

Tommie Barfield Elementary School
Minutes of the Monthly Meeting of the Parent Teacher Organization - PTO
September 14, 2021
6:00 PM

Location of Meeting:

Tommie Barfield Elementary School - Cafeteria
101 Kirkwood Street
Marco Island, Florida 34145

Present at Meeting: Alyssa Ledbetter, Molly Green, Christine High, Janice Cox, Denis Morales, (see attached sign-in sheet for list of non-Board attendees).

The regular meeting of the Tommie Barfield Elementary School - Parent Teacher Organization (TBE-PTO) was called to order at 0600 PM on September 14, 2021 by PTO President Molly Green.

I. Approval of Agenda

The Agenda for the meeting was distributed and Unanimously Approved.

II. Review of Previous Minutes

Motion was made by Molly Green and Seconded by Denis Morales to approve the Minutes of the previously held TBE-PTO General Meeting.

Motion Passed without objections.

III. Discussion of Agenda Items

1. Welcome Comments

Item Introduced by Molly Green

- All Board members were introduced to the general membership in attendance.
- Future Meeting Dates outlined as the Second Tuesday of the upcoming months.
- 10/12, 11/9, 12/14, 1/11, 2/8, 3/8, 4/12. 5/10.

2. Classroom Parent Liaisons (CPLs)

- Item Introduced by Molly Green
- CPL still needed for: Mrs. Lambert, Mrs. Parker, and Mr. King.
- Information Session was available after the meeting for CPLs with questions.

3. Committees

Item Introduced by Molly Green

- Sign-Up Sheets were distributed for parents wishing to assist with the following:
- Fundraising, Holiday Shoppe (if allowed on-campus), Staff Appreciation Week, 5th Grade Graduation, Bulletin Board, and Stock the Fridge (*will continue as last year per grade levels - using sign-up sheet for “store bought” items.)

4. School Supply Kits

Item introduced by Molly Green

- Discussion and feedback from general membership was positive with no indication of negative outcomes.

5. Winn-Dixie Roundup Fundraiser

Item introduced by Molly Green

- Fundraising efforts yielded proceeds of \$1,300.xx to be awarded towards PTO Funds.

6. Monthly Staff Breakfast / Stock the Fridge

Item introduced by Molly Green

- Will continue as last school year, assigned p/ Grade Level with a Monthly Theme.
- Dates: 9/28, 10/26, 12/1, 1/25, 2/22, 3/29, 4/26, and 5/24.

7. Pumpkin Decorating Event

Item introduced by Molly Green

- Sale Date is tentatively set for 10/4 utilizing the Car loop. *(further discussion with Principal Ledbetter is pending for confirmation of date/time and logistics of location).
- Discussion to reduce sale price from \$3.00 to \$2.00.

8. Walk/Bike to School Event

Item introduced by Molly Green

- Date set for 10/6/2021
- Staff is working to gather prizes that can be awarded to participating students at each of the Zone Walker gates. (*possible inventory of Draw String Bags remain available from last school year).
- Volunteers needed to staff tables

9. Dads Take Your Child to School Day

Item Introduced by Molly Green

- This Event is On-Hold due to limitations associated with Covid-19 restrictions.

10. Holiday Shoppe

Item Introduced by Molly Green

- Tentative Date/Outline will be:
- 11/15: Items delivered to TBE
- 11/29: Preview Day for Students
- 11/30 through 12/6: Shopping Window for Students (each class will have a designated block of time).

11. Amazon WishList / Amazon Smile

Item Introduced by Molly Green

- Amazon WishList will feature items identified by each teacher to assist parents who may want to provide items throughout the year (i.e. Teacher's Birthday).
- Discussion on further reviewing the set-up / logistics for an Amazon Smile account that identifies the TBE-PTO as the default recipient.

12. Dine-Around

Item Introduced by Molly Green

- Discussion remains active with Texas Roadhouse to participate in this Fundraising effort.
- General Membership was urged to contact restaurant owners that they may know and inquire if they would like to participate.

13. Drive-Through Fundraisers

Item Introduced by Molly Green

- Discussion on the feasibility of formatting Drive-Through "themed" events such as Halloween and Christmas, in similar fashion to that which was displayed during previous Literacy Night event.
- Per Car collection of money to be allocated towards PTO Funds
- Volunteers would be needed to alleviate burden of logistics / set-up on Teachers and/or Staff.

14. PTO Information Sources

Item Introduced by Molly Green

- School Webpage, FaceBook Account (Tommie Barfield PTO), Twitter Account (@PtoTommie), Instagram Account (tommie_barfield_pto), Email: tommirbarfieldpto@gmail.com
- E-Banner featuring Monthly PTO article.

*This was the First General Meeting of the TBE-PTO for the 2021-2022 School Year.

IV. Next Meeting

The next General Meeting of the TBE-PTO is scheduled for 10/12/2021 @ 6pm -
Tommie Barfield Elementary School Cafeteria.

This meeting was Adjourned at 06:50 PM by PTO President Molly Green.

Minutes submitted by: Denis Morales, PTO Secretary

Minutes approved by: Molly Green, PTO President