



What is an FSA ID?

- The FSA ID is a username and password you use to log in to the US Department of Education online systems. The FSA ID is your legal signature and shouldn't be created or used by anyone other than you – not even your parent, your child, school official or a loan company representative. You'll use your FSA ID every year you fill out a FAFSA form and for the lifetime of your federal student loans.

- You will need: your social security number, full name and date of birth. You will also need to create a memorable username and password and complete the challenge questions and answers so you can retrieve your account information if you forget it.

- You will be required to provide either your email address or your mobile phone number when you make your FSA ID. Providing a mobile phone number and/or email address that you have access to will make it easier to log in to US Department of Education online systems and allow additional account recovery options.

**** IMPORTANT:** A social security number, email address, and mobile phone number can only be associated with one FSA ID. For example, if you share an email address with someone else, then only one of you will be able to use that email address to create an FSA ID.

- The email you provide should be one that you will have continued access to even after you graduate high school. Use a personal email address rather than a school issued email when creating your FSA ID.

- If you need to provide information about your parents on the FAFSA, then one of your parents will need their own FSA ID to sign the FAFSA form. If your parent is unable to create an FSA ID, then the signature page must be printed, signed and sent in the mail.

- When you first create your FSA ID, the use of your FSA ID will be restricted to completing, signing, and submitting an original (first-time) FAFSA form. You will have to wait 1-2 days for your information to be confirmed by the Social Security Administration (SSA) before you can use your FSA ID for other actions such as, submitting a FAFSA Renewal or signing a Master Promissory Note. If you provided an email address, then you'll receive an email letting you know that your information was successfully matched with the SSA and you can begin using your FSA ID.

- If you forget your FSA ID username or password, look for the "Forgot my Username" and "Forgot my Password" links on the log-in pages. These links will direct you to web pages where you can request a secure code to be texted to your verified mobile phone number or emailed to your verified email address. The secure code will allow you to retrieve your username or reset your password. You can also retrieve your username or reset your password by successfully answering your challenge questions. Remember: if you verified your email address or mobile phone number during account creation, you can enter your email address or mobile phone number instead of your username to log in.