School Board Policy 5517.01 Draft Bullying and Harassment

School Year 2016 - 2017
School Board Policy 5517.01 – Bullying and Harassment

Instruction Procedure

- Students, parents, teachers, counselors, school administrators, and volunteers shall be given annual instruction on the Board’s policy and regulations against bullying and harassment.

- The instruction shall include age-appropriate and evidence-based methods of preventing bullying and harassment, as well as how to effectively identify and respond to bullying in schools.
School Board Policy 5517.01 – Bullying and Harassment

• It is the policy of the School Board that all of its students and school employees have an educational setting that is safe, secure, and free from bullying and harassment of any kind.

• The Board will not tolerate bullying and harassment of any type. Conduct that constitutes bullying and harassment, as defined in policy 5517.01, is prohibited.
Definitions

**Bullying:** Systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees that is:

- severe or pervasive enough to create an intimidating, hostile or offensive environment; or
- unreasonably interferes with the individual’s school performance or participation

**Harassment:** any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written verbal or physical conduct directed against a student or school employee
Cyberbullying: Sending mean messages or threats to a person’s email account or cellphone, spreading rumors online and through texts, or pretending to be someone else online to hurt another person.

Cyberstalking: Engaging in a course of conduct to communicate, or to cause to be communicated, words, images, or language by or through the use of electronic mail or electronic communication, directed at a specific person, causing substantial emotional distress to that person.
School Board Policy 5517.01 – Bullying and Harassment

Reporting Procedure

• At each school, the Principal is responsible for receiving reports of alleged acts of bullying. All employees are required to report alleged violations of this policy to the Principal or the appropriate administrator.

• The Principal of each school in the District shall establish and prominently publicize to students, staff, volunteers, and parents/legal guardians how a report of bullying or harassment may be filed either in-person or anonymously and how this report will be acted upon.
School Board Policy 5517.01 – Bullying and Harassment

Reporting Procedure

BULLYING RESOURCES
- Home
- Bullying Resources for Educators
- Bullying Resources for Parents
- Bullying Resources for Students
- Report an Incident
- School Board Policy 5517.01
- Internet Safety / Digital Citizenship

REPORT BULLYING INCIDENT ANONYMOUSLY

What is Bullying?

- Systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees that is severe or pervasive enough to create an intimidating, hostile, or offensive environment, or unreasonably interferes with the individual’s school performance or participation.

The form below is completely anonymous. For the purpose of this form, bullying encompasses bullying, harassment, and discrimination, including cyber incidents.

If you have any questions, or need more information please contact:
Department of Student Behavior
(239) 777-5540

Report A Bullying Incident

Victim’s Name (Optional)

Which Grade is the Victim in?

Accused Name
Investigation Procedure

• The Principal will initiate the investigation.
• Documented interviews of the victim, alleged perpetrator, and witnesses are conducted privately, separately, and are confidential – at no time will the alleged perpetrator and victim be interviewed together.
• The maximum of ten (10) school days shall be the limit for the initial filing of incidents and completion of the investigative procedural steps.
Investigation Procedure

• The Principal will provide a written report on the results of the investigation.

• Computers without District web filtering software or computers with District web filtering software that is disabled shall be used when complaints of cyberbullying are investigated.
School Board Policy 5517.01 – Bullying and Harassment

Notification Procedure

• The Principal shall promptly report via telephone, personal conference, and/or in writing, the occurrence of any incident of bullying or harassment to the parent or legal guardian of all students involved in a timely manner when an investigation of the incident(s) has been conducted (notification includes the actions being taken to protect the child).

• If the bullying results in the perpetrator being charged with a crime, the Principal shall inform the parents of the victim about the Unsafe School Choice Option.
School Board Policy 5517.01 – Bullying and Harassment

Counseling Referral Procedure

The referral procedure shall include:

• a process by which the teacher or parent may request informal consultation with school staff to determine the severity of concern and appropriate steps to address the concern

• a process by which school personnel or parent may refer a student to the school intervention team for consideration of appropriate services [Principal must refer student(s) for determination of counseling support if a formal complaint or report is made]
Data Reporting Procedure

• The report must include each alleged incident of bullying, cyberbullying, harassment, and cyberstalking and the resulting consequences, including discipline and referrals.

• The report must include each reported incident of unsubstantiated bullying or harassment with recommendations.
To access the Bullying Report Form, please click on the link below:
http://studentpass/LoginPage.aspx
School Board Policy 5517.01 – Bullying and Harassment

Instruction Procedure

District authorized programs of training and instruction include:

• PBS (Positive Behavior Support)/PBIS (Positive Behavioral Interventions and Supports)

• Common Sense K-12 Digital Citizenship
  • Elementary in Instructional Resource
  • Secondary through quarterly morning announcements

• Creating a Safe and Respectful Environment in Our Nation’s Classrooms
  • Resource/Training received by counselors who will train staff

• StopBullying.gov (Prevention at School)
  • Resource/Training received by counselors who will train staff
School Board Policy 5517.01 – Bullying and Harassment

Instruction Procedure

POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS SCHOOL ACTION PLAN

School:

School-Wide Expectations/Slogan:

<table>
<thead>
<tr>
<th>CCPS Strategic Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>KPI 5.5 Student Success Program (Early Warning System EWS)</td>
</tr>
<tr>
<td>C. Establish protocol for addressing needs through the Positive Behavior Interventions and Support (PBIS) plan</td>
</tr>
</tbody>
</table>

2015-16 PBIS ACTIONS (Currently in place and actively monitored): Review your current PBIS actions and activities. This is to determine the status of the plan in order to build on current practice.

<table>
<thead>
<tr>
<th>ACTION</th>
<th>INDIVIDUAL RESPONSIBLE</th>
<th>TIMELINE/FREQUENCY OF MONITORING</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXAMPLE: “School-wide expectations posted in all classrooms and common areas, students, teachers, admins and staff.”</td>
<td>EXAMPLE: Assistant Principal of Discipline and Attendance, Classroom Teachers</td>
<td>EXAMPLE: Administrators check that posters are in place and intact by September 6.</td>
<td>EXAMPLE: Teachers have taken responsibility for ensuring that school-wide expectations are hanging in multiple, visible places in their classrooms on a regular basis as well as referencing and teaching them regularly. Administrators have noticed that it is difficult to keep posters hanging in outdoor areas because of the humidity, so we are researching prices for outdoor signs.</td>
</tr>
</tbody>
</table>

| |
| |
| |

16 Today’s Learners - Tomorrow’s Leaders
Bullying Resources

BULLIES GET THE MESSAGE IN COLLIER COUNTY PUBLIC SCHOOLS

Talk to Someone About Bullying

WHAT IS BULLYING / HARASSMENT BY DEFINITION?

- Systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees that is severe or pervasive enough to create an intimidating, hostile, or offensive environment; or unreasonably interferes with the individual’s school performance or participation.
Creating a Safe Environment

Home » About

About

Our schools and communities are contending with many factors that affect the conditions for learning, such as bullying, harassment, violence, and substance abuse.

The National Center on Safe Supportive Learning Environments (NCSSLE) is funded by the U.S. Department of Education’s Office of Safe and Healthy Students to help address such issues. Specifically, the Center

- Provides training and support to state administrators, including 11 grantees funded under the Safe and Supportive Schools grant program, 22 grantees funded under the Project Prevent grant program, school and district administrators, institutions of higher education, teachers, support staff at schools, communities and families, and students
- Seeks to improve schools’ conditions for learning through measurement and program implementation, so that all students have the opportunity to realize academic success in safe and supportive environments

This website serves as a central location for the Center. In particular, it includes information about the Center’s training and technical assistance, products and tools, and latest research findings. We welcome you to explore and discover, ask questions, and share your perspective.

To contact the National Center on Safe Supportive Learning Environments, call 1-800-258-8413 or e-mail ncssl@air.org.

DO YOU HAVE A QUESTION?

SCHOOL DISCIPLINE LAWS AND REGULATIONS COMPRENDIUM

UPCOMING EVENTS

Suicide Surveillance Success Stories
July 13, 2015

OJJDP’s Model Programs Guide iGuides Webinar
July 19, 2015

DIS 101: How to Address Disparities and Disproportionalities through Disparity Impact Statements and Strategies
July 20, 2015

All events »
At the beginning of each year, persons responsible for the welfare of a student will be informed of the District’s school safety and dating violence and/or abuse policies.

“The health education curriculum for students in grades 7 through 12 shall include a teen dating violence and abuse component that includes, but is not limited to, the definition of dating violence and abuse, the warning signs of dating violence and abusive behavior, the characteristics of healthy relationships, measures to prevent and stop dating violence and abuse, and community resources available to victims of dating violence and abuse”. Florida Statute 1003.42
School Board Policy 5517.01 – Bullying and Harassment

Policy Publication Procedure

• Each school shall provide notice to students and staff of this policy in the Code of Student Conduct and employee handbooks.

• The Principal shall develop an annual process for discussing the Board policy on bullying and harassment with students in a student assembly or other format.

• Reminders of the policy and bullying prevention messages such as posters and signs will be displayed around each school and on school buses.
School Board Policy 5517.01 – Bullying and Harassment

Policy Publication Procedure

Definitions
Someone is a BULLY when he or she repeatedly targets you on purpose and makes you feel powerless.

If someone is MEAN, they are being hurtful on purpose, but it may only happen once or twice.

If someone is RUDE, they are being inconsiderate, but it may NOT be on purpose.

Types of Bullying
Verbal: using hurtful words to bully
Physical: inflicting harm to the body
Social: gossiping, spreading rumors
Cyberbullying: bullying on computers, phones, or social media

Tell an Adult
Adults will listen and they CAN help!
If you are being bullied, talk to a parent, teacher, counselor, or other adult and ask for help.
If you know someone else who is being bullied, say something about it and ask an adult for help.

Anonymous Reporting
Text DNT/HB to 274637 (C-R-M-E-S)
Call Student Crime Stoppers at 1-866-780-8477
Submit a ‘Bullying Incident Form’ found on the school district’s Bullying Resources webpage at www.collierschools.com

STOP BULLYING

Is It Bullying?
Someone is a BULLY when he or she repeatedly targets you on purpose and makes you feel powerless.

If someone is MEAN, they are being hurtful on purpose, but it may only happen once or twice.

If someone is RUDE, they are being inconsiderate, but it may NOT be on purpose.

What Type?
Verbal Bullying: Using hurtful words to bully
Physical Bullying: Inflicting harm to the body
Relational Bullying: Gossiping, spreading rumors, or public humiliation
Cyberbullying: Willful and repeated harm inflicted by using computers, cell phones, other electronic devices, or social media

Report It!
If you are being bullied, talk to a parent, teacher, counselor, coach, or other adult and ask for help.
Adults will listen and they can help!

If you know a victim of bullying, don’t become a bystander. Confront the bully or report it to an adult.

Anonymous Reporting
Text DNT/HB to 274637 (C-R-M-E-S)
Call Student Crime Stoppers at 1-866-780-8477
Submit a ‘Bullying Incident Form’ found on the school district’s Bullying Resources webpage at www.collierschools.com

Not on My BUS!

Report Bullying Now!