

Assistant Principal BENCH Academy

Building Excellence in Novice Leaders through Challenges and High Expectations



TARGET AUDIENCE

Teachers and district administrators who are actively seeking a position as an assistant principal **OR** completed the Assistant Principal BENCH Academy (formerly Aspiring Leaders Program) with a completion date that exceeds three years.

PREREQUISITES

- Current CCPS educator with two (2) years of teaching experience and two (2) years of satisfactory evaluations (Final Evaluation of Effective or Highly Effective)
- Fulfilled at least two (2) years as a teacher leader (Team Leaders, Department Chair, Academic Coach)
- Resume no longer than two pages
- Recommendation from current principal/supervisor
- Marzano Peer Observer or Clinical Education Training
- Hold Florida Educational Leadership Certification, including passing scores on all subsections of the Florida Education Leadership Exam (FELE)
- Acceptance based upon meeting all prerequisites and Talent Talk

COMPLETION REQUIREMENTS

- Attendance at all monthly academy sessions and submit reflections
- Attend one District event and reflection submitted in Canvas
- Present professional learning to faculty, submit agenda, recording, reflection, and participant evaluations
- Complete Crowd Manager course
- Complete FEMA – Incident Command System Training for School Administrators Course
- Completion of school-based project (Principal approved)

Academy Schedule 2024-2025

January December

Meeting Topic(s)	
Talent Talks, Self-Assessment	CCPS Leadership Conference
Marzano Leadership Framework & FPLS The Role of the AP, Talent Talk Discussion	Recruitment and Professional Learning Support with Hiring, Evaluating, and Developing Staff
Professional and Ethical Norms Board Policies and Administrative Procedures, CCEA Contract	Building Leadership Expertise Cultivating and Developing Leadership in Others
Vision and Mission/Learning Environment Supporting and Communicating the Vision and Mission	Learning Environment Instructional Practice
Learning Environment Attendance and Discipline	Meaningful Parent, Family, and Community Engagement Engaging all Stakeholders and Celebrating Success
School Operations, Management, and Safety Emergency Procedures, Threat Assessments, Bullying, SESIR	Communication Conflict Resolution, Constructive Conversations, and Interview Preparation
Student Learning and Continuous School Improvement School Improvement Planning, PLCs	Talent Talks Linking Standards to Practice Individual Conversations
Student Learning and Continuous School Improvement MTSS, Student Success Plans, ESE Laws and Compliance, Manifestations	School-Based Project Presentations
School Operations, Management, and Safety Master Schedule, Supervision, Resource Management	Assistant Principal Panel

Topics are subject to change to meet the needs of the program and the participants.



For additional questions regarding this program, please contact:

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