each content area.  Dr. Jordan also shared the RAISE goal and strategy and explained the RAISE criteria.  Members shared that they see the connection between our funding requests and our school improvement plan and requested that we vote.</p> <p>Motion to Approve: Amanda Brown  Second: Stephanie Watts  Result: Approved</p>
<b>AGENDA ITEM 7</b>	<p>Date for November meeting  Dr. Gomez facilitated a conversation about the date for our November meeting. Members would like to meet on the 14<sup>th</sup> since there is no school on the third Tuesday.</p>
<b>OPEN AGENDA</b>	
<b>NEXT MEETING: DATE/TIME/LOCATION</b>	November 14 at 6:00 in Cafeteria
<b>NEXT MEETING: AGENDA TOPICS</b>	-

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**MEETING ADJOURNED**

7:30 PM