

**District School Board of Collier County
Use of District Facilities
Administrative Procedure for School Board Policy 7510**

Category C2 Certification

In order to qualify for Category C2, lessee must meet all the following criteria.

- a) active not-for-profit status;
- b) primarily serve District students of compulsory school attendance age by providing scholarships, performance opportunities, master classes, outreach recitals, and/or other arts enrichment programs as approved by the Coordinator of Fine Arts;
- c) charge no fees other than normal membership dues and costs of any supplies and materials that the students may consume during the course of participation;
- d) frequency of use of District facilities is no more than twice per week;
- e) audience admittance cannot be based upon any monetary charge or contribution. Suggested donations at the event is an acceptable practice; and
- f) they have signed a certification form stating that the organization meets all the requirements to qualify as a Category C2 user.

CATEGORY C2 organizations must pay any applicable custodial, audio visual technician and other fees at the full rate if school personnel or custodians are not normally present.

CERTIFICATION

This is to certify that the below listed not-for-profit organization meets all criteria for CATEGORY C2. The organization understands that a budget detailing all expenditures as well as verification of the event registration fee and number of participants may be requested.

Signature

Title

Organization

Date