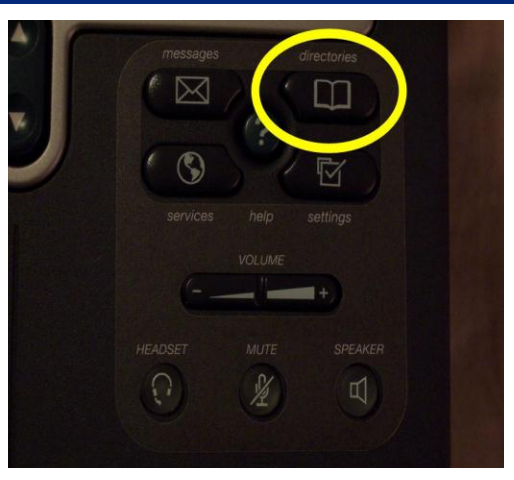


Features: Directories



- There are four Directories on the phone.
 - Missed Calls
 - Received Calls
 - Placed Calls
 - Corporate Directory
- The Missed, Received, and Placed Calls directories can be cleared, however the Corporate Directory can never be cleared by a staff member.

Features:

Directories

- The Corporate Directory lists all staff members in the District and their personal phone number.
- To use the directory to find a personal phone number, follow these steps:
 - Press the Directories button on the phone.
 - Using the number pad, press the number 4 for Corporate Directory.
 - Using the number pad and the corresponding letters on the numbers, enter either a partial or full first name of the person you are looking for in the system.
 - Then press the Scroll button to go down to the next line.
 - Using the number pad and the corresponding letters on the numbers, enter either a partial or full last name of the person you are looking for in the system.
 - Then press the Search Soft Key button on the phone.
 - Your results will then be displayed and you can use the Scroll button to scroll through the names.
 - Once you have highlighted the name of the person you wish to call, you can pick up the handset of the phone.
 - The phone will automatically dial the number for you.