



PTO Board Meeting: Tuesday, March 7, 2023

In attendance: Principal Alyssa Ledbetter, Vice

President Christine High, Treasurer Shaunna Rohletter, Volunteer Coordinator Siobhan St. Amor, Secretary Sarah Grief

- Treasurers Report \$9580.34
- March Volunteer Needs:
 - Balloons for Leadership Day – 4 towers, 1 arch on March 9th- Siobhan will send out text to the Balloon committee
 - Bulletin Board- Sarah and Katie will create a “sharpen the saw” spring break themed board.
 - How many Magnets are needed for this Friday’s Leadership Day? Mrs Ledbetter will grab magnets from the PTO closet for Leadership day folders.
- Update on Volunteer Status
 - Volunteer T-shirts – Shaunna will create a post on social media to advertise. Dry fit cost is \$12 and cotton crew next is \$8.50. Siobhan will type up and keep track of who has ordered/paid etc.
- Monthly Breakfasts/CPL’s
 - February had low participation. Time to revamp CPL responsibilities and monthly breakfasts? Discussion on perhaps combining kindergarten and first grade staff breakfast. Discussion on next year doing 1 CPL for each grade rather than each class.
 - Aldi grant?- Sarah will send the application form over to Mrs. Ledbetter and Mrs Shea to review.
- Spring PTO activities
 - Hertz Arena/Everblades Fundraiser-check should be coming
 - 5th Grade Graduation signs- Gerald has templates and pricing from last year's sales. Siobhan will create an order form.
 - Ice Cream Treat from PTO for students and staff – May 31st school end of year celebrate. Potential theme is I love TBE carnival with genius boards, transformation rooms etc. Sweet Annie’s will provide 9 tubs of ice cream and sprinkles for PTO to hand out the day of.
 - Dineout – Joey D’s May 24th
 - VPK Stars on Tour/Kindergarten Roundup. Approximately 75 preschoolers will be in attendance. Board will hand out goodie bags which will include notepads from Mrs. Ledbetter and any water bottles or pencils left over from last year.
 - Teacher Appreciation Week May 1-5. Mrs Ledbetter will send Shuanna staff tshit sizes so they may be ordered in advance. Mrs. Ledbetter will also send over teachers favorite things lists after spring break. OK Koral or Sunshine stitchers are e-verified.
- 2023-2024 Board Positions open:
 - President, Vice President, Treasurer, Secretary, Volunteer Coordinator
 - **TIMELINE:**
 - March General Meeting – Candidates fill out/turn in applications which will go home in wednesday folder on 3/22
 - Nominating Committee: Mrs. Ledbetter, Christine High, Danielle Richards, Catie Dolan
 - April General Meeting – Vote
 - May Board Meeting – Installation of New Officers

- Any update from District on PTO financial separation from schools. Steps to become a 501c3 can happen soon.
- School Supply Kits – Once pricing comes in we will make a decision to move forward.
- New Business:
 - Wonderland Gift Shoppe – next years contract to Mrs. Ledbetter in the next 2 months
 - Magnet forms to go home on 3/29 in wednesday folders
 - Move next general meeting to 4/12

- Next General Meeting: March 22nd 8:45am Cafeteria Next Board Meeting: April 5th @ 8:45am Webex