



## Tardiness

Regular attendance fosters a classroom community between teachers, students, and staff. Students who attend school regularly have been shown to achieve at higher levels. We encourage and reinforce good attendance habits and love seeing our Chiefs at school every day!

Students should arrive at our campus by 8:20 a.m. and be in their classroom by 8:25 a.m. Morning announcements begin promptly at 8:20 a.m. The total number of days tardy will be reflected on students' report cards. If students

### ***Our OES morning routine:***

7:50 – 8:20 am- Student arrival. Students can go to the cafeteria for breakfast then to holding areas. If they do not need breakfast, they are to go straight to holding.

8:20 – The OES morning news (Chief Network News) begins

8:25 – Instruction begins!

**If a compelling circumstance arises and your child arrives to school after 8:23 am, the driver must park in the front parking lot, walk your child into the office, and check the student in at the front desk.**

- When a student is tardy or dismissed early 7 or more days, whether excused or unexcused, a record of tardiness will be sent to the parent/guardian of the student.
- When a student is tardy or dismissed early 10 or more days, whether excused or unexcused, the parent/legal guardian will be contacted by the assistant principal. A conference will be scheduled with a school district truancy officer to determine how best to help your student be in school consistently.
- At any point, the school principal and school counselor may request a conference to help create a child specific improvement plan.

**Remember: A tardy and/or early dismissal counts as missed instructional time and will be added to a student's "not present full day" total and marked as such on his/her report card.**