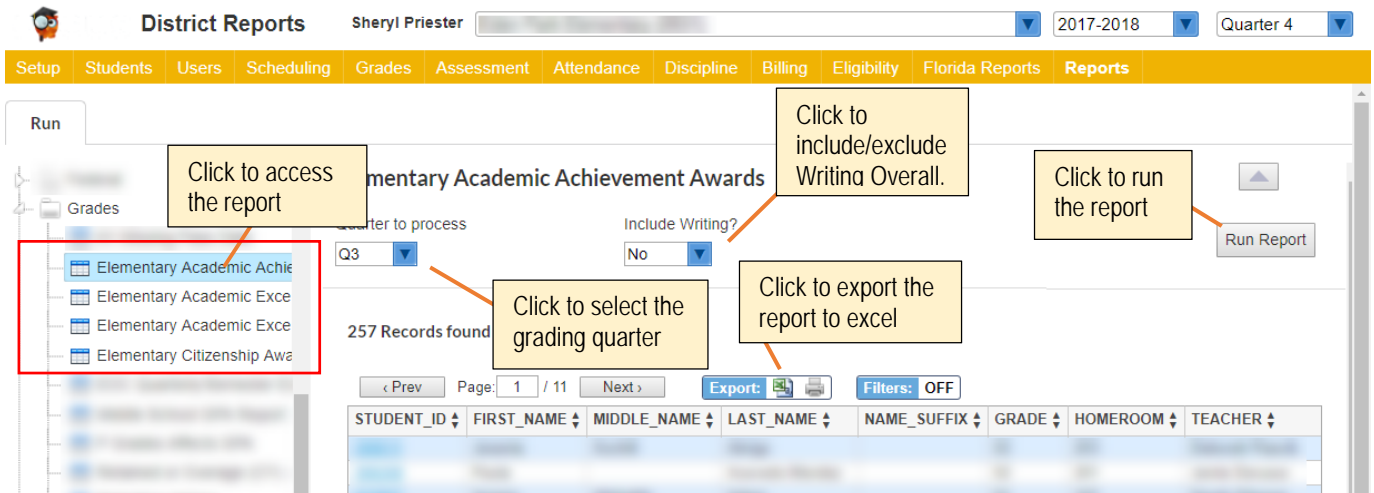
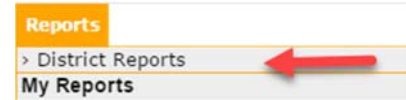


Elementary SBPR Awards Reports

Award Certificates help recognize great effort, achievement, or progress by students. After grade posting is complete, you can proceed with generating your award certificate reports.

Generating the Reports

1. Click the Reports tab.
2. Select District Reports.
3. The district reports window will display.
4. Select the Grades folder in the left navigation area.
5. Select the report you would like to run.
 - Elementary Academic Achievement/Excellence
 - Elementary Academic Excellence (Year)
 - Elementary Citizenship Award
6. Select the Quarter to process.
7. Select whether you would like to include (Yes) or exclude (No) the Writing Overall subject area.
8. Click Run Report.
9. Students matching selected award specifications will display.



Award Specifications

The EMB indicators will not be part of the award calculation, only the “overall grade” in core areas (ELA, Math, Science, and Social Studies). Note: On 4/10/2018, the option of including the subject area: Writing was added.

Academic Achievement:

KG – 02	All	2.5 – 4.0	(O’s & S’s)	In subject areas ELA, MA, SC, SS*
03 – 05	All	2.5 – 4.0	(A’s & B’s)	In subject areas ELA, MA, SC, SS*

Citizenship:

KG – 05	All	Learner Qualities	(O’s & S’s)	In subject area LS*
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Academic Excellence:

KG – 05	All	3.0 – 4.0	(A’s & O’s)	In subject areas ELA, MA, SC, SS*
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*Subject Areas: ELA – English Language Arts, MA – Mathematics, SC – Science, SS – Social Studies, LS – Learner Qualities

Note: On 4/10/2018, the option of including the subject area: Writing was added.

Grades of NE are ignored and will not prevent a student from being included. Students with blank grades will not print.

Grades for “Is student’s progress on track to meet ...” or for “Effort” are not included.

If a student enrolls in your school after the grading period ended, they will not print on the awards list for your school.