



Registration Instructions for Parents

Go to www.aktivate.com

Click **Login**

Click **Create an Account**

(You only need ONE account, even if you have children in more than one high school and/or junior high; Do Not create another account if you have used Aktivate or Register My Athlete in the past)

Fill in personal account information

(This should be the Parent/Guardian personal information)

You will be using the site as a **Parent**

Click **Create Account**

Lastly, input the account **Verification Code** that you'll receive via email to confirm your account

Please Note: *You will need to open another tab (do not close your current tab) and find the verification email in your email inbox (it may take a few minutes to appear, so be patient). You can copy and paste the code into the pop-up or directly type into it.*

After you have an account:

Login

Under the Parents header, select "**Click here to start/complete athlete registrations**".

Click **Start/Complete a Registration** (*upper left hand corner of the page*)

Click **Start a New Registration** (*this is where you will enter all of your Athlete's information*)

Follow the prompts to complete all requirements for your school's registration

If assistance is needed, click the orange button on the lower left side of the screen for live

chat  ***or email*** [***support@aktivate.com***](mailto:support@aktivate.com).