**BCHS School Advisory Council Meeting Minutes**

**Minutes 1/05/16 5:00pm-6:15 Rm 161**

<table>
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<tr>
<th>Position</th>
<th>Name</th>
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<tr>
<td>SAC CHAIR</td>
<td>Mrs. Sue Zumstein</td>
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<td>PRINCIPAL</td>
<td>Mr. Jose Hernandez</td>
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**NOTIFICATION OF MEETING**

- Posted on Twitter / E-mail sent to members three days prior to meeting.

**MEMBERS PRESENT**

- Mr. Mulholland for Mr. Hernandez, Ms. Zumstein, Mrs. McGillen, Mrs. Zell Randall, Mrs. Rougraff, Mrs. Poff, Mrs. Kalten, Mrs. Mair, Mrs. Gersbach, Mr. Stanley, Mrs. Crisci, Mr. J. Randall, Mr. McCarthy.

**MEMBERS ABSENT**

- K. Schecter, B. Otero, H. Issacson, M. Kanar, J. Hernandez

**QUORUM PRESENT?**

- Yes

**WELCOME**

- Meeting called to order at 5:00 p.m. by Ms. Zumstein

**APPROVAL OF MINUTES**

- Motion to approve minutes by Sue Zumstein and seconded by Lisa Mair. All agree and minutes approved.

**CHANGES TO AGENDA**

- None

**AGENDA ITEM 1**

- **OLD BUSINESS**
  - A general consensus that the new activities / school sign on Airport-Pulling Road looks impressive and was donated by NCH system. Additionally, comments were made about how well the entrance to the high school looks after recent mulching.

**AGENDA ITEM 2**

- **NEW BUSINESS**
  - On principal’s behalf, Mr. Mulholland addresses the student class selection scheduling process for the 2016-17 school year, which is set to begin on Jan. 15th. Mr. Mulholland mentions the importance of the guidance Dept. in this process.
  - Mrs. Zell Randall requests that the county’s course selection catalogue and a list of pre-requisites be posted/hyper-linked on school’s website before March 12th, 2016.
  - Mr. Mulholland reminds committee that **August 3rd, 2016** is the new unofficial start date for teachers and staff this next school year. (groans and ughs)

**AGENDA ITEM 3**

- **REPORTS**
  - Students – No report
  - Faculty - Mr. Stanley – PSAT scores are due by mid-January. All midterm testing in the building went smoothly, with only missed exams to be made up this week by the 8th.
AGENDA ITEM 4  
**BUDGET UPDATE**  
The current budget for this committee is $2150.14 carried forward from October 2015. (see attached).

AGENDA ITEM 5  
**ACADEMIC BOOSTER UPDATE**  
a. Dec. 15th 2015 the boosters had popcorn and pizza sales in the commons and raised a nifty 110.00 dollars for themselves.  
b. On Jan. 22 the boosters will have a student recognition event of those students in the school who have earned a 3.5 GPA or higher.  
c. The next Boosters meeting will be at 9:00 a.m. on the 12th of Jan. 2016.

AGENDA ITEM 6  
**SCHOOL RECOGNITION FUNDS**  
a. Whenever a school achieves an “A” grade, or improves a grade, the State of Florida makes a financial award to that school. The decision as to how the award is to be spent is to be determined jointly by the school staff and the School Advisory Council. If the school staff and the SAC cannot reach agreement, the entire award must be equally distributed to all classroom teachers currently teaching in the school. A+ Committee proposed that the funds the school receives for being an “A” school be disbursed as in years past, and this was accepted by the Leadership Team. All staff voted online in agreement with the plan as follows:  
    i. All full time teachers (including those that have left and those that have retired) from school year 2014-2015 will receive a full portion.  
    ii. Teachers assigned a less than a full time schedule or who worked less than the full school year will receive a prorated portion of the full time allocation.  
    iii. School Administrators: Principal, Assistant Principals and Dean will receive a full portion.
    iv. Support staff: Office Staff, Teacher Aides, Plant Operator, Cafeteria Manager, will receive one-half of a share.  
    v. Food Service workers will receive one-fourth of a share if full-time  
    vi. Two shares will be set aside as reserves. If reserves aren’t used by April, funds can be used for Educational Purposes. 

Mrs. Zell-Randall makes motion to approve School Recognition Funds Distribution, and it is seconded by Mrs. Gersbach.  
All in favor / none opposed. Motion is passed.

AGENDA ITEM 7  
**SAC By-Laws**  
A. By-laws of SAC have been revised and updated by Mrs. Poff and Mrs. Zell
Randall. (see attached). Some additional revision / may be needed and will be supplied by the next SAC meeting. Mrs. Zell Randall suggests that a stronger orientation to what SAC is may be beneficial in the recruitment of new parent involvement next school year and help new teachers coming to the service of SAC.

**B. Motion to accept and approve new revisions under Article I of by-laws in Operations Manual of SAC made by > L. Zell Randall / 2nd by L. Crisci. All in favor and motion is passed.**

**C. Mrs. Wilson will be asked to have her student council select reps for next year’s SAC members.**

**D. Absences from SAC committee meetings must be excused ahead of meeting. Two unexcused absences by one member will cause dismissal from committee.**

**E. A replacement for Mr. Durik will be necessary in 2016.**

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<th>OPEN AGENDA</th>
<th>A general discussion is held re: student dress code enforcement. Mrs. Gersbach clarifies new “trendy” clothing fads and says she will monitor dress violations closely.</th>
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<td>Mr. McCarthy motions to adjourn meeting and Mrs. Gersbach 2nds. Meeting adjourned at 6:15 p.m.</td>
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<td>February 2, 2016 will be the date of the next SAC meeting.</td>
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<th>NEXT MEETING: DATE</th>
<th>Mr. Mulholland– Items that will be brought to the February agenda will be the following:</th>
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<tr>
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<td>• Update on student course scheduling process</td>
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<td>• Update on Guidance dept. scholarship winnings. Class of 2016.</td>
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<td>• Update on School grades and other data</td>
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<td>• Update on Bylaws</td>
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| MINUTES SUBMITTED BY | R. McCarthy / 01/08/16                                                                                                                                         |