



# PARENTS

Please complete this form and return to your child's school.

## 1. MEDIA RELEASE

We need parent permission to use a child's photograph, voice, and/or name in various media projects. Please read the following, then date and sign where indicated.

- Yes – I consent.** I grant permission for my child to participate and appear in video or audio recordings, films, photographs, written articles, or on websites and social media sites. This consent includes the use and editing of my child's image, voice, and name in media projects by Collier County Public Schools (CCPS) to print, broadcast, Internet media outlets, such as newspapers, radio and television stations, and news websites. In consideration of the opportunity for my child to participate, I release Collier County Public Schools, including its employees and contractors, from all claims resulting from the use and editing of my child's image, voice, or name, and the use, sale, editing, and release to media outlets.
- No – I do not consent** to non-CCPS use of my child's photograph, voice and/or name in various media projects.

Your selection remains valid for all media projects occurring during the school year in which this form is signed. You may change your selection at any time by completing a new form at your school.

## 2. AUTHORIZATION TO RELEASE DIRECTORY INFORMATION (YEARBOOK)

In accordance with State and Federal law, the Family Educational Rights and Privacy Act (FERPA), as well as School Board Policy 8330, which protects the confidentiality of student information, the providing of student directory information is limited. We are mindful, however, that photographers for school pictures and yearbook pictures, as well as vendors for cap and gowns, class rings, and graduation announcements, may seek directory information in the forms of your child's name, address, school identification number, and telephone number to carry out their services.

Please check the appropriate boxes below noting whether you agree or do not agree to provide such directory information. If we do not receive this form back within fourteen (14) days, we will assume you have consented to the release of directory information to the photography companies and graduation vendors described above.

- Yes –** the school may release directory information (student name and identification number only) in order to have my child's picture taken by the photography company.
- No –** the school may not release directory information (student name and identification number only). My child's picture will not be taken by the photography company and will not be included in the school yearbook.

## 3. EDUCATIONAL SOCIAL MEDIA PARENT PERMISSION

In Collier County Public Schools, your child's teacher(s) may use Educational Social Media (such as Flipgrid) as a digital learning resource. These tools provide a free and secure learning network for teachers, students, and schools. They also provide a safe way for students to connect, share content, access homework, participate in discussions, and receive class information.

These Educational Social Media platforms are accessible online and through any mobile device with internet capabilities – including free apps for iPhone, iPad, and Android devices. Students can access their account from any mobile device or computer and set up notifications within the platforms to receive alerts/reminders. Parents may also access their child's account in these systems and monitor all activity.

Educational Social Media tools will not be used as a social network like Facebook or Twitter. These tools will be used strictly for educational purposes with the following guidelines:

Students will be required to use appropriate grammar instead of texting language. These tools will be used to discuss school-related content only. No put-downs or sarcasm toward another's ideas will be tolerated. All school rules and consequences related to harassment apply.

**Pursuant to Policy 7540.03 and Administrative Procedure 7540.03, students who violate the guidelines above may face disciplinary action and/or face losing the privilege of using Educational Social Media.**

- Yes – I give my permission** for my child to establish an Educational Social Media account for use at his/her school.
- No – I do not** give my permission for my child to establish an Educational Social Media account.

**TURN PAGE OVER - SIGNATURE REQUIRED ON THE REVERSE**

#### 4. NOTICE REGARDING CODE OF STUDENT CONDUCT (2020-2021 SCHOOL YEAR)

Discipline within the school is the joint responsibility of school personnel, students, and parents. The Code of Student Conduct (Code) recognizes the need for a cooperative relationship between student, parent, and educator. The following responsibilities reflect such a cooperative relationship:

##### ROLE RESPONSIBILITIES

##### **PARENTS**

1. Keep in regular communication with the school concerning their child's conduct and academic progress.
2. Ensure that their child is in daily attendance and/or report and explain absences to school personnel.
3. Provide their child with resources needed to complete class work.
4. Ensure their child is well groomed, neat and clean.
5. Bring to the attention of school authorities any problem or condition which negatively affects their child or other children of the school community.
6. Discuss course selections, report cards, and work assignments with their child.
7. Ensure the good health of their child.
8. Foster a positive attitude toward the school.
9. Practice and encourage the District's adopted character traits. (*Citizenship, Cooperation, Honesty, Kindness, Patriotism, Perseverance, Respect, Responsibility, Self-Control, and Tolerance*)

##### **STUDENTS**

1. Attend all classes and are prompt.
2. Are prepared for class with appropriate working materials.
3. Are respectful of individuals' property and rights.
4. Conduct themselves in a safe and responsible manner.
5. Are well groomed, clean, and neat.
6. Are responsible for their actions.
7. Abide by the rules and regulations set forth by the District, school, and/or individual classroom teacher.
8. Practice and encourage the District's adopted character traits. (*Citizenship, Cooperation, Honesty, Kindness, Patriotism, Perseverance, Respect, Responsibility, Self-Control, and Tolerance*)

**Parents are requested to review and discuss the Code with their child as well as sign and return this form to school.** A copy of this form will be kept on file at school.

Parents and/or students may obtain a copy of the Code through the following means:

- Online at <http://www.collierschools.com/codeofstudentconduct>
- Electronic versions can be emailed to parents with email addresses on file.
- Paper copies will be available at  
Dr. Martin Luther King, Jr. Administrative Center  
Department of Student Relations  
5775 Osceola Trail • Naples, FL 34109

#### 5. ACKNOWLEDGEMENT OF RECEIPT AND USAGE OF DISTRICT OWNED DEVICE

I acknowledge that my child has received a Collier County Public Schools owned laptop or tablet device. By accepting possession of this device, I understand that I am accepting responsibility for safeguarding this device. I also acknowledge that the Code of Student Conduct and the Student Network Acceptable Use Policy (Policy 7540.03) apply at all times that my child is using this district owned device. In addition, I understand that Collier County Public Schools retains ownership of this device. If my child leaves his/her currently assigned Collier County Public School, I understand that this device must be returned to this school.

#### 6. STUDENT INFORMATION

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

**IN SIGNING THIS DOCUMENT, I UNDERSTAND THAT WHERE I HAVE CHECKED THE BOX "YES," IN ANY OF THE SECTIONS 1, 2, AND 3 ABOVE, I AM AUTHORIZING THE DISTRICT TO RELEASE INFORMATION THAT MIGHT OTHERWISE BE PROTECTABLE UNDER LAW. WITH RESPECT TO SECTION 3, BY PROVIDING PERMISSION, I UNDERSTAND THAT MY CHILD IS EXPECTED TO FOLLOW THE GUIDELINES FOR EDUCATIONAL SOCIAL MEDIA.**

**FAILURE TO READ THE CODE OF STUDENT CONDUCT OR RETURN THIS ACKNOWLEDGEMENT WILL NOT RELIEVE STUDENTS AND/OR PARENTS FROM RESPONSIBILITY FOR KNOWLEDGE OF THE CONTENTS OF THE CODE AND WILL NOT EXCUSE STUDENTS FROM COMPLIANCE WITH THE PROVISIONS OF THE CODE.**

Date: \_\_\_\_\_

Parent or legal guardian name: \_\_\_\_\_

Parent or legal guardian signature: \_\_\_\_\_

*Student signature is required ONLY if the student is over 18 years of age.*

Student signature: \_\_\_\_\_