

**Tommie Barfield Elementary School**  
**Minutes of the Monthly Board Meeting of the Parent Teacher**  
**Organization (PTO)**  
**October 04, 2021**  
**9:00 AM**

**Location of Meeting:**

Virtual Meeting Held Via WebEx Call  
City Of Marco Island, Florida 34145

**Present at Meeting:** Principal Alyssa Ledbetter, Assistant Principal Dana Franklin-Riashi, President Molly Green, Vice President Christine High, Treasurer Janice Cox, Secretary Denis Morales

The Board meeting of the Parent Teacher Organization (PTO) of Tommie Barfield Elementary School was called to order at 0900 AM on October 04, 2021 by Virtual Meeting held via WebEx Call by PTO President Molly Green.

**I. Approval of Agenda**

The Agenda for the meeting was distributed and Unanimously Approved.

**II. Review of Previous Minutes**

The Minutes of the previous Board Meeting were Unanimously Approved.

**III. Agenda Items**

1. CPLs  
Introduced by Molly Green
  - CPL still needed for 2 Classrooms (Lambert & Parker).
  - Mrs. Ledbetter emailed both teachers to initiate another ClassTag message in hopes of confirming a volunteer.
  
2. Stock the Fridge  
Introduced by Molly Green
  - September feedback was positive with no issues reported.
  - October is assigned to 5th Grade (10/26/2021).
  - Themes for each month are forthcoming.

3. PTO Banner  
Introduced by Molly Green  
-Will be ordered by Mrs. Ledbetter and posted on the campus fence-line upon delivery.
  
4. Upcoming Events / Fundraisers  
Introduced by Molly Green  
-Walk / Bike to School (Wednesday 10/6/21)  
-Volunteer spots are filled and tables will be set up at multiple locations to receive students and give them participation gifts.  
-Pumpkin Sales: we have plenty of stock, but need a few more volunteers.  
- PTO Board will assist with 2 Members for each day.  
-Dine-Out (Joey's Pizza & Pasta ) scheduled for 10/13/2021.  
-Flyer to go out with Wednesday Folders.  
-Suggestion to post on Car Rider White Board.  
-\*Confirmation received by owners of Tropical Smoothie and Italian Deli to participate in additional Dine-Out Fundraising Events.  
-Discussion on logistics of setting up Holiday-Themed "Drive-Thru" events with possible usage of Campus property (i.e. Car Rider Loop / Bus Loop / Cafeteria Parking, etc)  
-We will discuss multiple Fundraising Options at the upcoming General Meeting with the general membership (10/12/21).  
-Holiday Shoppe opportunities remain fluid pending decisions regarding "on-campus" participation with PTO volunteers.  
-On-Line Holiday Shoppe arrangements can be secured mirroring last year's format.
  
5. New Business  
Introduced by Molly Green  
-Discussion on recognizing students with FSA Achievement Yard Signs as done in previous years.  
-Mrs Ledbetter indicated that staff was reviewing options on how best to distribute the signs in a timely fashion.

#### **IV. Agenda and Time of Next Meeting**

The next Board meeting will be held at 9:00 AM on Monday, November 1st, 2021  
The agenda for the next Board meeting will be forthcoming.

The meeting was adjourned at 9:39 AM by President Molly Green

Minutes submitted by: Denis Morales, PTO Secretary  
Minutes approved by: Molly Green, PTO President