

Safe Schools Training

As a new employee, you are **required** to complete the four mandatory training courses listed below:

- **Bloodborne Pathogen Exposure Prevention**
- **Hazard Communications: Right-to-Understand**
- **Medication Administration: Epinephrine Auto-Injectors**
- **Cultural Competence and Racial Bias**
- **Coronavirus: CDC Guidelines for Making & Using Cloth Face Coverings**
- **Coronavirus: Cleaning and Disinfecting Your Workplace**

We provide these trainings on-line through “**Vector Solutions or Scenario Learning / Safe Schools,**” an interactive multimedia program. Trainings can be accessed/completed from home or at work.



You will not be able to login to Safe Schools until you have received your first paycheck from Collier County Public Schools. Once you receive your first paycheck, you have 2-weeks to complete the assigned training(s). All trainings are due by the end of December or before winter break, unless you are hired after this time period.

Logging in to Safe Schools

1. Open your CHROME browser. Chrome is the preferred browser for this application.
2. Visit <https://collier-fl.safeschools.com/login>
3. Enter your network username or Employee ID number.
4. Click Login.
5. The welcome (confirm login) screen will display.
6. Enter your network password.
7. Click Login.
8. Your assigned trainings will display on the home page.

Forgot Login

If you are unable to login, try forgot login to reset your password.

From the Safe Schools home page:

1. Enter your CCPS Employee ID number.
2. Click the Forgot Password link.
3. Enter your CCPS email address.
4. A password reset email will be sent to your CCPS email account.

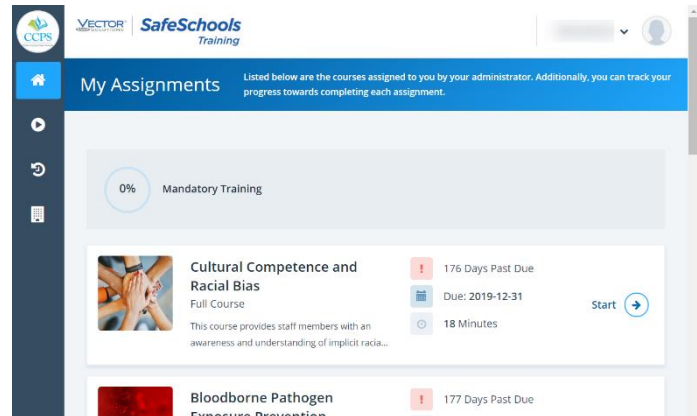
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Completing Trainings

Each training must be completed in its entirety and in sequential order to receive credit for each section and a certificate of completion. Skipping modules and taking the quiz does not ensure completion of the course. The program recognizes this as “in progress” instead of fully completed.

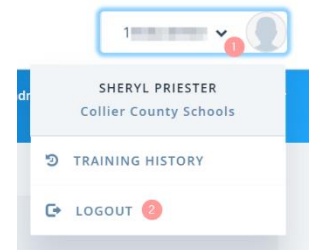
You must receive an 80% or greater on the quiz in order to receive credit and a certificate. You may take the course as many times as needed to receive a certificate of completion.

Reminder: Click on the **blue ribbon** to print your certificate of completion.



Logging Out of Safe Schools

1. Click your employee ID number in the upper right corner of the screen.
2. Select Log Out.



If you have questions regarding the trainings or need assistance with logging in, please email helpdesk@collierschools.com or call 239-377-0445.