

PRINCIPAL BENCH ACADEMY

Building Excellence in Novice Leaders through Challenges and High Expectations



TARGET AUDIENCE

Current Assistant Principal (AP) or District Administrator seeking a position as a Principal **OR** current AP that completed Preparing for the Principalship with a completion date that exceeds four years and seeking a position as a Principal.

PREREQUISITES

- Two (2) full years as an assistant principal
- Resume no longer than two pages
- Recommendation letter from current principal and another supervisor
- Copies of applicant's last two evaluations
- Summer School administrator experience preferred

COMPLETION REQUIREMENTS

- Completion of Pre/Post Strengths Assessment
- Attend all monthly academy sessions and complete reflections
- Completion of W.C. Golden modules as determined annually
- Participate in Data Dialogue
- Participation in Instructional Rounds
- Participation in a final academy exit interview
- Complete an electronic portfolio

Meeting Schedule 2024-2025

Date	Meeting Topic(s)	CLEM/FPLS
January 2023	Application, Talent Talks, and Problem of Practice Response	
February 21, 2024 4:30pm – 6:30pm Room 5-148	Academy Overview, Vision and Mission FPLS/CLEM, Role of the Principal, Vision and Mission	CLEM: D2.1, D1.1-3, D4.1, D4.3, D4.4, D5.1 FELS: S2.2A-E
March 6, 2024 4:30pm – 6:30pm Room 5-148	Professional and Ethical Norms Board Policies and Administrative Procedures, CCEA Contract	CLEM: D6.1-3, D5.2 FELS: S1.2A-D
March 20, 2024 4:30pm – 6:30pm Room 5-148	Building Leadership Expertise Creating Systems to Empower Employees	CLEM: D3.3, D4.1-3, D5.3 FELS: S7.2A-D
April 10, 2024 4:30pm – 6:30pm Room 5-148	Student Learning and Continuous School Improvement School Improvement Planning and Establishing a Culture of High Expectations	CLEM: D1.1-3, D2.1, D2.3-5, D4.1 FELS: S4.2A-C
April 24, 2024 4:30pm – 6:30pm Room 5-148	Student Learning and Continuous School Improvement Narrowing the Achievement Gap	CLEM: D1.1-3, D2.2, D2.5, D4.1, D5.1, D6.2-3 FELS: S4.2D-G
May 8, 2024 4:30pm – 6:30pm Room 5-148	Recruitment and Professional Learning Hire, Evaluate, Develop, and Retain Staff	CLEM: D3.1-3, D2.2, D4.1, D5.1, D6.1 FELS: S6.2A-I
May 22, 2024 4:30pm – 6:30pm Room 5-148	Building Leadership Expertise Cultivate and Develop Leadership in Others, Decision Making – Scenario based discussions	CLEM: D4.1-3 FELS: S7.2A-D
July 2024	CCPS Leadership Conference School Improvement Planning	
July 23, 2024 4:30pm – 6:30pm Room 5-148	School Operations, Management, and Safety Budgets (Locational and Internal Accounts), School Operations to Optimize Productivity and Student Learning	CLEM: D2.4, D5.3, D6.1, D6.3 FELS: S3.2A-D
August 28, 2024 4:30pm – 6:30pm Room 5-148	School Operations, Management, and Safety Project Management, Facilities, Security and Safety	CLEM: D5.3, D4.3, D6.2-3 FELS: S3.2E, F, I, J, K
September 17, 2024 4:30pm – 6:30pm Room 5-148	School Operations, Management, and Safety Student Relations: Discipline and Attendance (Code of Student Conduct), PBIS	CLEM: D1.3, D5.2, D6.2 FELS: S3.2G, H, L
October 9, 2024 4:30pm – 6:30pm Room 5-148	Learning Environment Creating and Ethical and Inclusive Culture	CLEM: D5.3, D6.2, D4.3, D4.4 FELS: S5.2A-B
November 13, 2024 4:30pm – 6:30pm Room 5-148	Meaningful Parent, Family, and Community Engagement Engaging Stakeholders, SAC, Media Guide	CLEM: D6.2, D4.3, D4.4 FELS: S8.2A-E
December 2, 2024 4:30pm – 6:30pm Room 5-148	Learning Environment Instructional Practice	CLEM: D2.1-5 FELS: S5.2C-D
December 11, 2024 4:30pm – 6:30pm WebEx	Principal Panel Discussion	
January 8, 2024 4:30pm – 6:30pm Room 5-148	Talent Talks / Exit Interviews Linking Standards to Practice Individual Conversations	

Dates and topics are subject to change to meet the needs of the program and the participants.



For additional questions regarding this program, please contact:

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