



Pelican Marsh Elementary

School Student-Parent

Handbook

2024-2025

“Proud to be an “A” School”

Pelican Marsh Elementary

9480 Airport Pulling Rd. N

Naples, FL 34109

Phone: (239) 377-7900

Fax: (239) 377-7901

School website: <https://collierschools.com/PME>



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Pelican Marsh Elementary School Contact Information

	Staff Member	Contact
General Information Attendance Line	Main Office	377-7900 <i>Fax # 377-7901</i>
Administration	Dr. Rebecca Merhar, Principal	377-7904
	Mrs. Stacey Lehner, Assistant Principal	377-7902
Office Manager	Mrs. Cassandra Jackson	377-7903
School Counselor	Mrs. Julie Ward	377-7906

Attendance/StudentRecords	Mrs. Gianna Recchinti, Data Entry	377-7905
ESE Program Specialist	Mrs. Allie White	377-7911
Reading Coach	Mrs. Robyn Cassilly	377-7737
Cafeteria/Nutrition Services	Mrs. Cassie Lucio, Food Services Manager	377-7912
Youth Relations Deputy	TBD	377-6142
Discipline/Testing	Mrs. Stacey Lehner, Assistant Principal	377-7902

PME Web Page - <https://www.collierschools.com/PME>

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This handbook is provided to give each Pelican Marsh Elementary School family information regarding the policies and procedures that have been established in an effort to create a safe learning environment for our students. Please take a few minutes to read this handbook with your children to ensure they understand all school policies and procedures.

Mission Statement

Pelican Marsh Elementary School provides a positive, nurturing environment committed to achieving excellence. All students are challenged to reach their maximum potential through a strong foundation of rigorous instruction and shared practices, enabling them to become successful life-long learners.

Vision

Pelican Marsh Elementary is a community that honors all learners and works in partnership with parents and community members ensuring students' success.

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School Hours

Students School Day:

Arrival:	8:20 a.m.
Final Bell/Tardy	8:25 a.m. *
Dismissal	2:50 p.m.
Supervision available:	7:45 a.m. - 3:05 p.m.
School office hours:	7:30 a.m. – 3:30 p.m.

***Children should be in their seats and ready to learn by the final bell, 8:25am.**

Before/After School Program

Pelican Marsh has chosen Sports Club as the vendor for the Before and After school program. They can be reached at pme@sportsclubnaples.org

Arrival-Dismissal Procedures

For the safety of all boys and girls, we encourage children to arrive at school no earlier than 7:45 a.m. Children must be in the classrooms and seated when the 8:25 a.m. bell rings. Students not in the classroom by the 8:25 bell are considered tardy.

In the event that parents need to pick up their children during the school day, please report to the office to sign them out. For your child's safety, the office staff will request a photo identification then send for the student. No child will be dismissed from the classroom by the teacher. ***The end of the school day is a very busy time, therefore, the last pick up from the front office is 2:15pm. After 2:15pm, students will dismiss at the regular time of 2:50pm.***

All students should be off the school grounds immediately following dismissal unless they are participating in the after-school program. Students are expected to return home in the same way they arrive, unless a note is sent requesting a change or phoned in the main office prior to **2:15 p.m.** Any changes must be approved in the office prior to dismissal.

Bicycle Riders

All bicycle riders should obey the directions of the safety patrol and the crossing guards. Students are to walk their bikes on the school property. Riders must park their bicycles in the racks on the north side of the building. All bicycle riders are required to use a lock on their bicycles while being parked at school. ***Florida law requires all bicycle riders to wear safety helmets when riding to and from school.*** The privilege of riding a bicycle to school may be restricted if safety rules are not followed.

Walkers

Students who walk to school should always use the sidewalk. They are to cross at the designated area on Airport Pulling Road where the crossing guard is stationed.

Inclement Weather

If it is raining hard or there is lightening at dismissal time, children who normally ride bicycles or walk may not leave the school unless parents pick them up. Parents may choose to pick up their children up in the event of rain, contacting the office through usual procedures.

Bus Riders

Students who are eligible are provided school bus transportation. Any student missing his/her assigned bus after school shall promptly go to the front office. Parents will be called immediately to arrange transportation.

It is important that students realize that the same high standards of conduct are expected on the bus as in all other aspects of school life. Students are asked to sit, face the front of the bus, and talk quietly. Students receiving bus referrals will be disciplined. Repeated referrals will result in detentions or suspension from the bus.

Car Riders (Carline is a CELL FREE ZONE)

Please drop off and pick up students on the west side (front) of the building according to established school procedures. No cars are allowed in the north bus loop/parking area during morning drop off and afternoon pick up. Parking on the north side of the building is limited to staff members only. **For the safety of our students and staff, please do not use cell phones while in the car rider line.**

Arrival – Morning car line is single file in the lane closest to the sidewalk. Please pull forward as far as possible to allow for the other cars to unload. If you are coming onto campus for any reason, please park your vehicle and wait to be waved across the designated crosswalk by the crossing guard. Please sign into the office as a visitor or volunteer.

Dismissal – A double line of cars is used to facilitate the dismissal process. Parents must remain in their car in the car rider line. Parents of car riders will be provided with a sign that must be displayed in the vehicle's right windshield. Included on the sign are first/last names and grade levels of their children written on it. All parents must display a PME sign on the right-hand side of their dashboard. *All cars should come to a complete stop in carline. To ensure the safety of all staff and students, cars waiting in carline should be in PARK.* Students will be called to the Zone (1-4) nearest their car and dismissed to cars when the caller says, "Ropes Down". Once all cars in the front of the line are loaded, the process is repeated. **Please do not leave your car to pick up your child.** This procedure allows staff to better monitor the security of all students.

Attendance

Parents/Guardians are required to notify the school when their child is absent and inform the school of the reason for the absence within twenty-four (24) hours by telephone call or written note in order to qualify for an excused or validated absence. It is requested that parents call the office at 239-377-7900 no later than 9:00 a.m. on the day of their absence. You may report an absence on our message line.

Parents will be contacted via telephone after 5 absences within one semester. A letter will be sent home after a student has 7- and 10-days of absences.

Students are expected to come to school on time (8:25 a.m.) and remain in school until the final bell (2:50 p.m.). Tardies and early dismissals are recorded as incomplete days.

Student Behavior

We are proud of the fine behavior of the children at Pelican Marsh Elementary. A school-wide behavior support program exists for all students to blossom and grow. Rules and expectations are taught, modeled, and coached by the entire faculty. These rules are consistently and ethically enforced.

Pelican Marsh is a state-recognized Model Positive Behavior Support (PBS) School.

School-wide Expectations for Pelican Marsh include:

- Be Safe
- Be Responsible
- Be Respectful

Families should refer to the Collier County Code of Student Conduct for a more complete understanding of student's responsibilities and rights.

www.collierschools.com

ELECTRONIC DEVICES

Student possession of electronic devices on school grounds and school buses is a privilege for communication with parents and/or law enforcement and/or for the purpose of teacher-directed and approved research and instructional practice. Electronic devices include but are not limited to the following: cell phones; computers; smart watches; portable game units; digital media players, other mechanisms that enable users to communicate electronically person-to-person or through internet social networking sites (e.g., Facebook, SnapChat, Instagram, TikTok, and Twitter). In order to preserve the proper educational environment and prevent disturbances, the following conditions must be observed:

1. Electronic devices are to be powered off and NOT to be used during instructional time for personal use. Use during any other part of the school day is at the discretion of each Principal.
2. Electronic devices are to be powered off and silenced on District buses except as authorized by the driver.
3. The Principal may grant permission to use a cellular phone in the presence of an administrator for an emergency when other means of communication are not available (e.g., school phone).
4. The use of electronic devices while at school or on buses to record sound or visual images without the consent of the person being recorded or photographed is strictly prohibited.
5. The student may be disciplined for inappropriate content stored on electronic devices brought to school, school functions, and/or on the school bus.
6. The following will result in student discipline at school: refusal to turn off an electronic device when told to by a teacher, administrator, coach, counselor, or other school official; damaging an electronic device owned by the school; causing a disruption; using an electronic device to cheat, including getting and giving answers to tests and copying from the internet; using the electronic device to bully, threaten, harass, attack another student or school personnel whether or not communicated directly to

that person; sending (or asking to receive) pictures or videos of people CCPS Code of Student Conduct, who are partially or completely undressed, or are pretending to or actually performing a sexual act.

7. The school may impose consequences to students who misuse electronic devices away from school on their own time if both of the following are true: The student's use of the electronic device causes significant disruption at school or serious emotional, physical, or psychological harm to the school, other students, or school personnel and the student knew, or should have known, that the harm would happen.

8. All school issued devices are for educational and instructional purposes only. Students are responsible for their devices and the contents searched and stored on their devices. Inappropriate use is strictly prohibited.

9. All Technology/Internet Use policies will be strictly enforced concerning student electronic devices.

Loss/Theft of personal items at school or on the bus is **not** the responsibility of the school or District.

Authority: F.S. 1006.07 – 1006.09, Board Policy 5136 (Electronic Devices)

Title IX

School Board Policies 2266, 3362, and 5517 – Prohibits discrimination or harassment on the basis of race, color, religion, national origin, sex (including sexual orientation and/or gender identity), disability, or age in the provision of educational opportunities or employment opportunities and benefits. The District School Board does not discriminate on the basis of sex or disability in the education programs and activities that it operates, pursuant to the requirements of Title IX of the Education Amendments of 1972.

For additional information or to report Title IX or any other discrimination/harassment concerns, contact Ms. Valerie Wenrich, Chief Human Resources Officer/ Title IX Coordinator, at (239) 377-0351, wenriv@collierschools.com or at 5775 Osceola Trail, Naples, Florida 34109.

Checking Students Out of School During the School Day

When enrolling children in school, parents must indicate contact information on the district enrollment form. This includes the following: name of parent/guardian; emergency contact (name/relationship); home/cell/work telephone numbers for all listed; persons authorized to pick up the student; and whether or not they have legal custody of the child. A valid driver's license or state identification card must be shown by the person picking up the student. Students are not to be checked out of school between 2:15 and 2:50 p.m.

Conferences

Teacher

We encourage communication between home and school. If you have any questions, concerns or wish to discuss your child's progress, please call the voicemail of your child's teacher. For your convenience, be sure to schedule meetings in advance to ensure the availability of your child's teacher. Teacher work hours are from 7:35 a.m. to 3:05 p.m.

School Counselors

Pelican Marsh is staffed with a professional school counselor. The focus is to support academic achievement. Our counselor is available to work with all students through classroom guidance units. In addition, individual counseling and small group activities will be available. Any questions or concerns regarding your child's individual program should be directed to the counselor.

Dress Code

Pelican Marsh Elementary follows the dress code as outlined in the Parent Guide and Code of Student Conduct manual. The policy printed in its entirety is as follows:

Rule 11. Dress and Grooming Code

The following dress and grooming requirements are to be followed by all students. The Principal shall be the arbiter of student dress and grooming in his/her building. Individual Principals in consultation with their School Advisory Council (SAC) may make other requirements to avoid disruption of the educational process. The requirements listed in this Code are considered the minimal requirement for each school.

1. Safe footwear shall be worn at all times. No rubber flip-flops or bedroom slippers shall be worn.
2. Halter-tops, tube tops, short shorts, muscle shirts, spaghetti straps, midriff or backless shirts and blouses shall not be worn. Shoulder coverings must be at least two inches in width. Tops must be below the waistband or remain tucked in so that the midriff area is not exposed. No bare skin should be exposed at the waist or abdomen area. Clothing must cover the chest area to ensure that cleavage is not exposed.

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3. Hair shall be clean and neatly groomed and shall not interfere with the educational process in the reasonable discretion of the Principal.
4. Hats, hoods, or other head coverings shall not be worn in the school building except for approved areas identified by the Principal or designated events approved by the Principal. Exceptions may be made by the Principal for head coverings worn for religious or medical purposes.
5. Intentionally altered clothing or unbuttoned and ill-fitted garments are not acceptable. Ill-fitted garments include but are not limited to garments that are too small so as to reflect immodesty or too large so as to appear to be falling off the body. Clothing that exposes underwear or body parts in an indecent or vulgar manner or that disrupts the orderly learning environment is prohibited. Mesh or see-through clothing may not be worn (FS1006.07 (2)(d)).
6. Clothing or personal belongings shall be free of inflammatory, suggestive, or other inappropriate writing, advertisement, or artwork, including but not limited to references of drugs, alcohol, nicotine, or weapons.
7. The wearing or display of flags on our campuses has historically caused dissension along with a potentially unsafe and hostile learning environment for our students. In an effort to provide safe schools and prevent potential disruption, the following flags are the only ones that may be displayed and/or worn on Collier County Public Schools campuses and at off campus school-related activities: (1) the United States and POW/MIA flags; (2) the State of Florida flag; and (3) official school flags.
In addition, any related symbols may not be displayed or worn on campus or at off campus school-related activities. Exceptions to this rule may be made for national flags on special occasions or in designated areas consistent with the learning objectives of the District and at the discretion of the Principal.
8. Body adornment (e.g., adornments which pierce flesh) in any visible body part other than the ears shall not be displayed if such display presents a health or safety issue or if such adornment interferes with the educational process in the reasonable discretion of the Principal.
9. Items that may be used to do harm are prohibited (e.g., large belt buckles, sharp hair accessories, or finger rings that cover two or more fingers.)

10. The length of skirts/dresses and shorts shall reflect modesty, must be below the student's fingertips when the arms are held straight at the sides or mid-thigh, and shall be monitored by regulations enforced at each school.

11. Costumes, sleepwear, pajamas, or other clothing/adornment that creates a distraction is not permitted except for designated events approved by the Principal.

12. Gang clothing, symbols, or other items associated with gangs may not be worn, displayed or carried.

13. At schools with uniform or enhanced dress codes, Principals have the discretion to relax the uniform dress code due to inclement weather or designated events approved by the Principal.

14. To enhance student safety, all students shall wear a school-issued photo identification (ID) badge displayed on their person, in plain sight, at all times during the school day. ID badges shall not be defaced or destroyed. ID badges are District property and shall be returned to the school once a student has been withdrawn. Students may have the option to call home to request a change of clothes, or request a loaner change of clothes from the office, if available for a first time violation of this Rule.

Homework

Homework demands will vary according to grade level. For more specific information, please contact your child's teacher. You should also contact the teacher if your child seems to spend an inordinate amount of time on homework.

Health Information

Parents are requested to notify the school of any child's absence by calling the school on the day of the absence at 239-377-7900 before 9:00 a.m. Facilities for emergency care in school are very limited. Arrangements for taking your child home should be made promptly. Regarding communicable disease, only a physician or a nurse from the Collier County Health Department can certify that a child is free of a communicable disease. We can only call the parent and request that the child be kept home until an official clearance in writing has been obtained. We appreciate your cooperation in this matter. If a serious illness or injury occurs, the parent will be notified immediately, and the Principal may call Emergency Medical Services or take the student to an emergency care facility. Medical treatment will require parental permission. In a case where the legal guardian cannot be reached, the Principal may make any emergency medical decisions if the injury is life threatening.

Health services are an important part of a student's total school program. School health staff promotes academic success by helping to ensure that students are healthy and ready to learn. School nurses and school health assistants help students manage chronic health conditions, identify and follow-up on suspected health problems, manage illnesses and injuries, monitor immunization and physical examination documentation, and serve as a resource for health and wellness information. To help protect the health of all students, parents are asked to follow the guidelines below.

When to stay home: Children who have a temperature of 100 degrees or higher should be monitored at home for other signs or symptoms of illness. If your child has repeated episodes of diarrhea or vomiting, a rash or general weakness, please consult with your health care provider and keep your child at home until the illness passes or your doctor recommends the child return to school.

Medications: Whenever possible, medications should be given at home. However, if it is necessary for your child to receive medication at school, the parent must bring the medication to school in the original container

and complete and sign a Medication Authorization Form. If a prescription medication is required at school, the prescribing doctor must also complete and sign the Authorization. This form is located on the District website or is available from the school nurse. If your child has a health condition that requires medication or treatment, please contact the school nurse. Additionally, all medication must be in the original pharmacy/prescription container.

Emergency Information: Parents must complete and sign a Student Emergency Information Form every school year. Please be sure you provide the school with accurate and current telephone numbers and contacts in case of emergency.

Head Lice: Head lice, often spread by direct head-to-head contact outside of school, are most commonly found in young children. Head lice and nits (eggs) do not transmit disease and are not a significant health hazard. The Collier County Public Schools' procedure regarding management of head lice is based on recommendations from the American Academy of Pediatrics, the National Association of School Nurses and the Centers of Disease Control (CDC).

- If a student has signs or symptoms of head lice, the school nurse or trained school staff will check the student's hair and scalp to determine if live lice or nits are present
- If live lice or nits, are present, the parent will be asked to pick up the child and will be given instructions for treatment and removal of the nits and/or lice. Siblings will also be checked.
- Students who have nits only may return to class and will be rechecked daily until they are nit free. If a student still has nits after seven days, the child will then be sent home again and the parent will need to retreat the student. Upon returning to school the student will be rechecked daily until clear. Should the student have nits again for seven consecutive days the student will then be sent home and not permitted to return to school until they are nit free – A referral to the Collier County Health Department will also be made at this time. Once clear the student will be rechecked in 8-10 days and if clear they will be checked again at 2-3 weeks and if clear at that time the student's case will be closed.
- The parents must accompany the child to school after treatment. Students who continue to have live lice upon recheck may not return to class and will be rechecked according to a specific protocol.
- Please check your young child frequently and notify the school nurse if lice and/or nits found.
- For more information, please contact your school nurse.

Items to Leave at Home

Toys, games, radios, skateboards, rollerblades, balls, bats, cards and sharp objects are not allowed at school. Items of value such as jewelry, heirlooms and money should also remain at home. No pets are allowed on campus. Loss or theft of personal items at school or on the bus is not the responsibility of the school or district.

Lost and Found

Please be sure your child's name is in his/her wallet, purse, coat, sweater, lunchbox, raincoat, etc. Many such articles are lost and unclaimed. There is an area in the cafeteria for lost and found items. **At the end of each grading period, all unclaimed items will be donated to a charitable organization.**

Lunch/Breakfast Program

Breakfast is at no cost to the student. Lunch can be purchased in the cafeteria. Lunch for students costs \$2.50. If your student chooses to purchase a snack, you may send a check for the week, month, or longer if you prefer or you may pay online at www.myschoolbucks.com. Checks should be made payable to PME Dept. of Nutrition with the student number and the student's first and last name on the memo line of the check. Prices are subject to change due to federal guidelines. Parents are welcome to lunch with their children. There are designated tables at the back of the cafeteria or in the courtyard, for families to eat together.

Parents eating lunch with their children must ensure that they report back to class on time. **Parents are not able to attend recess with their student.**

Monthly lunch menus can be found at: <https://schools.mealviewer.com/school/PelicanMarshElementary>

Please call our Café Manager at 239-377-7912, with any questions.

Make-Up Work

Parents are asked to notify teachers in advance for make-up work. This work will be provided to the student upon their return to school. It will be the student's responsibility to complete the make-up work. Students shall be given a reasonable amount of time in which to make up any work assignments which were missed during an excused absence. At least one (1) day shall be allowed for each day of missed work. A student or teacher may agree on an alternate schedule of make-up work when the length of time for make-up work needs to be modified.

Parent-Teacher Organization

The Pelican Marsh Parent-Teacher Organization is an association for communicating among parents, teachers, and administration. Membership is open to all families, and parents are encouraged to attend monthly meetings. To meet the needs of our parents, the PTO will hold varied daytime and evening meetings. Evening meetings will combine business meetings with information or entertainment programs and special student and parent activities.

We extend an invitation to you to be active in our PTO. Your involvement will make the year a rewarding and meaningful experience for you and your children. Monthly meeting dates and times are indicated on the school website: <https://www.collierschools.com/pme>

PTO Board of Directors 2024-2025

President	Lindsey Gualdoni
Vice President	Holly Cunningham
Secretary	Lindsey Manring
Treasurer	Yolanda Shebert
Enrichment	Erin Canglin
Fundraising	Susie Vanenburg & Holly Cunningham
Hospitality	Christy Ullo & Natalie Norris
School Liaison	Amanda Masino

Parties

Birthdays: Birthday celebrations are special for all students, and each individual classroom teacher acknowledges students' birthdays in various ways. In all cases, children are recognized at school on their special day. ***If you wish to send in an item for your child's birthday, you may send in a non-food item that will be passed out at the end of the school day.*** **Suggested items include:** a colorful pencil, eraser top, stickers, bookmarks, or a small novelty item. Food items sent or brought in by parents/guardians will not be allowed and will be returned with your child. Distributing party invitations at school will only be permitted if there is an invitation for all students in the classroom, or all girls, or all boys.

Classroom Celebrations: Collier County School District's Wellness Policy 8510 guides our four, yearly classroom celebrations, which are: Fall Festival, Winter Holiday, Valentine's Day, and End of the Year Celebration. Parents wishing to provide holiday party food/drink are asked to coordinate with the classroom teacher and/or the classroom parent prior to the event. Classrooms that contain students with documented allergies may have additional restrictions regarding the types of food permitted. The health and safety of all students is our top priority.

Pledge of Allegiance

In accordance with law, students shall recite the Pledge of Allegiance at the beginning of each school day. However, a student has the right not to participate in reciting the Pledge and must be excused from it upon written request from his or her parent(s). This shall include not requiring the student to stand and place the right hand over his or her heart. Students who have not been excused are expected to show full respect to the flag by standing at attention with the right hand over the heart and reciting the Pledge.

Progress Reports

Progress reports will be given out following the closing of each grading period. Please review your child's progress report carefully noting all printed codes, notes, and explanations.

Safety Patrols

Responsible fifth grade boys and girls are selected to serve on the School Safety Patrol. All students are expected to follow the directions of the patrol members while moving through the corridors, along the ramps, and other areas on or near the campus. Patrols are to arrive at school no earlier than 7:45 a.m.

School Advisory Council

The School Advisory Council assists the principal each year in developing and implementing the School Improvement Plan. It also serves as a communication link between the school and the community. Membership on the committee includes parents, staff and community representation. Meetings are open to all interested parties. If you have a question or concern, please contact the principal and she will present your question/concern at the next regularly scheduled meeting. Copies of the operating procedures, minutes, agendas, School Improvement Plan, and membership lists are available online or by contacting the front office.

School Safety

For the safety of our students and staff, all visitors entering the building must sign in at the front office and go through the Raptor system. All visitors will be required to present a driver's license or other valid photo identification. A visitor badge will be issued to wear while in the building.

When a visitor is unable to provide valid U.S. Government photo identification, their visit, during regular school hours, will be denied, except under the following circumstances:

1. The principal knows the visitor(s) has legitimate need to be on campus during regular school hours (i.e. Parent Organizations, school programs, Parent/Teacher meeting, etc.) and approves the visit.
2. If the principal or designee approves the visit
 - a. The visitor(s) must sign-in,
 - b. have their name, address, DOB and student name connected with at that school, recorded in the Raptor system.
 - c. given a visitor badge that reads "Visitor", and
 - d. visitor must be escorted by an adult employee the entire time they are allowed on campus.

Stranger Danger Procedures

The single most effective prevention of danger from strangers is parents and concerned citizens monitoring all bus stops and routes children take to and from school. The Collier County Sheriff's Office and Naples Police Department will continue to maintain enhanced and specialized patrols along these routes and at bus stops.

All Emergencies: Call 911

Students Should Follow These Safety Tips:

- | | |
|---------|--|
| Rule #1 | Never Take Rides From Strangers |
| Rule #2 | Always Go Straight Home After School |
| Rule #3 | Always Get Help If There's Trouble |
| Rule #4 | If Lost, Find An Area With Lots Of People |
| Rule #5 | Always Let Your Parents Know Where You Are |
| Rule #6 | Never Take Gifts From Strangers |
| Rule #7 | Never Open The Door To A Stranger |
| Rule #8 | Have An Emergency Plan |

Textbooks

The School Board furnishes textbooks. Please stress with your child the importance of respecting school materials and property. Students will be charged for lost books that have been issued to them and for damage to books through negligence.

Visitors

Visitors are always welcome at Pelican Marsh Elementary. For the safety of all students, **VISITORS MUST STOP IN THE OFFICE AT ALL TIMES**; sign in through the Raptor Security System. School age visitors (from out of our district) are welcome to attend lunch if accompanied by an adult.

Volunteer Program

Pelican Marsh Elementary has a very active volunteer program, which includes adults working in the school during the day as well as volunteers working at home after school hours. If you are interested in participating in our Volunteer Program, please contact the school office. Volunteers must sign in and out using the kiosk located at the front office and furnish a valid driver's license.

Website

You are welcome to log on to our website at www.collierschools.com/pme for interesting facts about our school.

**Pelican Marsh Elementary School
9480 Airport Road N.
Naples, FL 34109**

Important Telephone Numbers

- Pelican Marsh Elementary.....239-377-7900
- School Fax239-377-7901
- Pelican Marsh Café.....239-377-7912
- PME Clinic..... 239-377-7909
- CCPS Administration Center...239-377-0001
- CCPS Transportation Department.....239-377-0600
- Emergency..... 911
- Collier County Sheriff's Department...239-252-9300

SEE IT? • SAY IT!

KEEP COLLIERS SAFE

DON'T SPREAD IT • REPORT IT

ALL THREATS ARE TAKEN SERIOUSLY

REPORT SUSPICIOUS ACTIVITY **IMMEDIATELY**

DO NOT SPREAD SUSPICIOUS IMAGES/POSTS ON SOCIAL MEDIA

TALK TO AN ADULT

Tell a school administrator, teacher, YRB Deputy, coach, counselor, parent, or any adult with whom you feel comfortable talking.



CALL TO REPORT

Collier County Sheriff's Office
239-252-9300

SWFL Crime Stoppers
1-800-780-TIPS (8477)



REPORT ONLINE

Go to:
collierschools.com/keepcolliersafe

Click the "REPORT IT" button to report suspicious activity or threats to the Collier County Sheriff's office.

Click here to
REPORT IT

USE THE APP

Download **FortifyFL**
to report suspicious activity.
www.GetFortifyFL.com

Available on the App Store and Google Play



CHARACTER TRAITS

The following Character Traits were adopted by the Collier County School Board:

- Acceptance:** To appreciate that every person is different and unique and is part of the community of people with whom we live and work on a daily basis.
- Caring:** To be kind, helpful, forgiving, and considerate of others.
- Charity:** To give help to those who need it.
- Citizenship:** To do one's share to make the community a better place.
- Conscience:** To experience an inner feeling that guides us to recognize the difference between right and wrong and to live and act truthfully.
- Cooperation:** To recognize mutual inter-dependence with others resulting in polite treatment and respect for them.
- Courage:** To be brave in difficult times; to have the personal strength to face difficulties, obstacles, and challenges.
- Fairness:** To promote equal opportunity for everyone and to apply agreed upon rules equally to everyone.
- Forgiveness:** To pardon, overlook, excuse or absolve; to stop blaming or feeling resentment against.
- Honesty:** To be truthful, trustworthy and behave with integrity.
- Honor:** To demonstrate respect for oneself and other persons by living in accordance with high moral standards of behavior, respecting rules, and committing oneself to serve others.
- Hopefulness:** To experience the value of setting meaningful goals for oneself for the future, and the faith that such goals can be achieved for one's own benefit and for the benefit of others.
- Integrity:** To be trustworthy, honest, and truthful in all things; to act with honor and justice.
- Justice:** To be fair and to treat people right.
- Kindness:** To treat other people as you want to be treated.
- Patriotism:** To support the *U.S. Constitution* and show love for the United States of America.
- Perseverance:** To complete a task even when it becomes difficult, boring, or discouraging.
- Respect:** To treat something (or someone) as valuable and worthy.
- Responsibility:** To be accountable for one's own actions, and to know and follow laws, rules, and conduct codes.
- Self-Control:** To control one's behaviors and emotions and, when necessary, to postpone immediate needs and desires for long term benefits.

EDUCATIONAL FUNDING ACCOUNTABILITY ACT

**Section 1010.215, F.S.
COLLIER COUNTY PUBLIC SCHOOLS**

SCHOOL NUMBER 0431 PME

**PELICAN MARSH ELEMENTARY
SCHOOL**

2021-2022 SCHOOL FINANCIAL REPORT

REVENUES	Footnotes [1]	SCHOOL*	%	DISTRICT	%	STATE	%
Federal		\$ 1,200,236	13.57	\$ 103,759,687	17.25	\$ 6,740,369,455	21.90
State/Local (excludes Lottery)		7,638,709	86.40	496,786,115	82.58	24,013,872,357	78.03
Educational Enhancement (Lottery) Trust Fund		2,942	0.03	-	-	-	-
Private		-	0.00	997,800	0.17	22,876,493	0.07
Total		\$ 8,841,887	100.00	\$ 601,543,602	100.00	\$ 30,777,118,305	100.00

* School revenues based on costs.

[1] Total school revenues should agree with the total school costs in the subsequent section.

K-12 OPERATING COSTS **	Per Full-Time Equivalent Student			TOTAL COSTS
	SCHOOL	DISTRICT ***	STATE ***	
Teachers/Teachers Aides (Salaries/Benefits)	\$ 7,654	\$ 6,380	\$ 5,555	\$ 5,360,908
Substitute Teachers (Salaries/Benefits)	Footnote [2]		Not Available from State Data Base	
Other Instructional Personnel ****	1,306	1,472	1,330	914,686
Contracted Instructional Services	238	331	323	166,516
School Administration	680	878	683	476,585
Materials/Supplies/Operating Capital Outlay	468	390	418	327,661
Food Service	608	633	599	425,755
Operation and Maintenance of Plant	1,227	1,270	1,138	859,620
Other School-Level Support Services	443	494	294	310,156
TOTAL SCHOOL COSTS **	\$ 12,624	\$ 11,848	\$ 10,340	\$ 8,841,887

** Capital expenditures for new schools are not included.

*** Amounts reported for District and State reflect costs for all levels of students, not costs by school type.

**** Includes some non-personnel costs, such as teacher training materials.

District Costs: The amounts above represent only school-level costs. No district-level costs have been included.

District costs, such as transportation and administration for CCPS totaled: \$44,921,477 or \$1,057 per FTE

[2] Costs of substitute teachers included in "Other School-Level Support Services" are: \$105,851

K-12 ADDITIONAL DETAILED INFORMATION	Per Full-Time Equivalent Student			TOTAL COSTS
	SCHOOL	DISTRICT	STATE	
Teachers/Teachers Aides (Salaries/Benefits): Footnote [3]				
Basic Programs	\$ 6,532	\$ 5,341	\$ 4,631	\$ 3,323,387
ESOL	10,021	7,302	5,726	457,076
Exceptional Programs	10,822	9,301	8,660	1,580,445
Career Education Programs	-	3,881	4,518	-
Adult Programs Footnote [4]	-	-	-	-
Materials, Supplies, Operating Capital Outlay: Footnote [5]				
Textbooks				\$ 128,961
Computer Hardware & Software				44,679
Other Instructional Materials				83,664
Other Materials and Supplies				70,357
Library Media Materials				\$ 2,000

[3] The total of "Teachers/Teachers Aides" by program should agree to "Teachers/Teachers Aides" reported in the previous section.

[4] Not FEFP-Funded

The total of "Materials, Supplies, Operating Capital Outlay" should agree to "Materials, Supplies, Operating Capital Outlay" reported in the previous section.