

# STUDENT DAILY CHECKLIST

1

## BEFORE SCHOOL

- I will dress for success following the Collier County Public Schools' Code of Student Conduct. Collared shirts, t-shirts, and sweatshirts are acceptable.
- I will prepare my workspace and have all materials ready for learning, including my District-issued device and source of charging power.
- If I will be absent for any reason, my parent/guardian will contact my school, just as if I were attending on campus.

2

## DURING SCHOOL

- I will log in prior to my class(es) prior to start time with my web camera on.
  - I will be visible on the web camera and ensure my background is appropriate.
  - I will have my audio muted unless otherwise directed by my teacher(s).
  - I will be seated upright and be attentive during all activities.
- I will be actively engaged for the entire duration of my virtual class following my teacher's directions.
  - I understand I must follow school/District attendance procedures and I may be marked tardy or absent if I fail to do so.
- I will participate in all activities including working with my peers as assigned by my teacher.
- I will do my own work and understand that academic integrity\* is expected at all times.
- I will take breaks during scheduled times just as if I were on campus.

3

## USE OF TECHNOLOGY

- I will use my District-issued device responsibly, limiting my use to school-related assignments, searches, and communications. I understand that the District monitors ALL activities on District-issued devices.
- I understand it is my responsibility to ensure my District-issued device remains in good working order and is not damaged or lost

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## SOCIAL, EMOTIONAL, AND MENTAL HEALTH

- I understand the adults at my school are here to help me; I am an important part of my school community.
- I can talk to my teachers, school counselor, principal, assistant principal, or other trusted adult if I am experiencing stress or challenges.
- I will be kind to my classmates and adults in my class(es). I can expect others to be kind to me.