

Lavern Gaynor Elementary School Advisory Council (SAC) Minutes

**Minutes of Meetings will be posted after approval at subsequent meeting*

SAC AGENDA FOR	Date: September 19, 2023	Location: Cafeteria
SAC CHAIR	Dr. Gertrude Gomez	
PRINCIPAL	Dr. Susan Jordan	
NOTIFICATION OF MEETING	Marque, Website, Parent Activities Calendar, Notes Home, e-mail members, Phone Calls	
MEMBERS PRESENT	Dr. Gomez, Dr. Jordan, Jennifer Lee, Amanda Brown	
MEMBERS ABSENT		
GUESTS	Yasmin Capote Perez, Stephanie Watts, Francy Agredo, Jessica De la Rosa, Wendy Turcios, Sue Starkey	
QUORUM MET?	Yes / No (4 members)	
OFFICIAL CALL TO ORDER/WELCOME	Dr. Gertrude Gomez 6:19PM	
APPROVAL OF MINUTES	<p>The minutes of May 16, 2023 meeting were distributed and members were provided with time to review the minutes and discuss any concern. No changes were proposed. Mrs. Brown motioned to approve the minutes as written. Mrs. Lee second the motion. All were in favor. Minutes were approved.</p> <p>The August 15, 2023 meeting minutes were distributed and time was provided for members to review and discuss the information presented in the minutes. No changes were requested. Mrs. Lee motioned to approve the minutes. Mrs. Brown second the motion. All members present were in favor. The minutes were approved.</p>	
AGENDA ITEM 1	<p>Introduction of new members Ballots were sent home with names of people who agreed to be on the ballot. The names of eleven parents were placed on the parent ballot and one name on the non-instructional ballot. Mrs. Brown and Dr. Gomez counted the ballots. The new elected SAC members are: Ms. Marie Betsy Saradine Chery, Ms. Jessica De La Rosa, Ms. Yasmin Capote Perez, Ms. Stephanie Watts, and Ms. Francy Agredo (non-instructional). New members were present and introduced.</p>	
AGENDA ITEM 2	<p>Names will be given to the board for approval. Each of the officer positions were explained in the by-laws and on the LGE website. Copies will be provided at the October meeting. The following positions are available. Election of Officers</p> <ul style="list-style-type: none"> • Vice - Chairperson • Secretary 	

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	<ul style="list-style-type: none"> • Historian
<p>AGENDA ITEM 3</p>	<p>2023-2024 Budget</p> <ul style="list-style-type: none"> • \$1932.02 in TLead for SAC (must be used for the students) • \$446.73 in SAC SCHIMPR budget (we have not gotten money from the state for 7 years) the state diverted these funds for A+ schools (schools that have improved scores) and salaries for teachers.
<p>AGENDA ITEM 4</p>	<p>Request for School Improvement Funds</p> <ul style="list-style-type: none"> • Printing Services-- Proposal for up to \$500. For printing certificates for student recognition <ul style="list-style-type: none"> - Discussion. Mrs. Brown asked about how much we usually spend. Dr. Jordan mentioned the Lead Sea Turtle, Streak Certificates, Quarterly grades and achievement. This would provide certificates through our January celebrations. This would come from the TLEAD money. Mrs. Brown made a motion to approve this money and Mrs. Lee seconded it. All members were in favor. The motion passed. • A proposal was presented to for mileage reimbursement for up to \$215 for the Media Center Specialist to attend the American Association of School Librarian annual conference in Tampa. (set rate per mile as per the district) Our librarian will pay for her own hotel. A discussion ensued about what the conference will be about. Our Media Specialist will learn about initiatives to incentivize the students to want to learn for fun. Along with other things Mrs. Weeks can do with our students in the media center throughout the year. The conference fee and registration fee was already funded. This conference is rarely this close to Naples. Mrs. Lee made a motion to approve. Mrs. Brown seconded. All members were in favor. The motion passed.
<p>AGENDA ITEM 5</p>	<p>Report from the Principal</p> <p>Members were provided with information on some of our funding sources.</p> <ul style="list-style-type: none"> • Some funds are from Title 1. Some salaries are paid for by this. • Some is from a Locational fund- certain amount of money per student. • Each of these funds comes with rules on how we are able to spend them for our students.

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	<ul style="list-style-type: none"> • Some funding comes from a before or after school program. Although Dr. Jordan, has requested to have a program at LGE we have not been able to secure a program due to the size of our school and the potential funds that would be procured from a small program. Our students join the after school program at GTE. • Some funding is procured by Dr. Jordan asking for money. She tells the story of our school. Subaru (of Naples) adopted our school to give money to celebrate our teachers and to kick off our school theme. <p>The Fruit and Vegetable program started this week. FFVP Free Fruit and Vegetable Program. 2-3 days a week, the children get a snack of a fruit or vegetable during the school day to try.</p> <p>Power Packs are beginning soon.</p> <p>Harry Chapin Food Bank</p> <p>Brighter Bites. Starts Tomorrow 9-20 Parents will come through the car line after 3:30 to pick up food if they have signed up.</p>
<p>AGENDA ITEM 6</p>	<p>Title I Plan / School Improvement Plan (SIP) - 2023-2024</p> <p>Next month we will be voting to approve the SIP. Dr. Jordan shared some strategies that the teachers have been sharing with her.</p> <p>SIP Goals include:</p> <ul style="list-style-type: none"> • Improve ELA 54% and • Math 54% proficiency in all grades; • Improve science 56% proficiency in Grade 5 <p>Increase student engagement by providing feedback and celebrating success.</p> <ul style="list-style-type: none"> • Questioning and Response QSSSR <ul style="list-style-type: none"> ○ Effective feedback is an integral part of the instructional routine. Feedback that is specific regarding the data as it relates to the targets. ○ A visual of QSSSR strategy was shared with parents and explained as a cycle that teachers will use with the students to ensure that students are getting the feedback they need.
<p>AGENDA ITEM 7</p>	<p>Annual Title I Meeting – was presented to the school community at the September 12, 2023 curriculum night. It was a very successful evening of sharing information and connecting with the school community.</p>
<p>AGENDA ITEM 8</p>	<p>Calendar of Meetings</p>

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	<ul style="list-style-type: none">• Notification of meetings will be as followed: Marque, Website, Parent Activities Calendar, Notes Home, e-mail members, Phone Calls
OPEN AGENDA	
NEXT MEETING: DATE/TIME/LOCATION	October 17 at 6:00 in Cafeteria
NEXT MEETING: AGENDA TOPICS	-
MEETING ADJOURNED	7:19PM