

## Appendix H6

### Advanced Studies Agreement for Advanced Placement (AP) and Cambridge Advanced International Certificate of Education (AICE) Coursework

AP/AICE Course: \_\_\_\_\_ AICE Candidate ID (if known): \_\_\_\_\_

Student's Name: (last, first) \_\_\_\_\_

Teacher Recommending AP/AICE Placement: \_\_\_\_\_

Student's Counselor: \_\_\_\_\_ Student's Grade: \_\_\_\_\_

#### **ADVANCED STUDIES AGREEMENT**

Please read this information carefully and thoroughly. Sign and return to your school counselor. **This form must be received if you want to have an Advanced Studies course included in your schedule for the next school year.**

1. I understand that Advanced Placement and Cambridge AICE courses are college-level courses receiving 0.04 weighting per semester if the final grade is a "C" or better.
2. I understand that Advanced Placement and Cambridge AICE courses are a full term/year commitment.
3. I understand that the Advanced Placement exams are given in May of each year and that the Cambridge AICE exams are scheduled using an international calendar. I understand that Cambridge AICE exams for AS, or A level courses **may occur** outside of the 180 school day year calendar and I understand that I am expected to make arrangements to take the exam.
4. I understand that I am required to complete an exam for each Advanced Placement course(s) and/or each Cambridge AICE (AS or A) course(s) in my schedule. Both the Advanced Placement exam and the Cambridge AICE exam fees are paid for by the Collier County School District as long as I have not previously taken the same exam.
5. Any student who fails to arrive on time for an AP or Cambridge AICE exam or who misses an exam will be required to reimburse CCPS for the exam fees. (Cabinet approved 3/22/10) (Approved by Jon Fishbane, 12/2/11)
6. I understand that student performance for a semester course for Advanced Placement will be evaluated at 9 weeks. For a Cambridge AICE or Advanced Placement full-year course, student performance will be evaluated at semester. If my performance is "D" or below, the school reserves the right to change my schedule to an honors or regular course.
7. I understand Advanced Placement exam scores of 3 or higher may allow me to earn college credit. I understand that passing a Cambridge AICE AS or A level course may allow me to earn college credit. Refer to the specific college catalog to determine what the college will accept.
8. I have carefully thought through my schedule, extracurricular activities, my interests and future goals. **I am committed to completing the Advanced Placement and/or Cambridge AICE course(s).**
9. *I understand that once I make this commitment there may be circumstances under which it would not be possible for me to drop the class without facing the consequence of either a withdrew passing or withdrew failing depending on how I am doing in the course. If I leave the course for a level change, then I understand the grade received to the point of the change will be transferred into the new course. If I am experiencing difficulty in an Advanced Placement or Cambridge AICE course, a conference must be held with the student, parent and teacher. There may be periods when difficult material is being taught – giving up is not the answer. Seeking help and learning new study methods usually remedies the temporary frustration level.*

**I have read this document and agree to abide by the statements listed above.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

Please Note:

Advanced Placement- CCPS requires each student involved in the Advanced Placement Program to take his or her AP exam(s) on the date and at the time established by the College Board. CCPS will pay all regular exam fees assessed by the College Board. Collier County Public Schools has no control over the date or time an AP exam is scheduled. A student may not request to change either the date or the time of an exam.

Cambridge -CCPS requires each student involved in the Cambridge program to take his or her, AS, or A exam(s) on the date and the time established by the University of Cambridge International Examinations. CCPS will pay all regular exam fees assessed by the University of Cambridge International Examinations. Collier County Public Schools has no control over the date or time the Cambridge AICE exam is scheduled. A student may not request to change either the date or the time of an exam.