

STUDENT DAILY CHECKLIST



1

BEFORE SCHOOL

- I will dress for success following Collier County Public Schools' (CCPS) Code of Student Conduct. Collared shirts, t-shirts, and sweatshirts are acceptable.
- I will prepare my workspace and have all materials ready for learning, including my District-issued device and source of charging power.
- If I will be absent for any reason, my parent/guardian will contact my school, just as if I were attending on campus.
- I will follow my daily schedule and check my Canvas inbox.

2

DURING SCHOOL

- I understand I must follow school/District attendance procedures and I may be marked absent if I fail to do so.
- I will participate in all activities including working with my peers as assigned by my teacher.
- I will do my own work and understand that academic integrity* is expected at all times.
- I will ask my eLearning Coach for help when needed.
- I will take breaks throughout the day.
- I will log in to my class(es) prior to start time with my web camera on. I will be visible on the web camera and ensure my background is appropriate.
 - I will have my audio muted unless otherwise directed by my teacher(s).
 - I will be seated upright and be attentive during all activities.
- I will be actively engaged for the entire duration of my Live WebEx sessions following my teacher's directions.

3

USE OF TECHNOLOGY

- I will use my District-issued device responsibly, limiting my use to school-related assignments, searches, and communications. I understand that the District monitors ALL activities on District-issued devices.
- I understand it is my responsibility to ensure my District-issued device remains in good working order and is not damaged or lost.
 - If my District-issued device is damaged or lost, I will be financially responsible to CCPS.

4

SOCIAL, EMOTIONAL, AND MENTAL HEALTH

- I understand the adults at my school are here to help me; I am an important part of my school community.
- I can talk to my teachers, school counselor, licensed mental health professional, principal, assistant principal, or other trusted adult if I am experiencing stress or challenges.
- I will be kind to my classmates and adults in my class(es). I can expect others to be kind to me.

*Academic integrity means that your submitted work is created by you and is an original representation of your work. It means that what you submit is your own work including papers and tests/assessments.