



- New User
- Change to existing security
- Transferred from \_\_\_\_\_  
(Location) (Person Replaced)

## District School Board of Collier County Request for User ID & Password (ADMIN)

Name: \_\_\_\_\_ Title: \_\_\_\_\_ School/Center # \_\_\_\_\_ Start Date \_\_\_\_/\_\_\_\_/\_\_\_\_

*Place an "X" in the appropriate box next to the Security Profile(s) you wish to assign to this user and send completed form to Yamily Veloz, Security Officer M.I.S. Form must be signed by Department Head/ Principal*

### FINANCE

- AP01
- AP02
- AP03
- AP04
- AP05
- AP06
- AP07
- AP08
- AP09
- AP10
- AP11
- AP12
- AP13
- AP14
- AP15
- AP16
- AR01
- AR02
- AR03
- CR01
- CR02
- FA01
- FA02
- FA03
- FA04
- FA05
- FA06
- FA07
- FA08
- BKPR
- BKPC
- BKPI
- BKPP
- BKR1
- PUR1
- PUR2
- PUR3

- PUR4
- PUR5
- PUR6
- PUR7
- PUR8
- PU01

### HUMAN RESOURCES

- BA01
- BA02
- HR01
- HR02
- HR03
- HR04
- HR05
- HR06
- HR07
- HR08
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- HR10
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- HR49
- HR50
- HR51
- HR52

### PAYROLL

- PAY1
- PAY2
- PAY3
- PAY4
- PAY5
- PAY6
- PAY7
- PAY8
- PAY9

Date: \_\_\_\_\_

Department Head / Principal: \_\_\_\_\_