

Tommie Barfield Elementary School
Minutes of the Monthly Meeting of the Parent Teacher Organization - PTO
January 18, 2022
9:00 AM

Location of Meeting:

Tommie Barfield Elementary School - WebEx
101 Kirkwood Street
Marco Island, Florida 34145

Present at Meeting: Alyssa Ledbetter, Molly Green, Christine High, Janice Cox, Denis Morales, Siobhan St. Amour, Shaunna Rohletter, Cherise Cuevas-Loy.

The Regular Meeting of the Tommie Barfield Elementary School - Parent Teacher Organization (TBE-PTO) was called to order at 0900 AM on January 18, 2022 by PTO President Molly Green.

I. Approval of Agenda

The Agenda for the meeting was distributed and Unanimously Approved.

II. Review of Previous Minutes

Motion was made by Molly Green and Seconded by Denis Morales to approve the Minutes of the previously held TBE-PTO General Meeting.
Motion Passed without objections.

III. Discussion of Agenda Items

1. Dine-Outs
Item Introduced by Molly Green
 - The Fundraising results of the 12/08/2021 Dine-Out at Joey D's resulted in a net fundraising contribution of \$200.xx.
 - 4th Dine-Out held on 01/12/2022 at Tropical Smoothie Cafe resulted in a net fundraising contribution of \$300.xx.
 - PTO Parents/Guardians are encouraged to solicit future Dine-Out participants for the months of February, March, and April.
 - Cherise Cuevas-Loy will reach out to owners of Speak Easy & Nacho Mama

2. Holiday Drive-Thru Fundraising Event
Introduced by Molly Green
 - Treasurer Janice Cox reported that the event yielded a profit of \$680.xx.
 - *Note: the \$680.xx represents 50% of the total fundraising efforts collected as final proceeds were equally divided 50/50 between PTO and TBE Administration to offset cost of initial overhead expenses in materials used for the event.
 - Discussion indicating that any future Holiday Drive-Thru events would require greater commitment and participation from PTO Parents, in order to accommodate the workload of set-up and breakdown activities.
 - Discussion on merits of advertising the event to the general public.

3. Amazon Wishlist Follow-Up
Introduced by Molly Green
 - PTO Members were informed that pursuant to Principal Ledbetter's discussion with District personnel, all items procured via the Wish-List format were to be considered as fundraising items thereby requiring the necessary "fundraising documentation/protocols" for each item received by the corresponding teacher.

4. Spring Fundraiser
Introduced by Molly Green
 - PTO Members were informed that Principal Ledbetter had decided to model this year's fundraising efforts to the activities/format done last school year.
 - Fundraising goals will be established at an "all-school" level with prizes/activities earned by entire grade-levels, rather than individuals.
 - This year's fundraising theme will be "Greatest Showman."
 - Discussion on establishing Parent / Student Lighthouse Teams to support PTO efforts.

5. Field Day
Introduced by Molly Green
 - PTO Members were advised that Field Day Activities / Date remain fluid and undefined pending District protocols on visitor/volunteer "in school" participation.

6. Stock the Fridge
Introduced by Molly Green
 - 2/16/2022 assigned to 2nd Grade.
 - Christine High will coordinate with CPLs to complete the sign-Up Sheet.

7. New Business

Introduced by Molly Green

- Graduation Committee for “in school” activities will be coordinated by Mrs. Mabel Pena

- “Off Campus” activities/celebrations can be coordinated by any willing parent(s). Molly Green and Denis Morales volunteered to assist with “Off Campus” coordination.

IV. Next Meeting

The next General Meeting of the TBE-PTO is scheduled for 02/08/2022 @ 9am - Location is TBD.

This meeting was Adjourned at 09:28AM by PTO President Molly Green.

Minutes submitted by: Denis Morales, PTO Secretary

Minutes approved by: Molly Green, PTO President